

# **BIG LAKES COUNTY COUNCIL MEETING**

February 12, 2020

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, 2020 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Richard Simard, Joussard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Robert Nygaard, Faust

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Victoria Zahacy, Communications Coordinator  
Brett Hawken, Municipal Intern  
Zachary Thompson, Sustainability Officer

Delegations: H.P. Golden Age Club

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO  
THE AGENDA:**

High Prairie & District Golf Club Letter of Support

**2020-03-065**

**MOVED BY COUNCILLOR MARX** that the February 12, 2020 agenda be adopted as presented.

**CARRIED**

**MINUTES:**

**2020-03-066**

**MOVED BY COUNCILLOR KILLEEN** that the January 22, 2020 Regular Council Meeting minutes be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:**

**2020-03-067**

**MOVED BY COUNCILLOR CHARROIS** that the action list be received for information.

**CARRIED**

**STAFF REPORTS:**

**2020-03-068** **MOVED BY COUNCILLOR KILLEEN** that the following staff reports be received for information:

- Director of Planning & Development
- Director of Corporate Services
- Director of Public Works

**CARRIED**

**ADMINISTRATION:*****BLC & TOWN OF HIGH PRAIRIE INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF):***

**2020-03-069** **MOVED BY COUNCILLOR CHARROIS** that the Intermunicipal Collaboration Framework Agreement between Big Lakes County and the Town of High Prairie be adopted as presented.

**CARRIED**

A break was taken at 10:45 a.m. to 11:01 a.m.

**DELEGATION:*****H.P. GOLDEN AGE CLUB:***

Howard Greer with the High Prairie Golden Age Club presented council with information regarding the High Prairie Golden Age Bus.

**ADMINISTRATION CON'T:*****GOLF CLUB LETTER OF SUPPORT:***

**2020-03-070** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to send a letter of support for the High Prairie & District Golf Club for their 2020 Infrastructure Upgrade Project grant application to the Community Facility Enhancement Project.

**CARRIED**

**CORPORATE SERVICES:*****CHEQUE LISTS:***

**2020-03-071** **MOVED BY COUNCILLOR STEWART** that cheques #84283 to #84416 in the amount of \$796,681.29 for the period ending January 22, 2020 and cheques #84418 to #84522 in the amount of \$306,035.46 for the period ending February 5, 2020 be received for information.

**CARRIED**

***INTERIM BUDGET AMENDMENT – H.P. & DISTRICT GOLF CLUB CAPITAL FUNDING:***

**2020-03-072** **MOVED BY COUNCILLOR CHARROIS** that a capital grant in the amount of \$15,000 per year for 5 years be approved for the High Prairie and District Golf Club subject to a budgetary review each year.

**CARRIED**

***SWANCICLE DAYS- SPONSORSHIP:***

**2020-03-073** **MOVED BY COUNCILLOR KILLEEN** that a 2020 sponsorship grant in the amount of \$100 and Big Lakes County promotional item (valued at approximately \$100) be approved for Swancicle Days.

**CARRIED**



***HIGH PRAIRIE ABORIGINAL INTERAGENCY COMMITTEE - SPONSORSHIP:***

**2020-03-074** **MOVED BY DEPUTY REEVE MATTHEWS** that a sponsorship in the amount of \$250 be approved for the High Prairie Aboriginal Interagency Committee Round Dance taking place on February 8, 2020.

**CARRIED**

***ENILDA & DISTRICT SOCIETY FOR RECREATION AND CULTURE (EDSRC):***

**2020-03-075** **MOVED BY COUNCILLOR CHARROIS** that Council forgoes the support for the Enilda & District Society for Recreation and Culture (EDSRC) request for additional grant funding under Capital Grant program. Council approved \$6,952.50 in Capital Grant Funding for 2020.

**CARRIED**

***REDUCING SINGLE USE PLASTIC BAGS:***

**2020-03-076** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to research and determine the best policy option and return to council to propose a policy or bylaw on reducing single use plastic bags.

**DEFEATED**

***INTERIM BUDGET AMENDMENT – BANANA BELT RECREATION ASSOCIATION:***

**2020-03-077** **MOVED BY COUNCILLOR CHARROIS** that the 2020 capital funding for the Banana Belt Recreation Association be approved.

**CARRIED**

The meeting recessed for lunch break at 12:00 p.m. and reconvened at 12:35 p.m.

