

**BIG LAKES COUNTY  
COUNCIL MEETING**  
February 27, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, February 27, 2019 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Richard Simard, Joussard  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Sheila Kaus, Agricultural Fieldman  
Victoria Zahacy, Communications Coordinator

Delegations: Ukrainian Cultural Society

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO  
THE AGENDA:**

**2019-04-094** **MOVED BY COUNCILLOR NYGAARD** that the February 27, 2019 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2019-04-095** **MOVED BY COUNCILLOR STEWART** that the February 13, 2019 Regular Council meeting minutes be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:****ACTION LIST:**

**2019-04-096** **MOVED BY COUNCILLOR CHARROIS** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****2019/2020 POLICING PRIORITIES:**

Councillor Welch arrived to the meeting at 10:03 a.m.

**2019-04-097**

**MOVED BY COUNCILLOR STEWART** that the 2019/2020 Policing Priorities include the following:

- Crime prevention and habitual offender management specific to property crime and persons crime;
- Police community relations and police visibility
- Drug Reduction (education and enforcement)

**CARRIED UNANIMOUSLY**

**BLC & WOODLANDS COUNTY ICF BYLAW 03-2019:**

**2019-04-098**

**MOVED BY COUNCILLOR CHARROIS** that first reading be provided to the Intermunicipal Collaboration Framework Bylaw No. 03-2019.

**CARRIED UNANIMOUSLY**

**2019-04-099**

**MOVED BY COUNCILLOR NYGAARD** that second reading be provided to the Intermunicipal Collaboration Framework Bylaw No. 03-2019.

**CARRIED UNANIMOUSLY**

**2019-04-100**

**MOVED BY COUNCILLOR WELCH** that unanimous consent to proceed to third and final reading for the Intermunicipal Collaboration Framework Bylaw No. 03-2019.

**CARRIED UNANIMOUSLY**

**2019-04-101**

**MOVED BY COUNCILLOR NYGAARD** that third reading be provided to the Intermunicipal Collaboration Framework Bylaw No. 03-2019.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION OFFICE HOURS OF OPERATION:**

**2019-04-102**

**MOVED BY COUNCILLOR NYGAARD** that the administration hours of operation be approved to change to 8:15 a.m. – 4:00 p.m. and closed 12:00 p.m. to 12:30 p.m. for lunch effective Monday, April 1, 2019.

**CARRIED UNANIMOUSLY**

**COUNCIL PHOTOGRAPHY POLICY COUNC-05:**

**2019-04-103**

**MOVED BY COUNCILLOR STEWART** that the changes to the Council Photography Policy Counc-05 be approved.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:****CHEQUE LISTS:**

**2019-04-104**

**MOVED BY COUNCILLOR BISSELL** that cheques #80540 to #80653 in the amount of \$898,029.13 for the period ending February 13, 2019 be received for information.

**CARRIED UNANIMOUSLY**



**JANUARY 31, 2019**

**STATEMENT OF OPERATIONS:**

**2019-04-105**            **MOVED BY COUNCILLOR WELCH** that the statement of Operations for the month ended January 31, 2019 be received for information.

**CARRIED UNANIMOUSLY**

***H.P. AGRICULTURAL SOCIETY –  
OPERATING GRANT:***

**2019-04-106**            **MOVED BY COUNCILLOR STEWART** that a 2019 Operating Grant in the amount of \$5,000 be approved for the High Prairie Agricultural Society.

**CARRIED UNANIMOUSLY**

***SWAN HILLS OUTDOOR RECREATION CLUB  
OPERATING GRANT:***

**2019-04-107**            **MOVED BY COUNCILLOR CHARROIS** that administration be directed to include a \$2,000 Operating Grant for the Swan Hills Outdoor Recreation Club in the 2019 Final Budget, under the condition that the club meets the requirements of ADMIN-55, Grant Funding Policy.

**CARRIED UNANIMOUSLY**

***FAUST SILVER & GOLD SENIORS SOCIETY'S  
& FAUST CHARITY ASSOCIATION:***

**2019-04-108**            **MOVED BY COUNCILLOR CHAROIS** that the Faust Silver & Gold Seniors Society's and Faust Charity Associations' delegation be received for information.

