

**BIG LAKES COUNTY
ORGANIZATIONAL MEETING OF COUNCIL**

October 27, 2015

Minutes of the Big Lakes County Organizational Meeting held at the County Administration Building in High Prairie, Alberta on Tuesday, October 27, 2015, commencing at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
 Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
 Councillor: Donald Charrois, HP East/Banana Belt
 Ken Killeen, Kinuso
 Ron Matula, Enilda /Big Meadow
 Robert Nygaard, Faust
 Frank Sutherland, Grouard
 Ann Stewart, S. Sunset House/Gilwood
 Edward Podollan, Joussard

Administration: William (Bill) Kostiw, CAO
 Jessica Martinson, Recording Secretary
 Pat Olansky, Director of Planning & Development
 Suzanne Allan, Community Development Officer
 Louise Myre, Director of FCSS
 Robbie Klatt, Ag. Fieldman/ASB Manager
 William W. Barclay, RMRF

Press: Chris Clegg, South Peace News

CALL TO ORDER: Mr. Kostiw called the meeting to order at 10:00 a.m.

Mr. Kostiw explained the process for the Organizational Meeting and provided the Chief Administrative Officer Overview of Big Lakes County Governance purpose and general operations. Council reviewed the Organizational Chart and the Provincial and Federal Cabinets.

**OFFICIAL OATH
OF OFFICE:**

Ron Matula was administered his Official Oath of Office for Councillor for Ward 7-Enilda/Big Meadow.

2015-19-685 **MOVED BY COUNCILLOR STEWART** that the organizational meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**REVIEW OF
PROCESS:**

Council considered using secret ballots for the purpose of the committee appointments.

2015-19-686 **MOVED BY COUNCILLOR MARX** that secret ballots for the purpose of committee appointments be held wherever necessary.

CARRIED UNANIMOUSLY

2015-19-687 **MOVED BY COUNCILLOR MATTHEWS** that Pat Olansky, Louise Myre and Suzanne Allan be appointed as Returning Officer's for the purpose of the Organizational Meeting.

CARRIED UNANIMOUSLY

William W. Barclay, RMRF presented Council with an overview, role and responsibilities of being a Councillor.

A break was taken from 10:58 a.m. to 11:04 a.m.

C/Supt. Brenda Lucki, District Commander Western Alberta and Lyle Gelinas, Assistant District Commander of the Western Alberta District in Grand Prairie attended Council and provided information as to what was happening in the area.

**ELECTION OF
REEVE:**

Mr. Kostiw called for nominations for Reeve. Councillor Charrois nominated Councillor Matthews, Councillor Sutherland nominated Councillor

Killeen. Councillor Killeen declined. Mr. Kostiw called a second and third time for nominations for Reeve.

2015-19-688

MOVED BY COUNCILLOR MARX that nominations for the position of Reeve cease.

CARRIED UNANIMOUSLY

Mr. Kostiw declared Councillor Matthews as Reeve.

ELECTION OF DEPUTY REEVE:

Mr. Kostiw called for nominations for Deputy Reeve. Councillor Stewart nominated Councillor Marx, Councillor Sutherland nominated Councillor Killeen. Councillor Killeen declined. Mr. Kostiw called a second and third time for nominations for Deputy Reeve.

2015-19-689

MOVED BY COUNCILLOR CHARROIS those nominations for the position of Deputy Reeve cease.

CARRIED UNANIMOUSLY

Mr. Kostiw declared Councillor Marx as Deputy Reeve.

OATH OF OFFICE:

The Oath of Office was administered to the Reeve and Deputy Reeve by William W. Barclay, RMRF.

Reeve Matthews assumed the chair.

COUNCIL COMMITTEES:

Council reviewed Terms of Reference for the following Committees:

- Assessment Review Board
- Agricultural Service Board
- High Prairie Airport Committee
- Emergency Management Committee
- Big Lakes County Library Board
- Municipal Planning Commission
- Subdivision and Development Appeal Board
- Economic Development
- Inter-Government Relations Committee
- FCSS Advisory Committee
- Finance Committee

POLICY/BYLAW REVIEW:

REMUNERATION POLICY:

The Councillor and At-Large Honorarium Policy (Counc-04) was reviewed by council.

2015-19-690

MOVED BY COUNCILLOR NYGAARD that the Councillor and At-Large Honorarium Policy (Counc-04) be approved without changes.

CARRIED UNANIMOUSLY

CODE OF ETHICS POLICY:

The Code of Ethics Policy (Counc-01) was reviewed by council.