Councillor Marx did not return to the meeting.

**INFORMATION/  
CORRESPONDENCE:**

**2020-03-078** **MOVED BY DEPUTY REEVE MATTHEWS** that the information/correspondence be received for information.

**CARRIED**

**CLOSED SESSION:**

**2020-03-079** **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into closed session at 12:45 p.m. to discuss personal and legal matters as per section 27, Freedom of Information and Protection Act.

**CARRIED**

**2020-03-080** **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of closed session at 12:57 p.m.

**CARRIED**

**2020-03-081** **MOVED BY COUNCILLOR KILLEEN** that the Grant Agreement, Transfer Agreement and Bill of Sale be approved as presented.

**CARRIED**

**PUBLIC HEARING:**

***ROAD CLOSURE BYLAW 24-2019:***

2020-03-082      **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 24-2019 be called to order at 1:00 p.m.

**CARRIED**

2020-03-083      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 1:12 p.m.

**CARRIED**

2020-03-084      **MOVED BY COUNCILLOR STEWART** that first reading be given to Bylaw 24-2019 for the closure of a portion of government road allowance (Willow Point Road).

**CARRIED**

**PUBLIC HEARING:**

***ROAD CLOSURE BYLAW 26-2019:***

2020-03-085      **MOVED BY COUNCILLOR KILLEEN** that the public hearing for Bylaw 26-2019 be called to order at 1:16 p.m.

**CARRIED**

2020-03-086      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 1:21 p.m.

**CARRIED**

2020-03-087      **MOVED BY COUNCILLOR KILLEEN** that first reading be given to Bylaw 26-2019 for the closure of a portion of government road allowance (Willow Point Road).

**CARRIED**

**PUBLIC HEARING:**

***ROAD CLOSURE BYLAW 27-2019:***

2020-03-088      **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 27-2019 be called to order at 1:30 p.m.

**CARRIED**

2020-03-089      **MOVED BY COUNCILLOR BISSELL** that the meeting come out of public hearing at 1:34 p.m.

**CARRIED**

2020-03-090      **MOVED BY COUNCILLOR CHARROIS** that first reading be given to Bylaw 27-2019 for the closure of a portion of government road allowance.

**CARRIED**



**PUBLIC HEARING:*****ROAD CLOSURE BYLAW 28-2019:***

**2020-03-091**      **MOVED BY COUNCILLOR BISSELL** that the public hearing for Bylaw 28-2019 be called to order at 1:45 p.m.

**CARRIED**

**2020-03-092**      **MOVED BY COUNCILLOR WELCH** that the meeting come out of public hearing at 1:52 p.m.

**CARRIED**

**2020-03-093**      **MOVED BY COUNCILLOR STEWART** that first reading be given to Bylaw 28-2019 for the closure of a portion of government road allowance.

**CARRIED**

**PUBLIC HEARING:*****ROAD CLOSURE BYLAW 29-2019:***

**2020-03-094**      **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 29-2019 be called to order at 2:01 p.m.

**CARRIED**

**2020-03-095**      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 2:10 p.m.

**CARRIED**

**2020-03-096**      **MOVED BY COUNCILLOR CHARROIS** that first reading be given to Bylaw 29-2019 for the closure of a portion of government road allowance.

**CARRIED**

**CLOSED SESSION:**

**2020-03-097**      **MOVED BY COUNCILLOR WELCH** that the meeting go into closed session at 2:12 p.m. to discuss personal and legal matters as per section 27, Freedom of Information and Protection Act.

**CARRIED**

Councillor Marx returned to the meeting at 2:18 p.m.  
Administration stepped out of the meeting at 2:18 p.m.

**2020-03-098**      **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of closed session at 2:26 p.m.

**CARRIED**

**2020-03-099**      **MOVED BY COUNCILLOR CHARROIS** that Council agreed to follow up as discussed.

**CARRIED**


**ADJOURNMENT:**

2020-03-100

**MOVED BY COUNCILLOR MARX** that the meeting be adjourned at 2:27 p.m.

**CARRIED**

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO

**PUBLIC HEARING  
(Road Closure Bylaw 24-2019)  
February 12, 2020**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 24-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, commencing at 1:00 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Robert Nygaard, Faust  
David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Brett Hawken, Municipal Intern  
Donna Duchesneau, Public Works Coordinator  
Trent McLaughlin, P.Eng.

