

**BIG LAKES COUNTY
COUNCIL MEETING**
January 9, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, January 9, 2019 at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood

Absent: Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Donna Duchesneau, Public Works Coordinator
Pat Olansky, Director of Planning & Development
Lucia Girard, Tax and Assessment Clerk
Kaleb Brink, Grants Officer

Delegations: Ann Everatt, Northern Lakes College
Daniel Vandermeulen, Northern Lakes College
Kin Merc Oil & Gas
Joanne DeLaronde, Small Craft Harbours
Chantal Laroche, Small Craft Harbours

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO
THE AGENDA:**

2019-01-001 **MOVED BY COUNCILLOR BISSELL** that the January 9, 2019 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2019-01-002 **MOVED BY COUNCILLOR MARX** that the December 6, 2018 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

2019-01-003 **MOVED BY COUNCILLOR NYGAARD** that motion 2018-26-773 be rescinded.

CARRIED UNANIMOUSLY

2019-01-004 **MOVED BY COUNCILLOR KILLEEN** that the December 12, 2018 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2019-01-005 **MOVED BY COUNCILLOR STEWART** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

2019-01-006 **MOVED BY COUNCILLOR CHARROIS** that the following staff reports be received for information:

- Deputy CAO
- Director of Planning & Development
- Director of Corporate Services
- Director of Public Works

CARRIED UNANIMOUSLY

ADMINISTRATION:

***BIG LAKES COUNTY
LIBRARY BOARD:***

2019-01-007 **MOVED BY COUNCILLOR STEWART** that Pamela Porter be appointed Member and Secretary to the Big Lakes County Library Board as per Bylaw No. 6-97 for a 3 year term.

CARRIED

**CORPORATE
SERVICES:**

CHEQUE LISTS:

2019-01-008 **MOVED BY COUNCILLOR BISSELL** that cheques #79940 to #80094 in the amount of \$1,858,026.57 for the period ending December 13, 2018 and cheques #80095 to #80214 in the amount of \$492,931.56 for the period ending December 19, 2018 be received for information.

CARRIED UNANIMOUSLY

***GROUARD COMMUNITY ASSOCIATION
OUTDOOR SKATING RINK:***

2019-01-009 **MOVED BY COUNCILLOR MARX** that the agreement between the County and the Grouard Community Association, to rezone the three hamlet residential lots to parks and institutional, and to make the necessary repairs/improvements to the Gourard Community Association Outdoor Skating rink be tabled until next meeting.

CARRIED UNANIMOUSLY

***NORTHERN LAKES COLLEGE
SPONSORSHIP:***

2019-01-010 **MOVED BY COUNCILLOR CHARROIS** that council forgoes support of the Northern Lakes College Gala sponsorship request.

CARRIED UNANIMOUSLY

**NORTHERN ALBERTA HISTORICAL
SOCIETY AND RAILWAY
MUSEUM:**

2019-01-011 **MOVED BY COUNCILLOR CHARROIS** that Council forgoes support for the Northern Alberta Historical Society and Railway Museum's sponsorship request.

CARRIED UNANIMOUSLY

SARDA:

2019-01-012 **MOVED BY COUNCILLOR STEWART** that administration be directed to provide SARDA with a letter of support for their 2019 Community Initiatives Program grant application.

CARRIED UNANIMOUSLY

**COUNCILLOR REMUNERATION
& TAX INCOME:**

2019-01-013 **MOVED BY COUNCILLOR NYGAARD** that the Councillors monthly allowance be increased by \$350, for an annual total of \$4,200 Policy COUNC-04 Councillor and At-large Honorarium will be brought forward to the January 23, 2019 Regular Council meeting.

CARRIED

**PLANNING &
DEVELOPMENT:**

BYLAW NO. 01-2019: Deputy Reeve Matthews arrived to the meeting at 10:50 a.m.

2019-01-014 **MOVED BY COUNCILLOR NYGAARD** that first reading be given to Bylaw No. 01-2019.

CARRIED UNANIMOUSLY

2019-01-015 **MOVED BY COUNCILLOR STEWART** that second reading be given to Bylaw No. 01-2019.

CARRIED UNANIMOUSLY

2019-01-016 **MOVED BY COUNCILLOR KILLEEN** that unanimous consent be given for Bylaw No. 01-2019 to go to third reading.

CARRIED UNANIMOUSLY

2019-01-017 **MOVED BY COUNCILLOR CHARROIS** that third reading be given to Bylaw No. 01-2019.

CARRIED UNANIMOUSLY

2019-01-018 **MOVED BY COUNCILLOR STEWART** that Big Lakes County enter into an Intermunicipal Subdivision & Development Appeal Board agreement with the Town of High Prairie, Town of Slave Lake, and the Town of Swan Hills.

CARRIED UNANIMOUSLY

A break was taken from 10:54 a.m. to 11:07 a.m.

**RESCIND BYLAW
ENFORCEMENT POLICIES:**

2019-01-019 **MOVED BY COUNCILLOR NYGAARD** that the Code of Conduct for Community Peace Officers Policy #BLE-03 be rescinded.

CARRIED UNANIMOUSLY

2019-01-020 **MOVED BY COUNCILLOR STEWART** that the Handling of Complaints and Administration of Discipline for Community Peace Officers Policy #BLE-04 be rescinded.

CARRIED UNANIMOUSLY

2019-01-021 **MOVED BY COUNCILLOR BISSELL** that the Handling of Complaints and Administration of Discipline for Bylaw Enforcement Officers Policy #BLE-07 be rescinded.

