

**BIG LAKES COUNTY  
COUNCIL MEETING**

January 24, 2018

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, January 24, 2018 at 10:00 a.m.

**PRESENT WERE:** Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Richard Simard, Jousard  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Administration: Jordan Panasiuk, Deputy CAO  
Heather Nanninga, Director of Corporate Services  
Pat Olansky, Director of Planning and Development  
Vic Abel, Director of Public Works  
Jessica Martinson, Recording Secretary  
Victoria Pegg, Communications Coordinator  
Ted Laszczak, Director of Utilities

Delegations: St. Andrew's Grade 6 Students  
Joyce Dvornek  
Environment & Parks

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:** Legal matter - In Camera.

**2018-02-025** **MOVED BY COUNCILLOR KILLEEN** that the January 24, 2018 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:** Administration noted that motion 2018-02-008 had a mistake and should be corrected to read December 14, 2017 rather than December 14, 2018.

**2018-02-026** **MOVED BY COUNCILLOR STEWART** that the January 10, 2018 Regular Council Meeting minutes be adopted as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

***ACTION LIST:*** Council reviewed the action list.

**2018-02-027** **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION**

**5<sup>TH</sup> ANNUAL BIG LAKE CHARITY GOLF**

**TOURNAMENT:** Council considered hosting the 5<sup>th</sup> Annual Big Lakes Charity Golf Tournament on Thursday, August 16, 2018.

**2018-02-028** **MOVED BY COUNCILLOR CHARROIS** that the 5<sup>th</sup> Annual Big Lakes Charity Golf Tournament be scheduled for Thursday, August 16, 2018 at the High Prairie & District Golf Course and that the funds raised from the tournament be provided to the Stollery Children’s Hospital Foundation, the Heart & Stroke Foundation, the High Prairie Health Foundation and any other charities Council may approve.

**CARRIED UNANIMOUSLY**

**AAMD&C DISTRICT**

**4 MEETING:** Council considered attending the AAMD&C District 4 Meeting on February 9, 2018 at the Greenview Regional Multiplex.

**2018-02-029** **MOVED BY DEPUTY REEVE MARX** that administration be directed to add the topic consultation and create a fact sheet to take forward to the District 4 meeting on February 9, 2018 in Greenview.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:** Council was presented with the cheque lists for December 28, 2017 & January 10, 2018.

**2018-02-030** **MOVED BY COUNCILLOR STEWART** that cheques #76714 to #76826 in the amount of \$1,311,966.53 for the period ending December 28, 2017 and that cheques #76827 to #76941 in the amount of \$896,017.68 for the period ending January 10, 2018 be received for information.

**CARRIED UNANIMOUSLY**

**DELEGATIONS:**

**ST. ANDREWS GRADE 6 STUDENTS:**

Kelly Cox and Mackenna Lamarche presented council with a google presentation on behalf of the Grade 6 Students from St. Andrew’s School.

Reeve Matthews thanked the students for their presentation.

**COMMUNITY SERVICES CON’T:**

**HAMLET REC. TASK FORCE:**

Council considered changing the scope of the Hamlet Recreation Task Force to form a Grants Policy Task Force.

**2018-02-031** **MOVED BY COUNCILLOR STEWART** that the scope of the Hamlet Recreation Task Force to form a Grants Policy Task Force be approved with the same appointed members from Council and that the new grants policy be brought back to council within three (3) months.

**CARRIED UNANIMOUSLY**

***H.P. HORSESHOE  
CLUB EVENT  
SPONSORSHIP:***

Council considered sponsoring the High Prairie Horseshoe Club through a one-time sponsorship pledge and providing a letter of support.

**2018-02-032**

**MOVED BY COUNCILLOR CHARROIS** that a one-time sponsorship pledge in the amount of \$3,000 and a letter of support be provided to the High Prairie Horseshoe Club.

**CARRIED UNANIMOUSLY**

***CORPORATE***

***VISA PAYMENTS:***

Council considered a new standard practice for paying the County's Corporate Visa account.

**2018-02-033**

**MOVED BY COUNCILLOR WELCH** that the new standard practice for paying the County's Corporate Visa account be received for information.

**CARRIED UNANIMOUSLY**

***FINANCIAL CONTROL***

***POLICY:***

Council reviewed changes to the Financial Control Policy Admin – 06.

Council requested that the following wording be added to the policy:  
“Any capital project increase greater than 10% of the amount budgeted for a capital project or capital asset must be approved by Council, to a maximum of \$100,000. Capital project budget changes of less than these amounts may be approved by the CAO. It is expected that this budgetary authority will be used in emergency situations, as defined below.”