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:00 p.m.


As part of the Grouard Land Consolidation Project, undeveloped road allowances and/or road plans within the lands proposed for consolidation were identified for closure to be reverted to the title from which they were excepted.

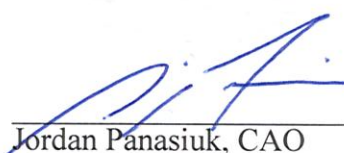
Road Closure Bylaw 24-2019 Undeveloped road allowance within River Lots 1,2 & 3 Lesser Slave Lakes Settlement (Lot 1, Block 1, Plan 202\_\_\_\_\_)

As road closure bylaw is required to close road allowances and the bylaw must be approved by Alberta Transportation. Bylaw #24-2019 was posted on the County's website, social media, and newsletters (County and Hamlet). Letters were sent to adjacent landowners and other interested parties have been received and were presented. Ms. Olansky read aloud the letter from Catie Ostermayber, Customer Network Implementation with TELUS.

Reeve Simard called for comments from the public. William Albert Joseph Brule presented Council with concerns regarding Bylaw No. 24-2019, Bylaw No. 26-2019, Bylaw No. 27-2019, Bylaw No. 28-2019 and Bylaw No. 29-2019. Doreen Okemow Willier and Fred Cardinal were also in attendance.

The public hearing was closed at 1:12 p.m.

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO



**PUBLIC HEARING  
(Road Closure Bylaw 26-2019)  
February 12, 2020**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 26-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, commencing at 1:15 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Joussard  
 Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
 Councillor: Donald Bissell, Enilda/Big Meadow  
 Donald Charrois, HP East/Banana Belt  
 Ken Killeen, Kinuso  
 Ann Stewart, S. Sunset House/Gilwood  
 Fern Welch, Grouard

Absent: Robert Nygaard, Faust  
 David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
 Heather Nanninga, Director of Corporate Services  
 Jessica Martinson, Recording Secretary  
 Vic Abel, Director of Public Works  
 Pat Olansky, Director of Planning & Development  
 Brett Hawken, Municipal Intern  
 Donna Duchesneau, Public Works Coordinator

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:16 p.m.

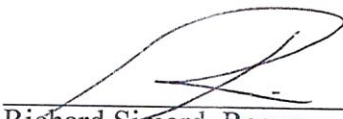
As part of the Grouard Land Consolidation Project, undeveloped road allowances and/or road plans within the lands proposed for consolidation were identified for closure to be reverted to the title from which they were excepted.

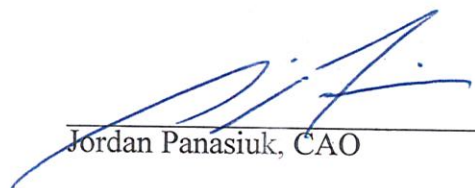
Road Closure Bylaw 26-2019 Undeveloped road allowance (Willow Point Road) within River Lots 20 & 21 Lesser Slave Lakes Settlement (Lot 1, Block 1, Plan 202\_\_\_\_\_)

As road closure bylaw is required to close road allowances and the bylaw must be approved by Alberta Transportation. Bylaw #26-2019 was posted on the County's website, social media, and newsletters (County and Hamlet). Letters were sent to adjacent landowners and other interested parties have been received and were presented. Ms. Olansky read the letter received from William Alberta Joseph Bruele and Catie Ostermayber, Customer Network Implementation with TELUS.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:21 p.m.

  
 Richard Simard, Reeve

  
 Jordan Panasiuk, CAO



**PUBLIC HEARING  
(Road Closure Bylaw 27-2019)  
February 12, 2020**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 27-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, commencing at 1:30 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Robert Nygaard, Faust  
David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Brett Hawken, Municipal Intern  
Donna Duchesneau, Public Works Coordinator

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:30 p.m.


As part of the Grouard Land Consolidation Project, undeveloped road allowances and/or road plans within the lands proposed for consolidation were identified for closure to be reverted to the title from which they were excepted.