**CARRIED**

**2019-04-109**            **MOVED BY COUNCILLOR STEWART** that administration be directed to bring back revisions to the Grant Funding Policy Admin-55.

**CARRIED**

***PURCHASE OF AERIAL PHOTOGRAPHY:***

**2019-04-110**            **MOVED BY COUNCILLOR STEWART** that administration be directed to pursue the procurement of aerial imagery with a maximum budget of \$157,450.

**CARRIED UNANIMOUSLY**

***LETTER OF SUPPORT MD OF SMOKY RIVER:***

**2019-04-111**            **MOVED BY COUNCILLOR NYGAARD** that the Community Generation Capacity Building Program letter of support to the Municipal District of Smoky River No. 130 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

***ST. VLADIMIR CEMETERY ASSOCIATION:***

**2019-04-112**            **MOVED BY COUNCILLOR CHARROIS** that administration be directed to send a letter to Harry J. Jong Professional Corporation advising that Big Lakes County does not wish to assume responsibility for St. Vladimir Cemetery and that administration be directed to send a letter of support to the St. Vladimir Cemetery to secure the land.

**CARRIED UNANIMOUSLY**

A break was taken from 11:00 a.m. to 11:14 a.m.

**OLD ENILDA  
FIRE HALL:**

2019-04-113

**MOVED BY COUNCILLOR BISSELL** that administration be directed to send a letter to the Enilda & District Society for Recreation & Culture advising that a thorough review of the County's files has been conducted showing that Council did not accept the offer as originally presented by the EDSRC to exchange Block B, Plan 2415HW for Plan 2415HW, Block 2, Lots 1 & 2 (old fire hall) in the Hamlet of Enilda.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**REK SKY CONDO CORPORATION  
WATER LEAK - JOUSSARD:**

2019-04-114

**MOVED BY COUNCILLOR BISSELL** that the sewer charges from the January – February billing in the amount of \$363.75 be forgiven due to a water leak on the property of Red Sky Condo Corporation in the Hamlet of Joussard.

**CARRIED UNANIMOUSLY**

**LESSER SLAVE WATERSHED  
COUNCIL 2019 FUNDING:**

2019-04-115

**MOVED BY COUNCILLOR STEWART** that council approves funding for 2019 in the amount of \$20,518 to support Lesser Slave Watershed Council on the ground projects and fecal coliform DNA testing.

**CARRIED UNANIMOUSLY**

**CAPITAL BUDGET AMENDMENT  
ANIMAL IMPOUND FACILITY:**

2019-04-116

**MOVED BY COUNCILLOR NYGAARD** that a capital budget amendment be approved for the construction of the Animal Impound Facility to be increased by \$100,000 for additional storage space, to be funded from the Federal Gas Tax Fund.

**CARRIED UNANIMOUSLY**

**CAPITAL BUDGET AMENDMENT  
ADMINISTRATION OFFICES:**

2019-04-117

**MOVED BY COUNCILLOR BISSELL** that a capital budget amendment be approved to add a new project for renovation and construction of offices within the administration building in the amount of \$50,000 to be funded from the Building Reserve.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 12:03p.m. and reconvened at 12:46 p.m.

**AQUATIC INVASIVE SPECIES POLICY:**

Councillor Charrois and Councillor Stewart returned to the meeting at 12:48 p.m.

2019-04-118

**MOVED BY COUNCILLOR WELCH** that the Aquatic Invasive Species Policy ASB-14 be approved.

**CARRIED UNANIMOUSLY**



***WOLF BOUNTY:***

**2019-04-119**

**MOVED BY COUNCILLOR BISSELL** that the Wolf Hunting Incentive Program remain active and that a budget ceiling of \$40,000 be approved for the 2019 year, in accordance with Big Lakes County Policy ASB-10.

**CARRIED**

**2019-04-120**

**MOVED BY COUNCILLOR BISSELL** that Big Lakes County Agricultural Services be approved to partner with Alberta Environment and Parks in the development of a predation management demonstration site to a budget maximum of \$5,000 to be provided out of the Hunting Incentives Budget Line.

**DEFEATED**

**2019-04-121**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to look into additional predation management options and discuss with the Agricultural Service Board.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

***UKRAINIAN CULTURAL***

***SOCIETY OF H.P.:*** Michael Strebchuk, Joshua Strebchuk and Jillian Blackhurst with the Ukrainian Cultural Society of High Prairie presented Council with a request for sponsorship to support their annual Zabava.

