

Big Lakes County

Organizational Meeting

October 24, 2017
10:00 a.m.
Council Chambers
Big Lakes County
Administration Building

1. **CALL TO ORDER - By Chief Administrative Officer**

2. **OFFICIAL OATH OF OFFICE**

3. **REVIEW OF PROCESS**

- a. Resolution of Council to Confirm Appointments by Secret Ballot (Section 185.1 M.G.A.)
- b. Motion to Appointment returning officers Pat Olansky & Vic Abel

4. **ELECTION OF REEVE - By Chief Administrative Officer**

Upon election, Reeve Assumes Chair

(Oath of Office)

5. **ELECTION OF DEPUTY REEVE**

(Oath of Office)

Upon election of Deputy Reeve, Reeve Assumes Chair

6. **REVIEW OF SEATING ARRANGEMENT**

7. **POLICY/BYLAWS REVIEW**

- Pg. 8-11 a. Councillor and At-Large Honorarium Policy (Counc-04)
- Pg. 12-15 b. Code of Ethics Policy (Counc-01)
- Pg. 16-17 c. Christmas Staff Recognition Policy (Admin-21)
- Pg. 18-33 d. Procedural Bylaw 02-2015/ Committee Terms of Reference

STATUTORY/COUNCIL APPOINTMENTS – ALL INTERNAL

9. Agricultural Service Board

Interested Council Members: Councillor Marx, Councillor Stewart, Councillor Simard,
Councillor Bissell, Councillor Matthews, Councillor Killeen

Pg.34-40 Letter of interest received from: Tyler Airth, Ron Matula, Duane Nichols, Doug Meneice
Lorne F. Pratt, Grant Gaschnitz, Garry Basarab

10. Weed and Pest Control Appeal Board

Interested Council Members: Councillor Bissell
Members at Large: N/A

11. Municipal Planning Commission

** All of Council*

Pg.41-43 Letters of Interest from: Randy Ehman, Duane Nichols, Joyce Stokes

12. Subdivision and Development Appeal Board

Note: Can't sit on SDAB and MPC

Pg.44-45 Interested Council Members: Christopher Brown, Lloyd Marshall

13. Assessment Review Board

Note: Members must receive training

Interested Council Members: Councillor Nygaard

Pg. 46-48 Letters of Interest from: Joyce Stokes, Randy Ehman, Peter Blacha

14. Emergency Management Committee

Note: Required under Public Safety Services Act.

Interested Council Members: Councillor Marx, Councillor Nygaard, Councillor Bissell,
Councillor Matthews

15. Economic Development Committee (External)

Interested Council Members: Councillor Nygaard, Councillor Charrois, Councillor Matthews
Consultant: Lisa Baroldi, Progress Unlimited

16. Memorandum of Agreement with Peavine Metis Settlement

Interested Council Members: Councillor Marx
Staff Member: V. Abel

17. Inter-Governmental Relations Committee

Interested Council Members: Councillor Marx, Councillor Charrois, Councillor Bissell,
Councillor Nygaard, Councillor Killeen, Councillor Welch,
Councillor Matthews

18. High Prairie Airport Commission

Interested Council Members: Councillor Charrois, Councillor Stewart, Councillor Bissell

19. Finance Committee

Interested Council Members: Councillor Stewart, Councillor Simard, Councillor Bissell,
Councillor Matthews

STATUTORY/AGREEMENT APPOINTMENTS – EXTERNAL

20. Alberta CARE

*** Member appointed to the High Prairie Regional Landfill Authority is also appointed to Alberta CARE**

21. Heart River Housing

Interested Council Members: Councillor Stewart, Councillor Welch

22. Barrhead Social Housing Management Unit

Interested Council Members: Councillor Killeen, Councillor Welch (Alternate)

23. FCSS Advisory Committee

Interested Council Members: Councillor Stewart, Councillor Welch

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Interested Members at-Large: Kayla Killoran, Monica Kreiner, Cathy Bittman