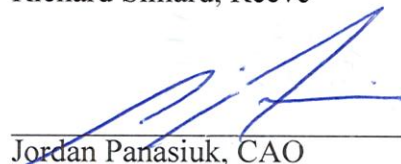
Road Closure Bylaw 27-2019 Undeveloped Road Allowance (Willow Point Road) and Park of Road Plan 2225AG within Part of River Lots 18, 19 & 20 Lesser Slave Lakes Settlement (Lot 2, Block 1, Plan 202\_\_\_\_\_).

As road closure bylaw is required to close road allowances and the bylaw must be approved by Alberta Transportation. Bylaw #27-2019 was posted on the County's website, social media, and newsletters (County and Hamlet). Letters were sent to adjacent landowners and other interested parties have been received and were presented. Ms. Olansky read the letter received from William Albert Joseph Brule.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:34 p.m.

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO

**PUBLIC HEARING**  
**(Road Closure Bylaw 28-2019)**  
**February 12, 2020**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 28-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, commencing at 1:45 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
 Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
 Councillor: Donald Bissell, Enilda/Big Meadow  
 Donald Charrois, HP East/Banana Belt  
 Ken Killeen, Kinuso  
 Ann Stewart, S. Sunset House/Gilwood  
 Fern Welch, Grouard

Absent: Robert Nygaard, Faust  
 David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
 Heather Nanninga, Director of Corporate Services  
 Jessica Martinson, Recording Secretary  
 Vic Abel, Director of Public Works  
 Pat Olansky, Director of Planning & Development  
 Brett Hawken, Municipal Intern  
 Donna Duchesneau, Public Works Coordinator

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 1:45 p.m.

As part of the Grouard Land Consolidation Project, undeveloped road allowances and/or road plans within the lands proposed for consolidation were identified for closure to be reverted to the title from which they were excepted.

Road Closure Bylaw 28-2019 Undeveloped road allowance (Willow Point Road) within Part of River Lots 20 & 21 Lesser Slave Lakes Settlement (Lot 1, Block 1, Plan 202\_\_\_\_\_).

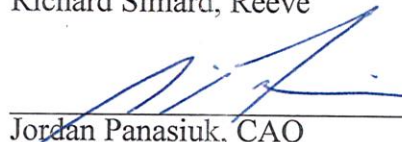
As road closure bylaw is required to close road allowances and the bylaw must be approved by Alberta Transportation. Bylaw #28-2019 was posted on the County's website, social media, and newsletters (County and Hamlet). Letters were sent to adjacent landowners and other interested parties have been received and were presented. Ms. Olansky read the email from Karl Giroux and William Albert Joseph Brule.

Reeve Simard called for comments from the public. Frank "Manny" Chalifoux presented council with his concerns regarding the removal of a road. Jeff Chalifoux asked Council and Administration for clarification on Bylaw No. 28-2019.

The public hearing was closed at 1:52 p.m.



Richard Simard, Reeve



Jordan Panasiuk, CAO



**PUBLIC HEARING  
(Road Closure Bylaw 29-2019)  
February 12, 2020**

Minutes of the Big Lakes County Public Hearing for Road Closure Bylaw 29-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, February 12, commencing at 2:00 p.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Absent: Robert Nygaard, Faust  
David Marx, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Brett Hawken, Municipal Intern  
Donna Duchesneau, Public Works Coordinator

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 2:01 p.m.

As part of the Grouard Land Consolidation Project, undeveloped road allowances and/or road plans within the lands proposed for consolidation were identified for closure to be reverted to the title from which they were excepted.

Road Closure Bylaw 29-2019 Undeveloped Road Plan 6010AV, and Road Plan 4474AX (First Street, Badger Ave., Washington Ave., Main Street, and Dominion Street and Lane) within (Lot 4, Block 1, Plan 2020 \_\_\_\_\_).

As road closure bylaw is required to close road allowances and the bylaw must be approved by Alberta Transportation. Bylaw #29-2019 was posted on the County's website, social media, and newsletters (County and Hamlet). Letters were sent to adjacent landowners and other interested parties have been received and were presented. Ms. Olansky read the letter received from William Albert Joseph Brule.

Reeve Simard called for comments from the public. Frank "Manny" Chalifoux present Council with information regarding the area and advised that there is ancestor history in the area and suggested no future development. Jeff Chalifoux asked Council and Administration for clarification on the lots size and asked if access would still be available to the property.

The public hearing was closed at 2:10 p.m.

  
Richard Simard, Reeve

  
Jordan Panasiuk, CAO