2015-19-691

MOVED BY COUNCILLOR SUTHERLAND that the Code of Ethic Policy (Counc-01) be approved without changes.

CARRIED UNANIMOUSLY

CHRISTMAS STAFF RECOGNITION:

The Christmas Staff Recognition Policy (Admin-21) was included in the agenda package for review.

2015-19-692

MOVED BY COUNCILLOR STEWART that the Christmas Staff Recognition Policy (Admin-21) be approved.

CARRIED UNANIMOUSLY

PROCEDURAL BYLAW:

Council was presented with the new Procedural Bylaw (02-2015).

2015-19-693 **MOVED BY COUNCILLOR CHARROIS** that the procedural bylaw 02-2015 be approved with no changes.

CARRIED UNANIMOUSLY

REVIEW OF SEATING

ARRANGEMENT: Council reviewed the seating arrangement.

2015-19-694 **MOVED BY COUNCILLOR SUTHERLAND** that no changes be made to the seating arrangement.

CARRIED UNANIMOUSLY

STATUTORY/COUNCIL
APPOINTMENTS - INTERNAL:

AGRICULTURAL SERVICE

BOARD: No Action was required for the Agricultural Service Board as appointments are for a 4 year term with the current term ending October 2017.

2015-19-695 **MOVED BY DEPUTY REEVE MARX** that the Agricultural Service Board appointments be received as presented.

CARRIED UNANIMOUSLY

WEED & PEST
CONTROL APPEAL
COMMITTEE:

Council considered appointing one member from Council and three members at large to the Weed and Pest Control Appeal Committee. Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-696 **MOVED BY DEPUTY REEVE MARX** that the board appointment for the Weed and Pest Control Appeal Committee be amended to a four (4) year term with the current term ending October 2017 and that administration be directed to confirm current appointments.

CARRIED UNANIMOUSLY

MUNICIPAL PLANNING

COMMISSION: Council considered an amendment to the composition of the Municipal Planning Commission to all members of Council and two (2) members-at-large. Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-697 **MOVED BY COUNCILLOR STEWART** that the board appointment for the Municipal Planning Commission be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

2015-19-698 **MOVED BY COUNCILLOR SUTHERLAND** that motion 2015-23-798 be rescinded and that the Municipal Planning Commission structure be amended to all members of Council and two (2) members-at-large.

CARRIED UNANIMOUSLY

Reeve Matthews declared all of Council to the Municipal Planning Commission.

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:33 p.m.

2015-19-699 **MOVED BY COUNCILLOR KILLEEN** that the 2014/15 Municipal Planning Commission remain in effect until the new member at-large appointments are made at the December 9, 2015 Regular Council Meeting.

CARRIED UNANIMOUSLY

2015-19-700 **MOVED BY COUNCILLOR STEWART** that administration advertises for members at-large on the Municipal Planning Commission.

CARRIED UNANIMOUSLY

SUBDIVISION & DEVELOPMENT

APPEAL BOARD: Council considered appointing five members at large to the Subdivision and Development Appeal Board. It was noted that any members sitting on the Municipal Planning Commission Board cannot sit on the Subdivision and Development Appeal Board. Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-701 **MOVED BY COUNCILLOR CHARROIS** that the board appointment for the Subdivision and Development Appeal Board be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

2015-19-702 **MOVED BY DEPUTY REEVE MARX** that the Subdivision and Development Appeal Board structure be amended to five (5) members at –large and that administration be directed to advertise for members at-large.

CARRIED UNANIMOUSLY

ASSESSMENT REVIEW BOARD: Council considered appointing two members from Council with one alternate member from Council along with three members at large. It was noted that members to the Assessment Review Board must receive training. Administration advised an advertisement for members at large would be place in the South Peace News.

Councillor Podollan and Councillor Matula expressed interest in taking the training for the Assessment Review Board.

2015-19-703 **MOVED BY COUNCILLOR STEWART** that Councillor Podollan and Councillor Matula be approved to take the Assessment Review Board training.

CARRIED UNANIMOUSLY

2015-19-704 **MOVED BY COUNCILLOR KILLEEN** that the board appointment for the Assessment Review Board be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

2015-19-705 **MOVED BY COUNCILLOR PODOLLAN** that Councillor Nygaard and Reeve Matthews be appointed as members on the Assessment Review Board and Councillor Stewart be appointed as alternate.

