

**BIG LAKES COUNTY  
COUNCIL MEETING**  
February 26, 2020

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, February 26, 2020 at 10:00 a.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Victoria Zahacy, Communications Coordinator  
Donna Duchesneau, Public Works Coordinator

Delegations: Elizabeth Bell, PAZA  
Karla Reesor, PRAMP

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO  
THE AGENDA:**

Appointment of Member to Intermunicipal Subdivision & Development Appeal Board

**2020-04-101** **MOVED BY DEPUTY REEVE MATTHEWS** that the February 26, 2020 agenda be adopted as presented.

**CARRIED**

**MINUTES:**

**2020-04-102** **MOVED BY COUNCILLOR NYGAARD** that the February 12, 2020 Regular Council Meeting minutes be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

***ACTION LIST:***

**2020-04-103** **MOVED BY COUNCILLOR CHARROIS** that the action list be received for information.

**CARRIED**

**ADMINISTRATION:**

***LOBBYING TOPICS:***

**2020-04-104** **MOVED BY COUNCILLOR CHARROIS** that the report regarding the lobbying topics be approved as amended.

**CARRIED**

A break was taken from 10:34 a.m. to 10:46 a.m.

**2020/2021 POLICING PRIORITIES:**

- 2019-04-105**      **MOVED BY DEPUTY REEVE MATTHEWS** that the 2020/2021 Policing Priorities include the following:
- Crime prevention and habitual offender management specific to property crime, rural crime, response time and persons crime;
  - Traffic Safety (ATV's)
  - Drug Reduction (education and enforcement)

**CARRIED UNANIMOUSLY****CORPORATE SERVICES:*****CHEQUE LIST:***

- 2020-04-106**      **MOVED BY COUNCILLOR NYGAARD** that cheques #84523 to #84629 in the amount of \$603,816.43 for the period ending February 12, 2020 be received for information.

**CARRIED*****JANUARY 31, 2020 STATEMENT OF OPERATIONS:***

- 2020-04-107**      **MOVED BY COUNCILLOR STEWART** that the Statement of Operations for the month ended January 31, 2020 be received for information.

**CARRIED*****HIGH PRAIRIE GOLDEN AGE CLUB – OPERATING GRANT:***

- 2020-04-108**      **MOVED BY COUNCILLOR NYGAARD** that the High Prairie Golden Age Club's request for additional grant funding be received for information.

**CARRIED**

- 2020-04-109**      **MOVED BY COUNCILLOR CHARROIS** that administration be directed to look into different options for seniors busing in the High Prairie Area as per the presentation by the High Prairie Golden Age Club.

**CARRIED****PLANNING & DEVELOPMENT:*****APPOINTMENT OF MEMBER TO INTERMUNICIPAL SUBDIVISION & DEVELOPMENT APPEAL BOARD:***

- 2020-04-110**      **MOVED BY DEPUTY REEVE MATTHEWS** that Roxanne Perron be appointed to the Intermunicipal Subdivision and Development Appeal Board.

**CARRIED****PUBLIC WORKS:*****SPEED LIMIT BYLAW AMENDMENT NO. 05-2020- ALL DAY SCHOOL ZONE:***

- 2020-04-111**      **MOVED BY COUNCILLOR NYGAARD** that first reading be given to Bylaw Amendment 05-2020 to amend the Speed Limit Bylaw 05-2011.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**2020-04-112**      **MOVED BY DEPUTY REEVE MATTHEWS** that the information/correspondence be received for information.

**CARRIED**

The meeting recessed for lunch at 11:46 a.m. and reconvened at 12:29 p.m.

**CLOSED SESSION:**

**2020-04-113**      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into closed session at 12:29 p.m. to discuss personal matters as per section 27, Freedom of Information and Protection Act.

**CARRIED**

**2020-04-114**      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of closed session at 12:57 p.m.

**CARRIED**

**DELEGATION:**

**PAZA & PRAMP:** Elizabeth Bell, Executive Director, Peace Airshed Zone Association (PAZA) and Karla Ressor, Executive Director, Peace River Area Monitoring Program (PRAMP) presented Council with an overview of what the airsheds due in the area and provided a short overview of the Peace River Area Monitoring Program (PRAMP) Airshed as they are new to the County.

**PUBLIC HEARING:**

***LAND USE BYLAW AMENDMENT 03-2020:***

**2020-04-115**      **MOVED BY COUNCILLOR NYGAARD** that the public hearing for Bylaw 03-2020 be called to order at 1:39 p.m.