CARRIED UNANIMOUSLY

***FAUST LAND
EXCHANGE:***

2019-01-022 **MOVED BY COUNCILLOR NYGAARD** that administration proceed with an application to purchase part of NW 11-73-11-W5.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

***ROAD GRADING POLICIES
AND PROCEDURE:***

2019-01-023 **MOVED BY COUNCILLOR STEWART** that the Road Grading Policies and Procedure be received for information.

CARRIED UNANIMOUSLY

AB FARM FRESH PRODUCERS:

2019-01-024 **MOVED BY DEPUTY REEVE MATTHEWS** that the Alberta Farm Fresh Producers and Alberta Farmers Market sponsorship be approved for the provincial conference at the Silver (\$500) level and provide advertising support through municipal communications.

CARRIED UNANIMOUSLY

SARDA 2019 FUNDING:

2019-01-025 **MOVED BY DEPUTY REEVE MATTHEWS** that the funding request in the amount of \$30,000 be approved for the Smoky Applied Research and Demonstration Association (SARDA).

CARRIED UNANIMOUSLY

VSI:

2019-01-026 **MOVED BY COUNCILLOR MARX** that a Cap of 200 pregnancy checks and 10 semen tests per operation be applied to the VSI program and that administration be directed to request an edited requisition form VSI.

CARRIED UNANIMOUSLY

***WILD BOAR CONTAINMENT
STANDARDS AGREEMENT:***

2019-01-027 **MOVED BY COUNCILLOR STEWART** that the continuation of the Wild Boar Containment Standards Agreement be approved until December 31, 2023.

CARRIED UNANIMOUSLY

PUBLIC TIME:

GROUARD SENIORS

ASSOCIATION: Monica Kramer, President of the Grouard Seniors Association presented council with some background information on the history of the Grouard Community Association and the Grouard Seniors Association and advised of the grant application coming forward to the next council meeting.

Reeve Simard thanked Ms. Kramer for her presentation.

The meeting recessed for lunch at 12:03 p.m. and reconvened at 12:40 p.m.

COMMUNITY SERVICES:

GULFOODS UAE:

2019-01-028 **MOVED BY COUNCILLOR STEWART** that Council agrees to sponsor Garrett Zahacy, Tanner Pollock and Doug Meneice to attend Gulfoods, UAE pending an acceptable agreement to share all information with the Agricultural Service Board and wider Agricultural Community.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2019-01-029 **MOVED BY COUNCILLOR CHARROIS** that the information/correspondence be received for information.

CARRIED UNANIMOUSLY

IN CAMERA:

2019-01-030 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into camera at 12:59 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:

*Big Lakes County Council
Jordan Panasiuk, Deputy CAO
Jessica Martinson, Executive Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning and Development
Heather Nanninga, Director of Corporate Services
Joanne Delaronde, Small Craft Harbours
Chantal Larochelle, Small Craft Harbours
Sandy Williams, Spruce Point Park*

2019-01-031 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of camera at 1:41 p.m.

CARRIED UNANIMOUSLY

DELEGATIONS:

NORTHERN LAKES

COLLAGE: Ann Everatt, President, and Daniel Vandermeulen, Board Chair, with Northern Lakes College presented Council with an update on the programs and services the college is offering.

Reeve Simard thanked Ms. Everatt and Mr. Vandermeulen for their presentation.

Councillor Marx left the meeting at 2:16 p.m.

A break was taken from 2:16 p.m. to 2:19 p.m.

IN CAMERA:

2019-01-032

MOVED BY DEPUTY REEVE MATTHEWS that the meeting go into camera at 2:20 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:

Big Lakes County Council

Jordan Panasiuk, Deputy CAO

Jessica Martinson, Executive Secretary

Vic Abel, Director of Public Works

Pat Olansky, Director of Planning and Development

Heather Nanninga, Director of Corporate Services

Lucia Girard, Tax and Assessment Clerk

Barry Boisvert, Kin Merc Oil & Gas

Mr. Boisvert left the meeting at 2:43 p.m.

Mr. Abel, Ms. Martinson, Ms. Olansky, Ms. Nanninga & Ms. Girard left the meeting at 3:06 p.m.

2019-01-033

MOVED BY DEPUTY REEVE MATTHEWS that the meeting come out of camera at 3:29 p.m.

CARRIED UNANIMOUSLY

2019-01-034

MOVED BY DEPUTY REEVE MATTHEWS that Big Lakes County moves to defer, as authorized by s.347 (c) of the Municipal Government Act, all pre-receivership tax arrears and included penalties owing on rolls 301168 and 316200 until the earlier of a final decision of the court of appeal of Alberta in Virginia Hills Oil Corp et al, in Court file number 1701-0221-AC or payment of all post-receivership taxes. This will allow the County to exclusively apply any payments received from the receiver and manager of Questfire Energy Corp. in relation to the payment of post-receiver and manager of Questfire Energy Corp. to the post-receivership tax amounts owing, and he amounts received will not be applied towards any pre-receivership tax arrears or penalties.

CARRIED UNANIMOUSLY

2019-01-035

MOVED BY COUNCILLOR NYGAARD that administration to re-direct contract dollars towards creating a grant support document for broadband as discussed.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2019-01-036

MOVED BY COUNCILLOR STEWART that the meeting be adjourned
at 3:32 p.m.

CARRIED UNANIMOUSLY

A blue ink signature of Richard Simard, consisting of a stylized 'R' and 'S'.

Richard Simard, Reeve

A blue ink signature of Jordan Panasiuk, consisting of a stylized 'J' and 'P'.

Jordan Panasiuk, CAO