CARRIED UNANIMOUSLY

EMERGENCY MANAGEMENT COMMITTEE: Council considered appointing three members from Council to the Emergency Management Committee.

Reeve Matthews called for nominations for members on the Emergency Management Committee. Deputy Reeve Marx nominated Reeve Matthews, Councillor Stewart nominated Deputy Reeve Marx and Councillor Sutherland nominated Councillor Nygaard. Reeve Matthews called a second and third time for nominations for members on the Emergency Management Committee.

2015-19-706 **MOVED BY COUNCILLOR CHARROIS** those nominations for the positions on the Emergency Management Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Reeve Matthews, Deputy Reeve Marx and Councillor Nygaard as members to the Emergency Management Committee.

ECONOMIC DEVELOPMENT: Council considered creating an external Economic Development Committee which would have their own budget and staff members. The board considered appointing three (3) members of Council and Three (3) at-large members. Administration noted that an advertisement for member at-large.

2015-19-707 **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County develops an external Economic Development Authority which consists of their own budget and staff members and is made up of three (3) partners Town of High Prairie, Town of

Swan Hills and Big Lakes County with a minimum funding contribution of \$75,000 each.

CARRIED

2015-19-797 **MOVED BY COUNCILLOR MATULA** that administration advertise for an Economic Development Officer.

CARRIED UNANIMOUSLY

2015-19-708 **MOVED BY DEPUTY REEVE MARX** that the Economic Development Authority be made up of three (3) Council members from each member municipality.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for members on the external Economic Development Committee. Deputy Reeve Marx nominated Councillor Killeen, Councillor Stewart nominated Councillor Nygaard, and Councillor Killeen nominated Deputy Reeve Marx. Deputy Reeve Marx declined. Councillor Nygaard nominated Sutherland and Councillor Sutherland nominated Councillor Charrois. Reeve Matthews called a second and third time for nominations for members on the Economic Development Committee.

2015-19-709 **MOVED BY DEPUTY REEVE MARX** that nominations for the positions on the Economic Development Committee cease.

CARRIED UNANIMOUSLY

A secret ballot was taken.

Reeve Matthews declared Councillor Killeen, Councillor Charrois and Councillor Nygaard as members to the External Economic Development Committee.

***PEAVINE METIS
SETTLEMENT
AGREEMENT:***

Council considered appointing one member from Council to the Peavine Metis Settlement Road Agreement Committee.

2015-19-710 **MOVED BY COUNCILLOR SUTHERLAND** that the board appointment for the External Economic Development Committee be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for members on the Peavine Metis Settlement Road Agreement Committee. Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations for members on the Peavine Metis Settlement Road Agreement Committee.

2015-19-711 **MOVED BY COUNCILLOR NYGGARD** that nominations for the positions on the Peavine Metis Settlement Road Agreement Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx as member to the Peavine Metis Settlement Road Agreement Committee.

***INTER- GOVERNMENTAL
RELATIONS
COMMITTEE:***

Council considered appointing three members from Council to the Inter-Governmental Relations Committee.

Reeve Matthews called for nominations for members on the Inter-Governmental Relations Committee. Councillor Charrois nominated Councillor Matula, Deputy Reeve Marx nominated Councillor Killeen, Councillor Stewart nominated Deputy Reeve Marx and Councillor Nygaard nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Inter-Governmental Relations Committee.

2015-19-712 **MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Inter-Governmental Relations Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula, Councillor Killeen, Deputy Reeve Marx and Reeve Matthews as members to the Inter-Governmental Relations Committee.

2015-19-713

MOVED BY COUNCILLOR MATULA that the board appointment for the Inter-governmental committee be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

HIGH PRAIRIE AIRPORT

COMMITTEE: Council considered appointing three members from Council to the High Prairie Airport Committee.

Reeve Matthews called for nominations for members on the High Prairie Airport Committee. Councillor Killeen nominated Councillor Charrois, Councillor Nygaard nominated Councillor Stewart and Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the High Prairie Airport Committee.

2015-19-714

MOVED BY COUNCILLOR NYGAARD that nominations for the positions on the High Prairie Airport Commission cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Charrois, Councillor Stewart, and Reeve Matthews as members to the High Prairie Airport Committee.

2015-19-715

MOVED BY COUNCILLOR STEWART that administration be directed to advertise for members at large on the High Prairie Airport Committee.

CARRIED UNANIMOUSLY

FINANCE

COMMITTEE: Council considered appointing three members from Council to the Finance Committee.

Reeve Matthews called for nominations for members on the Finance Committee. Councillor Nygaard nominated Councillor Stewart, Councillor Stewart nominated Councillor Podollan, Councillor Sutherland nominated Councillor Charrois and Councillor Podollan nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Finance Committee.

2015-19-716

MOVED BY DEPUTY REEVE MARX that nominations for the positions on the Finance Committee cease.

CARRIED UNANIMOUSLY

A secret ballot was taken.

Reeve Matthews declared Councillor Stewart, Councillor Matula and Councillor Charrois as members to the Finance Committee.

REGIONAL

COLLABORATION: Reeve Matthews called for nominations for members on the Regional Collaboration. Deputy Reeve Marx nominated Reeve Matthews; Councillor Sutherland nominated Deputy Reeve Marx, Deputy Reeve Marx declined.

STATUTORY/AGREEMENT
APPOINTMENTS - EXTERNAL:

HEART RIVER

HOUSING: Council considered appointing one member from Council and one alternate member of Council to the Heart River Housing Committee.

Reeve Matthews called for nominations for members on the Heart River Housing Committee. Councillor Stewart nominated Councillor Sutherland. Reeve Matthews called a second and third time for nominations for members on the Heart River Housing Committee.

2015-19-717 **MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Heart River Housing Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Sutherland as appointed to the Heart River Housing Committee.

Reeve Matthews called for nominations for an alternate member on the Heart River Housing Committee. Councillor Nygaard nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations for members on the Heart River Housing Committee.

2015-19-718 **MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Heart River Housing Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Stewart as alternate to the Heart River Housing Committee.

BARRHEAD SOCIAL HOUSING:

Council considered appointing one member from Council and one alternate member of Council to the Barrhead Social Housing Committee.

Reeve Matthews called for nominations for members on the Barrhead Social Housing Committee. Deputy Reeve Marx nominated Councillor Killeen. Reeve Matthews called a second and third time for nominations for members on the Barrhead Social Housing Committee.

2015-19-719 **MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Barrhead Social Housing Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Killeen as member to the Barrhead Social Housing Committee.

Reeve Matthews called for nominations for an alternate member on the Barrhead Social Housing Committee. Councillor Matula nominated Councillor Nygaard. Reeve Matthews called a second and third time for nominations for members on the Barrhead Social Housing Committee.

2015-19-720 **MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Barrhead Social Housing Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Nygaard as alternate to the Barrhead Social Housing Committee.

F.C.S.S. ADVISORY: Council considered appointing two member from Council and three at-large members. Administration advised that all at-large members will be advertised in the South Peace News.

2015-19-721 **MOVED BY COUNCILLOR STEWART** that the board appointment for the F.C.S.S. Committee be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for members on the F.C.S.S. Advisory Committee. Councillor Stewart nominated Councillor Matula and Councillor Matula nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations for members on the F.C.S.S. Advisory Committee.

2015-19-722 **MOVED BY COUNCILLOR SUTHERLAND** that nominations for the positions on the F.C.S.S. Advisory Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula and Councillor Stewart as members to the F.C.S.S Advisory Committee.

2015-19-723

MOVED BY COUNCILLOR STEWART that all members on the F.C.S.S. Advisory Committee remain the same.

CARRIED UNANIMOUSLY

GROUARD HISTORICAL SOCIETY:

Council considered appointing two members from Council to sit on the Grouard Historical Society Committee.

Reeve Matthews called for nominations for members on the Grouard Historical Society Committee. Councillor Charrois nominated Councillor Sutherland, Councillor Stewart nominated Councillor Matula and Councillor Sutheland nominated Councillor Nygaard, Councillor Nygaard declined. Reeve Matthews called a second and third time for nominations for members on the Grouard Historical Society Committee.

2015-19-724

MOVED BY COUNCILLOR STEWART that nominations for the positions on the Grouard Historical Society Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Sutherland and Councillor Matula as members to the Grouard Historical Society Committee.

GROUARD/P.R. TRAIL COMMITTEE:

Council considered appointing two members from Council to sit on the Grouard/ P.R. Trail Committee.

Reeve Matthews called for nominations for members on the Grouard/ P.R. Trail Committee. Councillor Nygaard nominated Councillor Sutherland. Reeve Matthews called a second and third time for nominations for members on the Grouard/ P.R. Trail Committee.

2015-19-725

MOVED BY COUNCILLOR CHARROIS that nominations for the positions on the Grouard/ P.R. Trail Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Sutherland as a member to the Grouard/ P.R. Trail Committee.

L.S. WATERSHED COUNCIL:

Council considered appointing one member from Council and one alternate member to sit on the Lesser Slave Watershed Council.

Reeve Matthews called for nominations for members on the Lesser Slave Watershed Council. Councillor Stewart nominated Councillor Nygaard, Councillor Podollan nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Lesser Slave Watershed Council.

2015-19-726

MOVED BY COUNCILLOR NYGAARD that nominations for the positions on the Lesser Slave Watershed Council cease.

CARRIED UNANIMOUSLY

Secret ballot was taken.

Reeve Matthews declared Councillor Nygaard as a member to the Lesser Slave Watershed Council.

Reeve Matthews called for nominations for an alternate member on the Lesser Slave Watershed Council. Deputy Reeve Marx nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Lesser Slave Watershed Council.

2015-19-727

MOVED BY COUNCILLOR STEWART that nominations for the positions on the Lesser Slave Watershed Council cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula as alternate to the Lesser Slave Watershed Council.

**PEACE AIR SHED
ZONE ASSOC.:**

Council considered appointing one member from Council and one alternate member to sit on the Peace Air Shed Zone Association.

Reeve Matthews called for nominations for members on the Peace Air Shed Zone Association. Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Peace Air Shed Zone Association.

2015-19-728

MOVED BY COUNCILLOR CHARROIS that nominations for the positions on the Peace Air Shed Zone Association cease.

CARRIED UNANIMOUSLY

Reeve Matthews was declared as member to the Peace Air Shed Zone Association.

Reeve Matthews called for nominations for members on the Peace Air Shed Zone Association. Councillor Charrois nominated Councillor Podollan. Reeve Matthews called a second and third time for nominations for members on the Peace Air Shed Zone Association.

2015-19-729

MOVED BY COUNCILLOR NYGAARD that nominations for the positions on the Peace Air Shed Zone Association cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Podollan as alternate to the Peace Air Shed Zone Association.

PREDA:

Council considered appointing one member from Council and one alternate member to sit on Peace Region Economic Development Alliance (PREDA) Committee.

Reeve Matthews called for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee. Deputy Reeve Marx nominated Councillor Podollan, Councillor Podollan declined, Councillor Sutherland nominated Reeve Matthews and Councillor Podollan nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee.

2015-19-730

MOVED BY COUNCILLOR STEWART that nominations for the positions on the Peace Region Economic Development Alliance (PREDA) Committee cease.

CARRIED UNANIMOUSLY

A secret ballot was taken.

A break was taken from 1:39 p.m. to 1:51 p.m.

Reeve Matthews was declared as member to the Peace Region Economic Development Alliance (PREDA) Committee.

Reeve Matthews called for nominations for alternate members on the Peace Region Economic Development Alliance (PREDA) Committee. Councillor Nygaard nominated Councillor Podollan, Councillor Podollan declined, Councillor Charrois nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee.

2015-19-731

MOVED BY COUNCILLOR KILLEEN that nominations for the positions on the Peace Region Economic Development Alliance (PREDA) Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula as alternate to the Peace Region Economic Development Alliance (PREDA) Committee.

**COMMUNITY FUTURES
LESSER SLAVE LAKE**

REGION:

Council considered appointing one member from Council to sit on the Community Futures Committee.

Reeve Matthews called for nominations for members on the Community Futures Committee. Councillor Nygaard nominated Councillor Podollan, Councillor Podollan declined, Councillor Podollan nominated Councillor Matula.. Reeve Matthews called a second and third time for nominations for members on the Community Futures Committee.

2015-19-732

MOVED BY COUNCILLOR STEWART that nominations for the positions on the Community Futures Committee cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula as member to the Community Futures Committee.

BIG LAKES COUNTY

LIBRARY BOARD:

Council considered appointing two members of Council to sit on the Big Lakes County Library Board. Administration advised that 2 at-large members will be advertised in the South Peace News.

Reeve Matthews called for nominations for positions on the Big Lakes County Library Board. Councillor Nygaard nominated Councillor Stewart, Councillor Sutherland nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-733

MOVED BY COUNCILLOR KILLEEN that nominations ceases for the members to sit on the Big Lakes County Library Board.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Stewart and Deputy Reeve Marx as members to the Big Lakes County Library Board.

2015-19-734

MOVED BY COUNCILLOR STEWART that administration be directed to advertise for members at large on the Big Lakes County Library Board.

CARRIED UNANIMOUSLY

TOWN OF HP

LIBRARY BOARD:

Council considered appointing one member for Council to the High Prairie Library Board.

2015-19-735

MOVED BY COUNCILLOR STEWART that the board appointment for the High Prairie Library Board be amended to a four (4) year term with the current term ending October 2017.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for positions on the High Prairie Municipal Library Board. Councillor Sutherland nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations.

2015-19-736

MOVED BY COUNCILLOR SUTHERLAND that nominations ceases for the members to sit on the High Prairie Municipal Library Board.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Stewart as member to the Town of High Prairie Library Board.

2015-19-737

MOVED BY COUNCILLOR STEWART that administration be directed to advertise for one members at large on the Town of High Prairie Board.

CARRIED UNANIMOUSLY

PEACE LIBRARY

SYSTEM:

Council considered appointing one member for Council and one at-large member to the Peace Library System Board.

Reeve Matthews called for nominations for positions on the Peace Library System Board. Councillor Charrois nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations.

2015-19-738

MOVED BY COUNCILLOR MATULA that nominations ceases for the members to sit on the Peace Library System Board.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Stewart as alternate to the Peace Library System Board.

***HIGH PRAIRIE
REC. BOARD:***

Council considered appointing two members from Council and alternate member from council to the High Prairie Recreation Board.

Reeve Matthews called for nominations for positions on the High Prairie Recreation Board. Councillor Stewart nominated Deputy Reeve Marx, Councillor Killeen nominated Councillor Charrois. Reeve Matthews called a second and third time for nominations.

2015-19-739

MOVED BY COUNCILLOR SUTHERLAND that nominations ceases for the members to sit on the High Prairie Recreation Board.

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx and Councillor Charrois as members to the High Prairie Recreation Board.

Reeve Matthews called for nominations for positions on the High Prairie Recreation Board. Councillor Nygaard nominated Councillor Matula. Reeve Matthews called a second and third time for nominations.

2015-19-740

MOVED BY COUNCILLOR CHARROIS that nominations ceases for the members to sit on the High Prairie Recreation Board.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula as alternate member to the High Prairie Recreation Board.

***H.P. REGIONAL
LANDFILL AUTH:***

Council considered appointing one member from Council and one alternate member from council to the High Prairie Regional Landfill Authority.

Reeve Matthews called for nominations for positions on the High Prairie Regional Landfill Authority. Councillor Podollan nominated Councillor Matula, Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-741

MOVED BY DEPUTY REEVE MARX that nominations ceases for the members to sit on the High Prairie Regional Landfill Authority.

CARRIED UNANIMOUSLY

A secret ballot was taken.

Reeve Matthews declared Deputy Reeve Marx to the High Prairie Regional Landfill Authority.

Reeve Matthews called for nominations for positions on the High Prairie Regional Landfill Authority. Deputy Reeve Marx nominated Councillor Charrois. Reeve Matthews called a second and third time for nominations.

2015-19-742

MOVED BY DEPUTY REEVE MARX that nominations ceases for the members to sit on the High Prairie Regional Landfill Authority.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Charrois as alternate to the High Prairie Regional Landfill Authority.

CLEANING CO-OP: Council considered appointing one member from Council and one alternate member from council to the High Prairie Seed Cleaning Plant.

Reeve Matthews called for nominations for positions on the High Prairie Seed Cleaning Plant. Councillor Podollan nominated Councillor Matula, Councillor Sutherland nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-743 **MOVED BY COUNCILLOR KILLEEN** that nominations ceases for the members to sit on the High Prairie Seed Cleaning Plant.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula to the High Prairie Seed Cleaning Plant.

Reeve Matthews called for nominations for alternate on the High Prairie Seed Cleaning Plant. Councillor Nygaard nominated Reeve Matthews, Reeve Matthews declined and Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-744 **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the High Prairie Seed Cleaning Plant.

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx as alternate member to the High Prairie Seed Cleaning Plant.

S.A.R.D.A. Council considered appointing one member from Council and one member from the Agricultural Service Board to Smoky Applied Research Development Alliance (S.A.R.D.A.).

Reeve Matthews called for nominations for positions on the Smoky Applied Research Development Alliance (S.A.R.D.A.). Councillor Stewart nominated Councillor Matula. Reeve Matthews called a second and third time for nominations.

2015-19-745 **MOVED BY COUNCILLOR MATULA** that nominations ceases for the members to sit on the Smoky Applied Research Development Alliance (S.A.R.D.A.).

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Matula to the Smoky Applied Research Development Alliance (S.A.R.D.A.).

Note: One (1) member from the Agricultural Service Board to be appointed to the Smoky Applied Research Development Alliance (S.A.R.D.A.).

V.S.I.: Council considered appointing one member from Council and one member from the Agricultural Service Board to Veterinary Services Incorporated (V.S.I.).

Reeve Matthews called for nominations for positions on the Veterinary Services Incorporated (V.S.I.) Councillor Podollan nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-746 **MOVED COUNCILLOR CHARROIS** that nominations ceases for the members to sit on the Veterinary Services Incorporated (V.S.I.).

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx to the Veterinary Services Incorporated (V.S.I.).

Note: One (1) member from the Agricultural Service Board to be appointed to the Veterinary Services Incorporated (V.S.I.).

**L.S.L. FOREST
RESOURCE ADVISORY
COMMITTEE:**

Council considered appointing one member from Council to the Lesser Slave Lake Resources Advisory Committee.

Reeve Matthews called for nominations for positions on the Lesser Slave Lake Resources Advisory Committee. Councillor Stewart nominated Councillor Killeen. Reeve Matthews called a second and third time for nominations.

2015-19-747

MOVED BY COUNCILLOR STEWART that nominations ceases for the members to sit on the Lesser Slave Lake Resources Advisory Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Killeen to the Lesser Slave Lake Resources Advisory Committee.

***TOLKO FOREST
RESOURCE ADVISORY
COMMITTEE:***

Council considered appointing one member from Council to the Tolko Forest Resource Advisory Committee.

Reeve Matthews called for nominations for positions on the Tolko Forest Resource Advisory Committee. Councillor Killeen nominated Deputy Reeve Marx. Reeve called a second and third time for nominations.

2015-19-748

MOVED BY COUNCILLOR STEWART that nominations ceases for the members to sit on the Tolko Forest Resource Advisory Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx to the Tolko Forest Resource Advisory Committee.

***SWAN HILLS SPECIAL WASTE
TREATMENT
FACILITY LIAISON
COMMITTEE:***

Council considered appointing one member from Council to the Swan Hills Waste treatment Centre Advisory Committee.

Reeve Matthews called for nominations for positions on the Swan Hills Waste Treatment Centre Advisory Committee. Councillor Stewart nominated Councillor Killeen. Reeve Matthews called a second and third time for nominations.

2015-19-749

MOVED BY COUNCILLOR MATULA that nominations ceases for the members to sit on the Swan Hills Waste treatment Centre Advisory Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Killeen as member on the Swan Hills Special Waste Treatment Facility Liaison Committee.

***H.P. HEALTH
FACILITY AD HOC
COMMITTEE:***

Council considered appointing one member from Council to the High Prairie Health Facility Ad hoc Committee.

Reeve Matthews called for nominations for positions on the High Prairie Health Facility Ad hoc Committee. Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

2015-19-750

MOVED BY COUNCILLOR MATULA that nominations ceases for the members to sit on the High Prairie Health Facility Ad Hoc Committee.

CARRIED UNANIMOUSLY

Reeve Matthews was declared as member on the High Prairie Health Facility Ad hoc Committee.

***CHILDREN
RESOURCE:***

Council considered appointing one member from Council to the Children's Resource Council.

Reeve Matthews called for nominations for positions on the Children's Resource Council. Councillor Sutherland nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations.

2015-19-751 **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the Children’s Resource Council.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councilor Stewart as member on the Children’s Resource Council.

***NORTHERN ALBERTA
ELECTED
LEADERS:***

2015-19-752 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Deputy Reeve Marx be appointed to the Northern Alberta Elected Leaders.

CARRIED UNANIMOUSLY

***HIGH PRAIRIE CHAMBER
OF COMMERCE:***

Council considered appointing one member from Council to the High Prairie & Area Chamber of Commerce Committee.

2015-19-753 **MOVED BY COUNCILLOR STEWART** that one (1) member of Council be appointed to the High Prairie Chamber of Commerce Committee.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for positions on the High Prairie & Area Chamber of Commerce Committee. Councillor Sutherland nominated Councillor Charrois, Councillor Charrois declined, Deputy Reeve Marx nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

2015-19-754 **MOVED BY DEPUTY REEVE MARX** that nominations ceases for the members to sit on the High Prairie & Area Chamber of Commerce Committee.

CARRIED UNANIMOUSLY

Reeve Matthews was declared as member on the High Prairie & Area Chamber of Commerce Committee.

***NLC – COMMUNITY
EDUCATION
COMMITTEE:***

Council considered appointing one member from Council to the Northern Lakes College Community Education Committee.

2015-19-755 **MOVED BY COUNCILLOR NYGAARD** that one (1) member of Council be appointed to the Northern Lakes College Community Education Committee.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for positions on the Northern Lakes College Community Education Committee. Councillor Nygaard nominated Councillor Sutherland. Reeve Matthews called a second and third time for nominations.

2015-19-756 **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the Northern Lakes College Community Education Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councilor Sutherland as member on the Northern Lakes College Community Education Committee.

**INTER-MUNICIPAL
COMMITTEES:**

***TOWN OF
HIGH PRAIRIE:***

Reeve Matthews called for nominations for positions on the Town of High Prairie Inter-Municipal Committee. Councillor Sutherland nominated Reeve Matthews, Deputy Reeve Marx nominated Councillor Charrois and Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-757

MOVED BY DEPUTY REEVE MARX that nominations ceases for the members to sit on the Town of High Prairie Inter-Municipal Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Reeve Matthews, Councillor Charrois and Deputy Reeve Marx as members to the Town of High Prairie Inter-Municipal Committee.

TOWN OF SWAN HILLS:

Reeve Matthews called for nominations for positions on the Town of Swan Hills Inter-Municipal Negotiating Committee. Councillor Charrois nominated Councillor Nygaard, Councillor Stewart nominated Councillor Killeen and Deputy Reeve Marx nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

2015-19-758

MOVED BY COUNCILLOR CHARROIS that nominations ceases for the members to sit on the Town of Swan Hills Inter-Municipal Negotiating Committee.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Nygaard, Councillor Killeen and Reeve Matthews to the Town of Swan Hills Inter Municipal Negotiating Committee.

CHWC COMMUNITY PARTNERSHIP COMMITTEE:

Council considered appointing one member from Council to the Community Health and Wellness Community Partnership Committee.

2015-19-759

MOVED BY DEPUTY REEVE MARX that one (1) member of Council be appointed to the Community Health and Wellness Community Partnership Committee.

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for positions on the CHWC Community Partnership Committee. Councillor Sutherland nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

2015-19-760

MOVED BY DEPUTY REEVE MARX that nominations ceases for the members to sit on the CHWC Community Partnership Committee.

CARRIED UNANIMOUSLY

Reeve Matthews was declared as member on the CHWC Community Partnership Committee.

SCHEDULE OF MEETINGS:

Regular council meetings will continue to be held on the 2nd and 4th Wednesday of each month.

2015-19-761

MOVED BY COUNCILLOR CHARROIS that the Big Lakes County council meetings be schedule for the 2nd and 4th Wednesday of each month with the cancelation of the November 11, 2015 and December 23, 2015 meetings.

CARRIED UNANIMOUSLY

Municipal Planning Commission meetings will be held on the third Tuesday of each month beginning at 10:00 a.m.

2015-19-762

MOVED BY COUNCILLOR KILLEEN that the Municipal Planning Commission (MPC) meetings be held the third Tuesday of each month beginning at 10:00 a.m.

CARRIED UNANIMOUSLY

**DESTRUCTION
OF BALLOTS:**

2015-19-763

MOVED BY COUNCILLOR SUTHERLAND that all ballots for the purpose of the Organizational Meeting be destroyed.

CARRIED UNANIMOUSLY

Council discussed appointing the following Auditors, Legal Counsel, Municipal Engineers, Assessors and Banking Services.

2015-19-764

MOVED BY COUNCILLOR STEWART that the following appointments be referred to the next Regular Council meeting for appointments.

- Auditors
- Legal Counsel
- Municipal Engineers
- Assessors
- Banking Services

CARRIED UNANIMOUSLY

A break was taken from 2:28 p.m. to 2:34 p.m.

**GENERAL
INFORMATION:**

2015-19-765

MOVED BY DEPUTY REEVE MARX that the following be received for information:

- Now that you've been elected – Handbook for Elected Officials
- Association of Consulting Engineering Companies Canada – Engineering Agreement between Client and Engineer

CARRIED UNANIMOUSLY

Discussion was held regarding the organizational chart. Administration to bring back a new organizational chart for Council approval.

ADJOURNMENT:

2015-19-766

MOVED BY COUNCILLOR NYGAARD that the meeting adjourn at 2:54 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, CAO