**CARRIED**

**2020-04-116**      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 1:51 p.m.

**CARRIED**

**2020-04-117**      **MOVED BY DEPUTY REEVE MATTHEWS** that second reading be given to Land Use Bylaw Amendment 03-2020.

**CARRIED**

**2020-04-118**      **MOVED BY DEPUTY REEVE MATTHEWS** that third reading be given to Land Use Bylaw Amendment 03-2020.

**CARRIED**

**CLOSED SESSION:**

**2020-04-119**      **MOVED BY COUNCILLOR KILLEEN** that the meeting go into closed session at 1:52 p.m. to discuss personal matters as per section 27, Freedom of Information and Protection Act.

**CARRIED**

**2020-04-120**      **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of closed session at 2:10 p.m.

**CARRIED**

2020-04-121

**MOVED BY DEPUTY REEVE MATTHEWS** that the CAO Performance Review report and actions within the report be approved as presented.

**CARRIED**

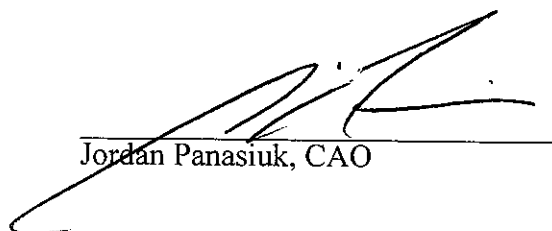
**ADJOURNMENT:**

2020-04-122

**MOVED BY DEPUTY REEVE MATTHEWS** that the meeting be adjourned at 2:11 p.m.

**CARRIED**

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO



**PUBLIC HEARING  
(Land Use Bylaw Amendment Bylaw 03-2020)  
February 26, 2020**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 03-2020 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 26, commencing at 1:15 p.m.

**PRESENT WERE:**

Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Robert Nygaard, Faust  
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Pat Olansky, Director of Planning & Development  
Victoria Zahacy, Communications Coordinator  
Donna Duchesneau, Public Works Coordinator

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:39 p.m.

Big Lakes County is proposing an amendment to the Land Use Bylaw in order to be able to more effectively deal with Land Use Bylaw contraventions. Currently, Planning & Development is limited to issuing a Stop Order in order to deal with unauthorized development. Stop Orders are expensive, and enforcement is a lengthy process. A Municipal Tag and Violation Ticket system will enable the Bylaw Enforcement Officer to issue fines immediately for Land Use Bylaw, development and subdivision approval infractions.

This bylaw would allow the Bylaw Enforcement Officer to issue a Municipal Tag immediately. The County also has the option to issue a violation Ticket under the Provincial Offences Procedures Act which would require a mandatory court appearance if the Municipal Tag is not paid within the specified time limit.

The fines proposed in this bylaw are \$250.00 for a first offence and \$500.00 for a second or subsequent offence. RMRF has conducted a legal review of the draft bylaw and all suggested amendments have been incorporated. Ms. Olansky read aloud the response from RMRF regarding the incorporations of an appeal process.

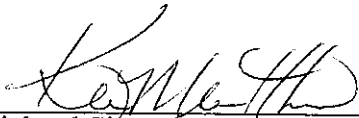
The bylaw was given first reading by Council at their regular meeting of January 22, 2020. The public hearing was duly advertised on the County newsletters and posted on the Big Lakes website and Facebook page. Notices were also sent to adjacent municipalities and First Nations and Metis Settlements within the boundaries of the County. Ms. Olansky read aloud the submissions received as listed below:

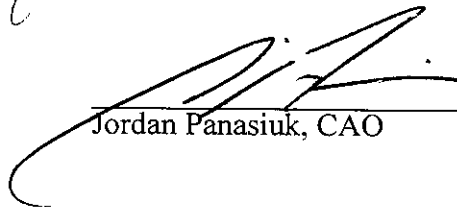
- M.D. of Lesser Slave River, Woodlands County and the M.D. of Greenview all replied that they had no objections or concerns with the proposed amendment.
- Kapawe'no First Nation has requested to meet with administration to discuss the bylaw. A meeting has been scheduled for February 25, 2020.

The Bylaw Amendment will be updated on the County's website.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:51p.m.

  
for Richard Simard, Reeve

  
Jordan Panasiuk, CAO