The meeting recessed for lunch at 11:30 a.m. and reconvened at 12:40 p.m.

**2018-02-034**

**MOVED BY COUNCILLOR STEWART** that any councillors wishing to attend the Growing the North Conference taking place in Grande Prairie February 20-22, 2018 be approved to attend.

**CARRIED UNANIMOUSLY**

**2018-02-035**

**MOVED BY COUNCILLOR NYGAARD** that the recommended changes to the Admin-06 Financial Control Policy be approved as amended.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

***MAJOR EQUIPMENT***

***SUPPLY***

***CONTRACT:***

Council considered entering into two contracts for the major equipment supply for the future Jousard Water Treatment Plant.

**2018-02-036**

**MOVED BY COUNCILLOR SIMARD** that Big Lakes County enters into two contracts for the major equipment supply contract for the future Jousard Water Treatment Plant with AWC Water Solutions for a total cost of \$976,216.00 for the two contacts.

**CARRIED UNANIMOUSLY**

**DELEGATIONS**

**CON'T:**

***J. DVORNEK:***

Jocye Dvornek presented council with information and an invitation on the upcoming Alberta Rural Symposium March 4-6, 2018 in Edmonton. This year the focus is on Building Healthy Rural Communities.

Reeve Matthews thanked Ms. Dvornek for her presentation.

**COMMUNITY SERVICES:**

***BROADBAND TASKFORCE:***

Council considered creating a Broadband Taskforce.

**2018-02-037**

**MOVED BY COUNCILLOR STEWART** that the creation of a Rural Connection Taskforce be approved and that Reeve Matthews, Deputy Reeve Marx, Councillor Charrois and Councillor Killeen be approved to sit on the taskforce.

**CARRIED UNANIMOUSLY**

***17<sup>th</sup> ANNUAL GUN & SPORTSMAN SHOW:***

Council considered sponsoring and registering for the 17<sup>th</sup> Annual Gun & Sportsman Show taking place April 21 and 22, 2018 at the High Prairie Gordon Buchanan Centre and Sports Palace.

**2018-02-038**

**MOVED BY DEUTY REEVE MARX** that administration be directed to reserve a 10 x 10 booth for the 17<sup>th</sup> Annual Gun & Sportsman Show and that Gold Level sponsorship grant in the amount of \$300.00 be approved.

**CARRIED UNANIMOUSLY**

**IN CAMERA:**

**2018-02-039**

**MOVED BY COUNCILLOR NYGAARD** that the meeting go into camera at 1:35 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

**CARRIED UNANIMOUSLY**

*In Attendance – In Camera:*  
*Big Lakes County Council*  
*Roy Brideau, CAO (Skype)*  
*Jordan Panasiuk, Deputy CAO*  
*Vic Abel, Director of Public Works*  
*Sheila Kaus, Agricultural Fieldman*  
*Jessica Martinson, Executive Assistant*

**2018-02-040**

**MOVED BY DEPUTY REEVE MARX** that the meeting come out of camera at 2:03 p.m.

**CARRIED UNANIMOUSLY**

Deputy Reeve Marx left the meeting at 2:05 p.m.

**DELEGATIONS CON'T:**

***ALBERTA ENVIRONMENT & PARKS:***

Alberta Environment & Parks and Millennium EMS Solutions Ltd. (MEMS) presented council with information on site specific risk assessment and exposure control plan for the former osmose wood treatment facility located in the Hamlet of Faust.

Reeve Matthews thanked everyone for their presentation.

Councillor Nygaard stepped out of the meeting at 2:42 p.m.

**MEETING  
SCHEDULE:**

January 16, 2018	10:00 a.m.	Municipal Planning Commission
January 16-18, 2018		ASB Provincial Conference
January 22-24, 2018		Area Structure Plan Open Houses
January 26, 2018	10:00 a.m.	ASB Meeting

**NEXT MEETING:** The next Regular Council Meeting will be held on February 14, 2018 at the County Administration Building.

Councillor Nygaard returned to the meeting at 2:46 p.m.

**2018-02-041** **MOVED BY COUNCILLOR WELCH** that anyone wishing to attend the Alberta Rural Education Symposium taking place on March 4-6, 2018 in Edmonton be approved.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2018-02-042** **MOVED BY COUNCILLOR WELCH** that the meeting be adjourned at 2:47 p.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Ken Matthews, Reeve

\_\_\_\_\_  
Jordan Panasiuk, Deputy CAO