25. Grouard/Peace River Trail Committee

Interested Council Members: Councillor Welch

26. Lesser Slave Watershed Council

Interested Council Members: Councillor Nygaard, Councillor Simard

27. Peace Air Shed Zone Association

Interested Council Members: Councillor Matthews

28. Peace Region Economic Development Alliance (PREDA)

Interested Council Members: Councillor Matthews

29. Community Futures Lesser Slave Lake Region

Interested Council Members: Councillor Simard

30. Big Lakes County Library Board

* Two Council Members to be appointed * Staff member to be appointed as Secretary

Interested Council Members: Councillor Stewart, Councillor Marx

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Interested Members at- large: Jean Sheldon

31. High Prairie Library Board

* One Member at-Large to be appointed

Interested Council Members: Councillor Welch

32. Peace Library System

Interested Council Members: Councillor Welch, Councillor Stewart as an Alternate

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Member at-large interest: Lorrie Shelp

33. High Prairie Recreation Board

Interested Council Members: Councillor Marx, Councillor Charrois

34. High Prairie Regional Landfill Authority

Note: Will also be member of Alberta CARE

Interested Council Members: Councillor Marx, Councillor Charrois as an Alternate
Councillor Simard

35. High Prairie Seed Cleaning Plant

Interested Council Members: Councillor Marx

36. S.A.R.D.A. (Agriculture Research Group)

Interested Council Members: Councillor Bissell

37. Veterinary Services Incorporated

Interested Council Members:

38. L.S.L. Forest Resource Advisory Committee

Note: Appointment by M.L.A. upon council recommendation. (Status questionable.)

Interested Council Members: Councillor Killeen

39. Tolko Forest Resource Advisory Committee

Interested Council Members: Councillor Marx, Councillor Bissell

40. Swan Hills Waste Treatment Centre Advisory Committee

Interested Council Members: Councillor Killeen

41. Children’s Resource Council

Interested Council Members: Councillor Stewart

42. Northern Alberta Elected Leaders

* Reeve and Deputy Reeve are appointed

43. High Prairie & Area Chamber of Commerce

Interested Council Members: Councillor Charrois

44. Northern Lakes College – Community Education Committee (CEC) High Prairie

Interested Council Members: Councillor Stewart, Councillor Bissell

45. Northern Lakes College – Community Education Committee (CEC) Grouard

Interested Council Members: Councillor Bissell, Councillor Welch

46. Golden Triangle Consortia

Interested Council Members: Councillor Charrois

47. Community Health and Wellness Community (CHWC) Partnership Committee

Interested Council Members: Councillor Stewart, Councillor Matthews

INTER-MUNICIPAL AD HOC COMMITTEES

48. Town of High Prairie

Interested Council Members: Councillor Charrois, Councillor Marx, Councillor Matthew

49. Town of Swan Hills

Interested Council Members: Councillor Charrois, Councillor Nygaard, Councillor Simard,
Councillor Killeen, Councillor Matthews

SCHEDULE OF MEETINGS

50. **Regular Council Meetings** (2nd and 4th Wednesdays) _____

51. **Rescheduling of the November 22, 2017 Regular Council meeting to November 29, 2017**

52. **Cancellation of the December 27, 2017 Regular Council Meeting**

53. **Municipal Planning Commission** (Third Tuesday of each month at 10 am) _____

54. **MOTION TO DESTROY BALLOTS**

55. **PUBLIC HEARING & DELEGATION PROCESS (REEVE)**

55. **INFORMATION**

Pg.54-55 1. **George Cuff & Associates Ltd. Councillor Training Session (November 6, 2017)**

Pg.56-58 2. **Letter from AAMD&C dated October 17, 2017**

Pg.59 3. **Peace Library System Fact Sheet**

Pg.60-70 4. **Information regarding Peace Region Economic Development Alliance (PREDA)**

55. **ADJOURNMENT**