A break was taken from 1:25 p.m. to 1:31 p.m.

**PUBLIC HEARING**

**RE: BYLAW 32-2018:**

**2019-04-122**

**MOVED BY COUNCILLOR WELCH** that the public hearing for Bylaw 32-2018 be called to order at 1:33 p.m.

**CARRIED UNANIMOUSLY**

**2019-04-123**

**MOVED BY COUNCILLOR NYGAARD** that the meeting come out of public hearing at 1:39 p.m.

**CARRIED UNANIMOUSLY**

**2019-04-124**

**MOVED BY COUNCILLOR KILLEEN** that first reading be provided to Bylaw No. 32-2018.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS CON'T:**

***PEACE COUNTRY BEEF & FORAGE  
ASSOCIATION 2019 FUNDING:***

**2019-04-125**

**MOVED BY COUNCILLOR STEWART** that administration be directed to draft a grant funding agreement indicating council's wishes for the Peace Country Beef & Forage Association and bring back for council's approval.

**CARRIED UNANIMOUSLY**

***GE ALFALFA BYLAW:***

**2019-04-126**

**MOVED BY COUNCILLOR NYGAARD** that first reading be provided to GE Alfalfa Bylaw No. 31-2018.

**CARRIED**

**VSI:**

**2019-04-127**      **MOVED BY COUNCILLOR BISSELL** that the VSI requisition in the amount of \$55,000 be approved and that administration be directed to enter into a VSI contract for the 2019 year as presented.

**CARRIED UNANIMOUSLY**

***ALBERTA INVASIVE SPECIES  
COUNCIL SPONSORSHIP:***

**2019-04-128**      **MOVED BY COUNCILLOR STEWART** that a sponsorship in the amount of \$2,000 be approved for the Alberta Invasive Species Council and that \$120 be approved for the organizational membership.

**CARRIED UNANIMOUSLY**

***PLANT PROTEIN ALLIANCE OF ALBERTA:***

**2019-04-129**      **MOVED BY COUNCILLOR BISSELL** that Council approves becoming a non-voting municipal member of the Plant Protein Alliance of Alberta at a cost of \$550 per year for 2019, to be reviewed in 2020.

**CARRIED UNANIMOUSLY**

***CANADIAN HEMP TRADE ALLIANCE MEMBERSHIP:***

**2019-04-130**      **MOVED BY COUNCILLOR CHARROIS** that Council approves Big Lakes County becoming a voting municipal member of the Canadian Hemp Trade Alliance at a cost of \$300 annually for 2019, to be reviewed in 2020.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2019-04-131**      **MOVED BY COUNCILLOR KILLEEN** that the information/correspondence be received for information.

**CARRIED UNANIMOUSLY**

**2019-04-132**      **MOVED BY COUNCILLOR NYGAARD** that a one-time sponsorship donation in the amount of \$150 be approved for the Ukrainian Cultural Society.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2019-04-133**      **MOVED BY COUNCILLOR STEWART** that the meeting be adjourned at 2:58 p.m.

**CARRIED UNANIMOUSLY**

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO



**PUBLIC HEARING  
(LAND USE BYLAW 32-2018)  
February 27, 2019**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 32-2018 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 27, 2019, commencing at 1:30 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Joussard  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Sheila Kaus, Agricultural Fieldman  
Victoria Zahacy, Communications Coordinator  
Donna Duchesneau, Public Works Coordinator  
Melanie Strebchuk, Public Works Admin Support

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:33 p.m.


A request to lease 256 meters of road allowance was received from West Fraser Mills Ltd. to close, lease and gate a portion of the developed road allowance within the mill site at NW 23-74-17-W5. All adjacent landowners to this 256 meters are West Fraser Mills Ltd. with the exemption of CN Railway to the north and one parcel to the south is titled to the Crown. In order to lease the road allowance, it must first be closed by a Road Closure bylaw and approved by Alberta Transportation.

The closure and lease of the road allowance was advertised in the local newspaper, letters were sent to adjacent landowners and to appropriate referral agencies. Responses from referral agencies have been received. No comments against this road closure and lease have been received.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:39 p.m.

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO