

**BIG LAKES COUNTY  
COUNCIL MEETING**  
January 13, 2016

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, January 13, 2016 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charnois, HP East/Banana Belt  
Ken Killen, Kinuso  
Ron Makula, Enilda/Big Meadow  
Edward Podolian, Jousard  
Frank Suberland, Grouard  
Ann Seward, S. Sunset House/Gilwood

Absent: Robert Nygaard, Fausl

Administration:

William Kostiw, CAO  
Bill Landink, Exec. Director of Corporate Services  
Vic Abel, Director of Public Works and Utilities  
Jessica Martinson, Recording Secretary  
Pat Olanysky, Director of Planning & Development  
Suzanne Allsen, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Louise Myre, Manager of FCSS  
Andrew Austin, GIS Technician  
Kelly Larson, Administrative Assistant

Press: Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10: 00 a.m.

**AGENDA:** Leave of Absence - In Camera

**2016-02-011** **MOVED BY COUNCILLOR KILLEEN** that the January 13, 2016 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2016-02-012** **MOVED BY COUNCILLOR STEWART** that the minutes of the December 9, 2015 Regular Council Meeting, the December 15, 2015 Special Council Meeting- Budget, the December 16, 2015 Special Council Meeting- Budget and the January 6, 2016 Special Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

**2016-02-013** **MOVED BY COUNCILLOR KILLEEN** that the action list be received for information

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:** Council was presented with the staff reports

**2016-02-014** **MOVED BY DEPUTY REEVE MARX** that the Chief Administrative Officer Report be received for information.

**CARRIED UNANIMOUSLY**



**MOVED BY COUNCILLOR MATULA** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Community Development
- Family & Community Services
- Fire Chief Report

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**GRADE 6 FIELD TRIP:**

Council was informed that Fran Caudron's grade 6 Social Studies class from St. Andrew's School will be attending the January 27, 2016 Regular Council meeting to learn about the administration of the County and to watch part of the meeting.

**2016-02-016**

**MOVED BY DEPUTY REEVE MARX** that the report regarding Fran Caudron's Grade 6 Social Studies class from St. Andrew's School attending the January 27, 2016 Regular Council meeting to learn about the administration of the County and to watch part of the meeting be received for information

**CARRIED UNANIMOUSLY**

**RESIGNATION FROM**

**ASB:**

Council was presented with a letter from Councillor Podollan resigning from the Agricultural Service Board.

**2016-02-017**

**MOVED BY COUNCILLOR KILLEEN** that the resignation from Councillor Podollan on the Agricultural Service Board be approved and that a new member of Council be appointed

**CARRIED UNANIMOUSLY**

Reeve Mathews called for nominations on the Agricultural Service Board. Councillor Stewart nominated Councillor Matula. Reeve Mathews called a second and third time for nominations.

**2016-02-018**

**MOVED BY DEPUTY REEVE MARX** that nominations for the Agricultural Service Board cease.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Matula as member to the Agricultural Service Board.

**NORTHERN LAKES COLLEGE CEC:**

Council was presented with a letter from Northern Lakes College regarding the Northern Lakes College – Community Education Committee.

**2016-02-019**

**MOVED BY DEPUTY REEVE MARX** that the Northern Lakes College – Community Education Committee (CEC) High Prairie appointment be tabled for further information.

**CARRIED UNANIMOUSLY**

**FEBRUARY COUNCIL**

**MEETINGS:**

Council considered cancelling the February 10 and February 24, 2016 Regular Council Meetings and rescheduling to Wednesday, February 17, 2016

**2016-02-020**

**MOVED BY DEPUTY REEVE MARX** that the February 10 & February 24, 2016 Regular Council meetings be cancelled and rescheduled to Wednesday, February 17, 2016 beginning at 9:00 a.m. in the County Council Chambers.

**CARRIED UNANIMOUSLY**



**CORPORATE SERVICES****CHEQUE LIST:**

Council was presented with the cheque lists for December 9, 2015, December 21, 2015 and January 6, 2016.

Councillor Marzla stepped out of the meeting at 10:56 a.m. and returned at 10:58 a.m.

2016-02-021

**MOVED BY COUNCILLOR SUTHERLAND** that cheques #69433 to #69602 in the amount of \$929,991.20 for the period ending December 9, 2015, that cheques #69603 to #69735 in the amount of \$1,319,472.78 for the period ending December 21, 2015 and that cheques #69736 to #69874 in the amount of \$618,779.99 for the period ending January 6, 2016 be received for information.

**CARRIED UNANIMOUSLY**

A break was taken from 10:59 a.m. to 11:13 a.m.

**UTILITY ACCOUNT**

**WRITE-OFFS:** Council was presented with a listing of outstanding utility receivable accounts for write off.

2016-02-022

**MOVED BY COUNCILLOR STEWART** that the 2015 outstanding utility receivable accounts be written off as presented.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT****COUNTY FLAG:**

Council reviewed different options for a new County Flag.

2016-02-023

**MOVED BY COUNCILLOR SUTHERLAND** that option 5 be chosen for the new Dig Lakes County flag with a darker background.

**CARRIED**

**HILLIARD'S BAY ESTATES PENDING SUBDIVISION**

**CONCEPT PLAN:** Council considered approving the pending subdivision concept plan for Hilliard's Bay Estates.

2016-02-024

**MOVED BY COUNCILLOR STEWART** that the Hilliard's Bay Estates concept plan for future subdivision not be approved as presented.

**CARRIED UNANIMOUSLY**

**UTILITIES:****WATER & SEWER CONNECTION FEES:**

Discussion was held regarding water and sewer connection fees

**PUBLIC TIME:****HOCKEY ALBERTA BANTAM "C" PROVINCIAL TOURNAMENT:**

Bruce Cunningham with the Bantam Thunder hockey team presented council with a funding request to help support the Hockey Alberta Bantam "C" Provincial Tournament taking place March 17-20, 2016.

2016-02-025

**MOVED BY DEPUTY REVEE MARX** that the presentation regarding the Hockey Alberta Bantam "C" Provincial Tournament be received for information.

**CARRIED UNANIMOUSLY**



The meeting recessed for lunch at 11:58 a.m. and reconvened at 12:45 p.m.

**UTILITIES CONT:**

**WATER & SEWER  
CONNECTION  
FEES CONT:**

Council considered water and sewer connection fees.

2016-02-026

**MOVED BY COUNCILLOR CHARROIS** that Big Lakes County installs the trunk line to a maximum of 1 ½ km and each individual hook up would be required to pay \$15,000 for water connection and \$7,000 for sewer connection to the line and that a Condominium Development pays a fee of \$20,000 for a meter vault with a water connection fee of \$5,000 and sewer of \$3,000, each condominium resident would have to pay the connection fee and would have to be done to Big Lakes County standards

**DEFEATED**

2016-02-027

**MOVED BY COUNCILLOR STEWART** that Big Lakes County installs the trunk line within a 2 km radius and each individual hook up would be required to pay \$5,000 for water connection and \$7,000 for sewer connection to the line and that Condominium Development pays the cost for a meter vault with a water connection fee of \$7,000 and a sewer connection fee of \$4,000, the condominium association will have to pay the line extension cost and connection fee which will have to be done to Big Lakes County standards.

**CARRIED**

**P. LALONDE- WATER  
LEAK HAMLET OF  
FAUST:**

Council considered forgiving the sewer charges for Priscilla Lalonde in the Hamlet of Faust.

2016-02-028

**MOVED BY COUNCILLOR STEWART** that the sewer charges of \$619.57 be forgiven due to a water leak on the property of Priscilla Lalonde in the Hamlet of Faust.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**H.P. ELKS PRO  
RODEO:**

Council considered sponsoring the High Prairie Elks 56<sup>th</sup> Anniversary Pro Rodeo taking place on August 2 and 3, 2016.

2016-02-029

**MOVED BY COUNCILLOR CHARROIS** that a one-time Major Sponsorship grant of \$1,000 be approved for the High Prairie Elks 56<sup>th</sup> Anniversary Pro Rodeo taking place on August 2 & 3, 2016.

**CARRIED**

**H.P. TRADITIONAL  
POW-WOW:**

Council considered sponsoring the 2<sup>nd</sup> Annual High Prairie Traditional Pow-Wow.

2016-02-030

**MOVED BY COUNCILLOR STEWART** that the funding request for the 2<sup>nd</sup> Annual High Prairie Traditional Pow-Wow be received for information.

**CARRIED**

**H.P. & DISTRICT  
FOOD BANK:**

Council considered providing funding support for the High Prairie & District Food Bank Society.

2016-02-031 **MOVED BY DEPUTY REEVE MARX** that a one-time sponsorship grant of \$2,000 for operating expenses be approved for the High Prairie & District Food Bank Society.

**CARRIED**

**H.P. & DISTRICT GOLF**

**CLUB:** Council considered providing the High Prairie & District Golf Club with operating grant funding.

2016-02-032 **MOVED BY COUNCILLOR SUTHERLAND** that a pre-approved 2015 Community Hall Operating Grant of \$5,000 be approved but discontinue funding in 2016 for the High Prairie & District Golf Club.

**CARRIED**

**POLICY NO.**

**ADMIN-40:** Council considered amending Policy Admin-40 – Capital Project Grants to Organizations policy.

2016-02-033 **MOVED BY COUNCILLOR PODOLIAN** that Policy No. Admin. 40 Capital Project Grants to Organization be approved with the suggested amendments as presented.

**CARRIED UNANIMOUSLY**

**POLICY NO.**

**ADMIN-39:** Council considered amending Policy Admin-39 – Hamlet Recreation & Culture Funding Policy.

2016-02-034 **MOVED BY DEPUTY REEVE MARX** that the policy amendments for Policy No. Admin-39 Hamlet Recreation & Culture Funding be tabled for more information.

**CARRIED UNANIMOUSLY**

**2016 GROWING THE NORTH**

**CONFERENCE:** Council considered attending the 2016 Growing the North Conference taking place on February 17 & 18, 2016 in Grande Prairie.

2016-02-035 **MOVED BY COUNCILLOR STEWART** that any Councillor wishing to attend the Growing the North 2016 Conference in Grande Prairie on February 17 & 18, 2016 be approved.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES:**

**M.O. OF GREENVIEW**

**MUTUAL AID AGREEMENT:**

Council considered entering into a new mutual aid agreement with the Municipal District of Greenview.

2016-02-036 **MOVED BY COUNCILLOR SUTHERLAND** that Big Lakes County signs a new Mutual aid agreement with the Municipal District of Greenview and no longer give any further annual funds, mutual aid will be given to either side, when needed, without any further allowances being dispensed.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

2016-02-037

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed to look into the new Taking Action to Manage Energy program that is offering \$100,000 in funding to upgrade the energy efficiency of municipal buildings.

**CARRIED UNANIMOUSLY**

2016-02-038

**MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Deputy Reeve Mara be approved to meet with Lindsay Pratt, CAO for Heart River Housing to discuss the Grant in Lieu of Taxes on Government Owned Units.

**CARRIED UNANIMOUSLY**

2016-02-039

**MOVED BY COUNCILLOR MATTLA** that the following items of correspondence be received for information:

- Councilor Meeting Attendance Reports November 2015
- Peace Library System 2016 Budget and Plan of Service
- Letter from the High Prairie Railway Mural Project Dated December 3, 2015 re: CIP Grant Funding Alberta Culture and Tourism
- Lesser Slave Watershed Council November and December 2015 LSWC update
- Newsletters from Northland School Division Dated December 9 and December 16, 2015
- Email from Western Economic Divarication Canada dated December 15, 2015 re: Canada 150 Community Infrastructure Program Application
- Driving Innovation in Northern Alberta Seminar taking place on February 3, 2016 at the Athabasca Multiplex
- High Prairie School Division No. 48 Board of Trustees meeting minutes dated December 9, 2015 (Special Meeting) December 16, 2015 (Regular Meeting)
- Email from Gerald Rhodes, Executive Director AAMD&C Dated December 18, 2015 re: Municipal Climate Change Action Centre Taking Action to Manage Energy Program
- Article regarding BDC Opens \$500M in Financing
- Article regarding Reconciliation deal between Sautreau, B.C. will see nation get a 'fair share' of resource revenues.
- Letter from the Alberta Pond Hockey Association Dated December 15, 2015 re: 2016 Alberta Pond Hockey Championships
- Thank you note from the High Prairie Golden Age Club Dated December 18, 2015
- Thank you note from the High Prairie Fish and Game Association Dated December 18, 2015
- Email from Wellness Alberta re: Your Organization is invited to join Wellness Alberta
- North American Farmers Direct Marketing Association Convention Northern Alberta Elected Leaders Email Dated December 18, 2015
- 2016 RMRP LLP Annual Municipal Law Seminar
- Letter from ash.ca action on smoking and health dated December 8, 2015
- Northern Lakes College Water and Wastewater Program Partnership Announcement Dated December 9, 2015
- Letter from Hon. Danielle Larivee, Minister of Municipal Affairs Dated December 7, 2015 re: MSI
- Letter from Hon. Danielle Larivee, Minister of Municipal Affairs dated November 25, 2015 re: Gas Tax Fund
- Letter from Haart River Housing Dated December 23, 2015 re: Grant in Lieu of Taxes on Government Owned Units
- Swan Hills Treatment Centre Meeting on January 4, 2016 at the AEP Spruce Grove Office
- High Prairie & District Regional Recreation Board Meeting Minutes

Dated November 30, 2015

- Article- Calgary's Mantra: My new job is looking for a job
- Well Site Land Information from RMRF
- Royal Canadian Mounted Police Annual Performance Plan 2015-2016
- The Alberta Order of Excellence Dated December 16, 2015

**CARRIED UNANIMOUSLY**

A break was taken from 2:34 p.m. to 2:44 p.m.

**2016-02-040**

**MOVED BY COUNCILLOR SUTHERLAND** that sponsorship funding in the amount of \$2,200 to support the referees be approved for the Hockey Alberta Banham "C" Provincial Tournament taking place March 17-20, 2016.

**DEFEATED**

**2016-02-041**

**MOVED BY COUNCILLOR CHARROIS** that sponsorship funding in the amount of \$1,100 to support the MVP Award be approved for the Hockey Alberta Banham "C" Provincial Tournament taking place March 17-20, 2016.

**CARRIED**

**IN CAMERA:**

**2016-02-042**

**MOVED BY DEPUTY REEVE MARKX** to go into camera at 2:50 p.m. to discuss labour and legal matters.

**CARRIED UNANIMOUSLY**

Councillor Sutherland left the meeting at 3:03 p.m.

**2016-02-043**

**MOVED BY DEPUTY REEVE MARKX** to come out of camera at 3:12 p.m.

**CARRIED UNANIMOUSLY**

**2016-02-044**

**MOVED BY COUNCILLOR STEWART** that administration be directed to provide a new policy on Sick Leave, Short Term Disability and Long Term Disability and a new policy on Computer IT for the January 27, 2016 Council Meeting.

**CARRIED UNANIMOUSLY**

**2016-02-045**

**MOVED BY DEPUTY REEVE MARKX** that Councillor Podolian be approved for a leave of absence till March 31, 2016.

**CARRIED UNANIMOUSLY**

**2016-02-046**

**MOVED BY COUNCILLOR CHARROIS** that WSP's contract for the Municipal Development Plan/ Land Use Bylaw project be cancelled and that WSP be request to provide a copy of all completed work/documentation and background information paid for by Big Lakes County.

**CARRIED UNANIMOUSLY**

**2016-02-047**

**MOVED BY COUNCILLOR MATIULA** that the Economic Development Consultant Agreement be tabled until January 27, 2016 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

January 14, 2016	9:00 a.m.	ASB Meeting
January 14, 2016	10:00 a.m.	Special Council Meeting
January 18-21, 2016		ASB Conference
January 25, 2016	9:00 a.m.	Special Council Meeting
February 16, 2016	10:00 a.m.	Municipal Planning Commission



**NEXT MEETING:**


The next Regular Council Meeting will be held on January 27, 2016 at the County Administration Building.

**ADJOURNMENT:**

2016-02-048

MOVED BY COUNCILLOR STEWART that the meeting be adjourned at 3:26 p.m.

CARRIED UNANIMOUSLY

  
\_\_\_\_\_  
Ken Matthews, Reeve

  
\_\_\_\_\_  
William L. Bitt, COSUW, C.A.O.



**BIG LAKES COUNTY  
SPECIAL COUNCIL MEETING**

January 6, 2016

2016-01-1

Minutes of the Big Lakes County Special Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, January 6, 2016.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillor:

Ken Mathews, Gilwood North/Triangle  
David Marr, Prairie Echo/Salt Prairie  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Ron Matula, Builder/Big Meadow  
Robert Nygaard, Faust  
Edward Podollan, Jousard  
Ann Stewart, S. Sunset House/Gilwood South  
Frank Sutherland, Groward

Administration:

William (Bill) Kostiw, CAO  
Bill Landink, Exec. Director of Corporate Services  
Jessica Marinson, Recording Secretary  
Vic Abel, Director of Public Works & Utilities  
Ted Laszszak, Manager of Utilities  
Leo Tobin, Fire Chief

**CALL TO ORDER:**

Reeve Mathews called the meeting to order at 10:01 a.m.

**2016-01-001**

**MOVED BY COUNCILLOR KILLEEN** that agenda for the January 6, 2016 Special Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**IN CAMERA:**

**2016-01-002**

**MOVED BY COUNCILLOR STEWART** that the meeting go into camera at 10:03 a.m.

**CARRIED UNANIMOUSLY**

A break was taken from 10:51 a.m. to 11:20 a.m.

Councillor Podollan stepped out of the meeting at 11:25 a.m.

**2016-01-003**

**MOVED BY COUNCILLOR KILLEEN** that the meeting come out of camera at 11:27 a.m.

**CARRIED UNANIMOUSLY**

Councillor Podollan returned to the meeting at 11:29 a.m.

**2016-01-004**

**MOVED BY COUNCILLOR STEWART** that the 2015 CAO Performance Review conducted by Miller Thomson LLP be approved as presented.

**CARRIED UNANIMOUSLY**

**2016-01-005**

**MOVED BY DEPUTY REEVE MARX** that administration be directed to proceed and develop the external Economic Development Committee with no partners and that the budget be increased by \$200,000.

**CARRIED UNANIMOUSLY**

**2016-01-006**

**MOVED BY COUNCILLOR STEWART** that administration be directed to finalize the Consulting Agreement for the External Economic Development Committee.

**CARRIED UNANIMOUSLY**

**2016-01-007**

**MOVED BY COUNCILLOR SUTHERLAND** that the discussion regarding the new organizational chart be received for information.

**CARRIED UNANIMOUSLY**

MOVED BY COUNCILLOR CHARBOIS that the discussion regarding the ASB personnel matters be received for information.

CARRIED UNANIMOUSLY

INFORMATION/  
CORRESPONDENCE:

2016-01-009

MOVED BY COUNCILLOR MATULA that the following items be received for information:

- Article- Absenteeism cause productivity losses
- WSP Estimate of Fees of Prime Consultant
- Quote

CARRIED UNANIMOUSLY

ADJOURNMENT:

2016-01-010

MOVED BY COUNCILLOR MATULA that the meeting adjourn at 12:01 p.m.

CARRIED UNANIMOUSLY



Ken Matthews, Reeve



William (Bill) Kostiw, C.A.O.

**BIG LAKES COUNTY  
SPECIAL COUNCIL MEETING  
December 16, 2015**

Minutes of the Big Lakes County Special Council Meeting held at the County Administration Building in High Prairie, Alberta on Thursday, December 16, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marr, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Bayana Bell  
Ken Killeen, Kinuso  
Ron Matula, Enilda/Big Meadow  
Frank Sutherland, Croward  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousard

**Administration:**

William (Bill) Kostiv, CAO  
Bill Landiuk, Exec. Director of Corporate Services  
Vic Abel, Director of Public Works and Utilities  
Jessica Marinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Ted Laszszak, Manager of Utilities  
Suzanne Allan, Manager of Community Development  
Donna Ducheneau, Public Works Coordinator  
Leo Tobin, Fire Chief

Observer: Deb Welsh

Press: Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**2016 DRAFT  
BUDGET:**

2015-24-888 **MOVED BY COUNCILLOR MATTLA** that the meeting go into camera at 10:02 a.m. to discuss legal matters.

**CARRIED UNANIMOUSLY**

2015-24-889 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting come out of camera at 10:08 a.m.

**CARRIED UNANIMOUSLY**

**MUNICIPAL COST  
SHARING:**

Mr. Landiuk explained the Municipal Cost Sharing funding for the Town of High Prairie and the Town of Swan Hills.

**2016 INTERIM  
CAPITAL  
BUDGET:**

Mr. Landiuk advised that the budget was updated to include the Jousard Trunk Line extension East to Highway 2.

2015-24-890 **MOVED BY COUNCILLOR NYGAARD** that the 2016 interim operating and capital budget be approved as presented.

**CARRIED UNANIMOUSLY**

2015-24-891 **MOVED BY COUNCILLOR STEWART** that the 1.4% cost of living salary adjustment for 2016 be approved as presented.

**CARRIED UNANIMOUSLY**



**ADJOURNMENT:**

2015-24-892

**MOVED BY COUNCILLOR CILARROIS** that the meeting adjourn at 10:33 a.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Debb) Kostiw, CAO

**BIG LAKES COUNTY  
SPECIAL COUNCIL MEETING  
December 15, 2015**

Minutes of the Big Lakes County Special Council Meeting held at the County Administration Building in High Prairie, Alberta on Thursday, December 15, 2015 at 1:00 p.m.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillor:

Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie  
Donald Charrois, HP East/Banana Belt  
Ken Kilbren, Kinuso  
Ron Manula, Enjida/Big Meadow  
Frank Suberland, Grouard  
Robert Nygaard, Pauls  
Ann Stewar, S. Sunvet House/Gilwood

Absent:

Edward Podollan, Toussard

Administration:

Bill Landiuk, Exec. Director of Corporate Services  
Vic Abel, Director of Public Works and Utilities  
Jessica Martinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Ted Laszczak, Manager of Utilities  
Ian Wilfien, Utilities Foreman  
Louise Myre, Manager of FCCSS  
Heather Lama, Finance Clerk  
Suzanne Allan, Manager of Community Development  
MJ Valiquette, Grants Officer  
Andrew Austin, GIS Technician  
Leo Tobin, Fire Chief

Observer:

Deb Welsh

Press:

Chris Clegg, South Peace News

**CALL TO  
ORDER:**

Reeve Matthews called the meeting to order at 1:00 p.m.

**2016 DRAFT  
BUDGET:**

**2016 INTERIM  
OPERATING  
BUDGET:**

A draft 2016 operating budget was presented to Council. Mr. Landiuk indicated that the municipal tax revenue equals the actual for 2016, a salary/ wage increase based on COLA will be applied where applicable, staff additions as approved by Council are included, no change to current service levels, specific reserves have been allocated, capital projects have been funded from reserve and grants. Mr. Landiuk also presented council with the 1.46% cost of living increase for 2016.

Administration noted that FCCSS will be adding 3 new staff members to the budget for the Community Junction Workers.

**2016 INTERIM  
CAPITAL  
BUDGET:**

Mr. Landiuk presented Council with the 2015 Interim Capital Budget.

**GRANTS:**

Council reviewed the list of 2016 Capital Project Grant Request.

A break was taken from 2:30 p.m. to 2:49 p.m.

Council continued to review the 2016 Capital Project Grant Request.



2015-23-885

**MOVED BY DEPUTY REEVE MARX** that a capital project grant to the Golden Age Club in the amount of \$3,000 be approved, and that the following capital grant requests be denied for 2016:

- Banana Belt Rec Association - \$38,000.00
- Faust Community League - \$630.00
- Faust Harbour Authority - \$13,893.54
- Ground-Peace River Trail Net Society - \$10,000.00
- Kiuiso Community Association - \$19,636.50
- Spruce Point Park Association - \$44,895.00
- Sunset House Community Hall Society - \$12,500.00

and that the above organizations may attend a future Council meeting as a delegation.

**CARRIED**

Council reviewed the 2014/2015 Capital Project Grant Carryover Requests.

2015-23-886

**MOVED BY COUNCILLOR SUTHERLAND** that the 2014/2015 Capital Project Grant Carryovers Request be approved.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

2015-23-887

**MOVED BY DEPUTY REEVE MARX** that the meeting adjourn at 3:11 p.m.

**CARRIED UNANIMOUSLY**

  
Ken MacInnes, Reeve

  
William (Bill) Kostiw, CAO

**BIG LAKES COUNTY  
COUNCIL MEETING**  
December 9, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, December 9, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ron Matula, Entick/Big Meadow  
Frank Sutherland, Grouard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent:

Ken Killen, Kinuso  
Edward Podolian, Jousseid

Administration:

William Kostiw, CAO  
Bill Landiuk, Exec. Director of Corporate Services  
Vie Abel, Director of Public Works and Utilities  
Jessica Martinson, Recording Secretary  
Pat Olmaky, Director of Planning & Development  
Robbie Kent, Agriculture Fieldman  
Suzanne Allan, Manager of Community Development  
Tod Laszczak, Manager of Utilities  
Louise Myers, Manager of FCCSS

Observer:

Deb Welsh

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

In Camera - Water Co-op Draft Agreement

2015-22-854

**MOVED BY COUNCILLOR NYGAARD** that the December 9, 2015 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

2015-22-855

**MOVED BY COUNCILLOR SUTHERLAND** that the minutes of the November 25, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

Mr. Kostiw introduced Deb Welsh as a new member to the Big Lakes County team.

**BUSINESS ARISING FROM MINUTES:****ACTION LIST:**

Council reviewed the action list.

2015-22-856

**MOVED BY COUNCILLOR MATULA** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****SUSTAINABLE COMMUNITIES**

**CONFERENCE 2016:** Council considered sending Reeve Matthews and William (Bill) Kostiw to the Federation of Canadian Municipalities (FCM) Sustainable Communities Conference 2016 being held February 9-11, 2016 in Ottawa, ON.

2015-22-857

**MOVED BY COUNCILLOR STEWART** that Reeve Matthews and William (Bill) Kostiw, CAO be approved to attend Federation of Canadian Municipalities (FCM) Sustainable Communities Conference 2016 being held February 9-11, 2016 in Ottawa, ON.

**CARRIED UNANIMOUSLY**

**RIVERBEND  
WATER CO-OP:**

Council considered purchasing the Riverbend Water Co-op.

2015-22-858

**MOVED BY COUNCILLOR STEWART** that administration be directed to proceed to final negotiations with Riverbend Co-op and present Council with the draft documents for review.

**CARRIED UNANIMOUSLY**

**BILL 6- ENHANCED PROTECTION  
FOR FARM & RANCH  
WORKERS ACT:**

Council considered sending a letter to the Honourable Oneil Carlier, Minister of Agriculture and Forestry regarding opposition in regards to Bill 6- Enhanced Protection for Farm & Ranch Workers Act.

Councillor Stewart stepped out of the meeting at 10:21 a.m. and returned to the meeting at 10:23 a.m.

2015-22-859

**MOVED BY COUNCILLOR STEWART** that Councillor Stewart and Councillor Manuja be approved to recruit farmers to attend the rally on December 15, 2015 in Edmonton in opposition to Bill 6- Enhanced Protection for Farm & Ranch Workers Act and that the County covers the bus fee up to a maximum of \$3,000.

**CARRIED**

2015-22-860

**MOVED BY DEPUTY REEVE MARX** that administration be directed to send a letter to Honourable Oneil Carlier, Minister of Agriculture and Forestry regarding the County's opposition in regards to Bill 6- Enhanced Protection for Farm & Ranch Workers Act.

**CARRIED UNANIMOUSLY**

**MEMBER AT-LARGE  
APPOINTMENTS- HIGH  
PRAIRIE REGIONAL  
AIRPORT ADVISORY  
COMMITTEE:**

Council was presented with letters of interest from Paul Neethling for the High Prairie Regional Airport Advisory Committee.

Council considered appointing 1 member at-large to the High Prairie Regional Airport Advisory Committee. Letter of interest was received from:

\* Paul Neethling

2015-22-861

**MOVED BY COUNCILLOR CHARROIS** that Paul Neethling be appointed as a member at-large to the High Prairie Regional Airport Advisory Committee.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque lists for November 10 & November 25, 2015.



**2015-22-862** **MOVED BY COUNCILLOR MATULA** that cheques #69115 to #69264 in the amount of \$940,044.84 for the period ending November 10, 2015 and that cheques #69265 to #69432 in the amount of \$786,980.47 for the period ending November 25, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**BYLAW 11-2015:**

Council reviewed Bylaw 11-2015 Designated Officer - Assessor.

**2015-22-863** **MOVED BY COUNCILLOR STEWART** that first reading be provided to Bylaw 11-2015 Designated Officer- Assessor.

**CARRIED UNANIMOUSLY**

**2015-22-864** **MOVED BY COUNCILLOR SUTHERLAND** that second reading be provided to Bylaw 11-2015 Designated Officer- Assessor.

**CARRIED UNANIMOUSLY**

**2015-22-865** **MOVED BY DEPUTY REEVE MARX** that unanimous consent be approved to proceed to third reading for Bylaw 11-2015 Designated Officer- Assessor.

**CARRIED UNANIMOUSLY**

**2015-22-866** **MOVED BY COUNCILLOR MATULA** that third reading be provided to Bylaw 11-2015 Designated Officer- Assessor.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**OLD ENILDA FIRE HALL:**

Council was presented with information regarding the Old Enilda Fire Hall.

**2015-22-867** **MOVED BY COUNCILLOR NYGAARD** that the report regarding the Old Enilda Fire Hall be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC LAND SALE**

**BID RESULTS:**

Council was advised that no bids were received for the Public Land Sale of Plan 2415HW, Block 2 Lots 1 & 2 (Hamlet of Enilda)

**2015-22-868** **MOVED BY COUNCILLOR CHARROIS** that Dig Lakes County enter into a triple net lease agreement for a term of 5 years with the Enilda & District Society for Recreation and Culture for the old Enilda fire Hall Plan 2415HW, Block 2, Lots 1 and 2

**CARRIED UNANIMOUSLY**

A break was taken from 11:03 a.m. to 11:11 a.m.

**PUBLIC WORKS:**

**HIGH PRAIRIE AIRPORT**

**RESERVE:**

Council considered setting up a High Prairie Airport Capital Projects Reserve.

**2015-22-869** **MOVED BY COUNCILLOR CHARROIS** that a High Prairie Airport Reserve be set up for Capital Projects and that Big Lakes County contribute \$100,000.00 per year for the next four years to this reserve, subject to the Town of High Prairie approving a \$10,000.00 per year contribution for the next four years be tabled until the January 2016 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**ACCESS ROAD TO  
SNIPE LAKE COMMUNITY  
CAMPGROUND;**

2015-22-4

Council considered seeking legal option to take over ownership of the private road within the E1/2 of 30-71-18-W5.

2015-22-870

**MOVED BY COUNCILLOR MATULA** that the access road to Snipe Lake Community Campground be tabled for administration to consult with the land owners.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**LOUIS SHILKA  
WATER LEAK:**

Council considered forgiving the sewer charges due to a water leak on the property of Louis Shilka in the Hamlet of Jousard.

2015-22-871

**MOVED BY COUNCILLOR CHARROIS** that the sewer charges of \$315,38 be forgiven due to a water leak on the property of Louis Shilka in the Hamlet of Jousard.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**MEMBERSHIP IN  
THE GOLDEN TRIANGLE  
CONSORTIA:**

Council considered appointing a member of Council and an alternate to represent Big Lakes County on the Golden Triangle Consortia.

2015-22-872

**MOVED BY COUNCILLOR STEWART** that Big Lakes County joins the Golden Triangle Consortia in the amount of \$15,000 and that Councillor Charrois be appointed as a member.

**CARRIED UNANIMOUSLY**

**SWAN HILLS SNOW  
GOERS:**

Council considered providing funding for the Swan Hills Snow Goers.

2015-22-873

**MOVED BY COUNCILLOR MARX** that funding support for the Swan Hills Snow Goers only be provided through membership in the Golden Triangle Consortia and that administration be directed to send a letter advising about the membership to the Golden Triangle.

**CARRIED UNANIMOUSLY**

**POLICY SCHEDULE  
AMENDMENTS:**

Council considered Policy Schedule Amendments for the following policies Admin- 40, Admin - 44 and Admin- 45.

Councillor Stewart stepped out of the meeting at 11:44 a.m.

2015-22-874

**MOVED BY COUNCILLOR NYGAARD** that the amendments to Policy No. Admin-40 Schedule "A" & Schedule "B", Policy No. Admin- 44 Schedule "A" and Policy No. Admin-45 Schedule "A" be approved as presented.

**CARRIED UNANIMOUSLY**

Councillor Stewart returned to the meeting at 11:46 a.m.

**REGIONAL COLLABORATION  
INITIATIVE:**

Council considered if they should carry on with the Regional Collaboration Initiative.

2015-22-875

**MOVED BY COUNCILLOR STEWART** that the consultant's contract be extended into 2016 and continue involvement with the Regional Collaboration Committee Initiative and that administration be directed to request more funding from the province.

**CARRIED UNANIMOUSLY**



The meeting recessed for lunch at 11:59 a.m. and reconvened at 1:07 p.m.

**INFORMATION/  
CORRESPONDENCE:**

2015-22-876

**MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- 1 Town of Swan Hills 2015 Viability Agreement Annual Report
- 1 Letter from the High Prairie Native Friendship Centre Dated November 5, 2015 re: 2nd Annual Youth Leadership Program – Work Experience Program Partnership Request
- 1 Alberta Forest Products Association (AFPA) Letter Dated November 5, 2015 re: Forestry Mayors Meeting
- 1 Community Futures Regular Board of Directors Meeting Minutes Dated September 15, 2015
- 1 The Association of Professional Engineers and Geoscientists of Alberta Events taking place in January 2016
- 1 Letter from the Town of High Prairie re: Inter Municipal Negotiating Committee Councillor Appointments
- 1 Letter from the Town of High Prairie re: Councillor Appointments – Big Lakes Regional Collaboration
- 1 The 1st 100 Days of Parliament Email from Raymond Louie, Acting Mayor, City of Vancouver, President of FCN
- 1 Peace Library System Board Meeting Highlights November 28, 2015
- 1 High Prairie & District Regional Recreation Board Organizational Meeting Minutes October 29, 2015 and Regular Meeting Minutes October 29, 2015
- 1 Email from Craig Matthews re: Airport Committee
- 1 Letter from the Town of High Prairie dated November 26, 2015 re: Council Appointments
- 1 CN Sustainability Report
- 1 Information on Passee Region Economic Development Alliance (PREDA)
- 1 2016 Municipal Census Training Sessions
- 1 Northland School Division No. 61 Achimowin News Flash December 2, 2015

**CARRIED UNANIMOUSLY**

2015-22-877

**MOVED BY COUNCILLOR CHARROIS** that Reeve Matthews be approved to attend the Swan Hills Christmas party on December 19, 2015.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**UKRAINIAN CULTURAL**

**SOCIETY:**

Leanne Cox, Michael Streheluk, and Jennifer Marko presented Council with a funding request in the amount of \$10,000 for the Ukrainian Cultural Society to help with costs for the year.

2015-22-878

**MOVED BY COUNCILLOR STEWART** that a one-time grant be provided to the Ukrainian Cultural Society in the amount of \$7,500.

**CARRIED UNANIMOUSLY**

A break was taken from 1:48 p.m. to 2:00 p.m.

**IN CAMERA:**

2015-22-879

**MOVED BY DEPUTY REEVE MARX** to go into camera at 2:00 p.m. to discuss labour and legal matters.

**CARRIED UNANIMOUSLY**

2015-22-880

**MOVED BY DEPUTY REEVE MARX** to come out of camera at 2:56 p.m.

**CARRIED UNANIMOUSLY**

2015-22-881

**MOVED BY DEPUTY REVEE MARX** that the discussion regarding the High Prairie and District Regional Solid Waste Management Authority be tabled for further review

**CARRIED UNANIMOUSLY**

2015-22-882

**MOVED BY COUNCILLOR CHARROIS** that the 2009 Dodge Ram 2500 Quad Cab 4X4 truck, Unit T92, be offered to the High Prairie & District Recreation Board in the amount of \$4,000.

**CARRIED UNANIMOUSLY**

2015-22-883

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to look into potential gravel pit sites for purchase as discussed.

**CARRIED UNANIMOUSLY**

**MEETING SCHEDULE:**

December 10, 2015	10:00 a.m.	Water North Coalition
December 15, 2015	10:00 a.m.	Municipal Planning Commission
December 15, 2015	1:00 p.m.	Budget Meeting
December 16, 2015	10:00 a.m.	Budget Meeting
December 16, 2015	4:30 p.m.	Airport Meeting

**NEXT MEETING:**


The next Regular Council Meeting will be held on January 13, 2016 at the County Administration Building.

**ADJOURNMENT:**

2015-22-884

**MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 3:01 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiva, C.A.O.

**BIG LAKES COUNTY  
COUNCIL MEETING  
November 25, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, November 25, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marr, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt

Ken Kilbren, Kinuso  
Ron Matula, Enilda/Big Meadow  
Frank Sutherland, Grouard  
Robert Nygaard, Pausi  
Edward Podollan, Jossand

Absent: Ann Stewart, S. Sunset House/Gilwood

**Administration:**

William Kostiv, CAO  
Bill Landruk, Exec. Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olanosky, Director of Planning & Development  
Leo Tobin, Fire Chief  
Robbie Klart, Agriculture Fieldman  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Andrew Austin, GIS Technician  
MJ Valiquette, Grants Officer  
Vic Abel, Director of Public Works and Utilities

Press: Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

**2015-21-802** **MOVED BY COUNCILLOR NYGAARD** that the November 25, 2015 agenda be adopted as presented

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-21-803** **MOVED BY COUNCILLOR CHARROIS** that the minutes of the October 27, 2015 Organizational Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**2015-21-804** **MOVED BY COUNCILLOR SITHERLAND** that the minutes of the October 28, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list

**2015-21-805** **MOVED BY DEPUTY REEVE MARY** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:** Council was presented with the staff reports.

**2015-21-806** **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County Council meet with the Town of Swar. Hills in Kinuso on December 15, 2015.

**CARRIED UNANIMOUSLY**

**2015-21-807** **MOVED BY COUNCILLOR PODOLLAN** that the Chief Administrative Officer's report be received for information.

**CARRIED UNANIMOUSLY**

**2015-21-808** **MOVED BY COUNCILLOR KILLEEN** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Community Development
- Manager of FCSS
- Ag Fieldman & ASB Manager
- Fire Chief

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**ANNUAL LIGHT-UP CELEBRATIONS:**

Council was presented with an invitation from the High Prairie Community Beautification Association inviting Reeve Matthews to represent Big Lakes County during the annual light-up celebrations taking place on Friday, November 27, 2015.

**2015-21-809** **MOVED BY COUNCILLOR CHARROIS** that Deputy Reeve Marx be approved to say a few words at the annual light-up celebration being hosted by the High Prairie Community Beautification Association on Friday, November 27, 2015

**CARRIED UNANIMOUSLY**

**BROWNLEE LLP  
EMERGING TRENDS  
SEMINAR:**

Council considered sending two members to attend the Emerging Trends in Municipal Law Seminar hosted by Brownlee LLP in Edmonton on February 18, 2016.

**2015-21-810** **MOVED BY COUNCILLOR PODOLLAN** that 2 Councillors be approved to attend the Emerging Trends in Municipal Law Seminar being hosted by Brownlee LLP in Edmonton on February 18, 2016 at the Edmonton EXPO Centre.

**CARRIED UNANIMOUSLY**

**2015-21-811** **MOVED BY DEPUTY REEVE MARX** that Councillor Sutherland and Councillor Matuja be approved to attend the Emerging Trends in Municipal Law Seminar being hosted by Brownlee LLP in Edmonton on February 18, 2016 at the Edmonton EXPO Centre.

**CARRIED UNANIMOUSLY**

**SUSTAINABLE COMMUNITIES**

**CONFERENCE 2016:** Council considered sending two – three members to the Federation of Canadian Municipalities (FCM) Sustainable Communities Conference 2016 being held February 9-11, 2016 in Ottawa, ON.

**2015-21-812** **MOVED BY DEPUTY REEVE MARK** that the discussion on the Federation of Canadian Municipalities (FCM) Sustainable Communities Conference 2016 being held February 9-11, 2016 in Ottawa, ON be tabled until the December 9, 2015 meeting.

**CARRIED UNANIMOUSLY**

**COUNCILLOR REQUEST**

**FOR TIME AWAY:** Council considered granting Councillor Podollan time away from early December 2015 to February 29, 2016.

**2015-21-813** **MOVED BY COUNCILLOR NYGAARD** that Councillor Podollan's request for time away for personal reasons be approved from early December 2015 to February 29, 2016.

**CARRIED UNANIMOUSLY**

**MEMBER AT-LARGE**

**APPOINTMENTS:** Council was presented with letters of interest for members at-large on various committees.

**2015-21-814** **MOVED BY DEPUTY REEVE MARK** that secret ballots for the purpose of member at large appointments be held wherever necessary.

**CARRIED UNANIMOUSLY**

**2015-21-815** **MOVED BY DEPUTY REEVE MARK** that Pat Olansey and Vic Abel be appointed as returning officers for the purpose of the November 25, 2015 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**MUNICIPAL PLANNING COMMISSION MEMBERS**

**AT-LARGE:** Council considered re-structuring the Municipal Planning Commission to all of Council and four members at large.

**2015-21-816** **MOVED BY DEPUTY REEVE MARK** that the Municipal Planning Commission structure remain at 2 members at-large.

**CARRIED UNANIMOUSLY**

**MUNICIPAL PLANNING**

**COMMISSION:** Council considered appointing 2 members at large to the Municipal Planning Commission. Letters of interest were received from:

- ✓ Randy Ehnman
- ✓ Leo Casavani
- ✓ Megan Payne
- ✓ Duane A. Nichols

A secret ballot was taken.

**2015-21-817** **MOVED BY COUNCILLOR NYGAARD** that Randy Ehnman and Duane Nichols be appointed as members at large to the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

**SUBDIVISION & DEVELOPMENT APPEAL BOARD:**

Letters of interest were received from Helen Henderson and Randy Ehnman. Administration noted that Randy Ehnman was appointment to the Municipal Planning Commission and will not be able to sit on the Subdivision and Development Appeal Board

2015-21-818

**MOVED BY DEPUTY REEVE MARK** that Helen Henderson be appointed to the Subdivision & Development Appeal Board and that administration be directed to re-advertise for members at-large for the Subdivision & Development Appeal Board until a suitable candidate is found.

**CARRIED UNANIMOUSLY**

**BIG LAKE COUNTY  
LIBRARY BOARD:**

Council considered appointing 2 members at large to the Big Lakes County Library Board. Letters of interest were received from:

- ↓ Jean Sheldon
- ↓ Davena Clark-Ross
- ↓ Simone Blacha

A secret ballot was taken.

2015-21-819

**MOVED BY COUNCILLOR SUTHERLAND** that Jean Sheldon and Simone Blacha be appointed as members at-large to the Big Lakes County Library Board.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE LIBRARY  
BOARD:**

Council considered appointing 1 member at large to the High Prairie Library Board. Letters of interest were received from:

- ↓ Pam Sware
- ↓ Leanne Henry

A secret ballot was taken.

2015-21-820

**MOVED BY DEPUTY REEVE MARK** that Pam Sware be appointed as a member at-large to the High Prairie Library Board.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE REGIONAL  
AIRPORT ADVISORY  
COMMITTEE:**

Council considered appointing 2 members at-large to the High Prairie Regional Airport Advisory Committee. Letters of interest were received from:

- ↓ Roland Gauthier

2015-21-821

**MOVED BY DEPUTY REEVE MARK** that Roland Gauthier be appointed as a member at-large to the High Prairie Regional Airport Advisory Committee and that administration be directed to re-advertise for members at-large for the High Prairie Regional Airport Advisory Committee until a suitable candidate is found.

**CARRIED UNANIMOUSLY**

2015-21-822

**MOVED BY COUNCILLOR SUTHERLAND** that the secret ballots be destroyed.

**CARRIED UNANIMOUSLY**

A break was taken from 1:02 a.m. to 11:12 a.m.

**GROUARD  
FACILITIES:**

Council considered renting, leasing or purchasing vacant facilities within the Harriet of Grouard.

2015-21-823

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to arrange a tour of the Northern Lakes College Grouard Campus for December 21, 2015 at 10:00 a.m.

**CARRIED UNANIMOUSLY**





**CORPORATE SERVICES:****CHEQUE LIST:**

Council was presented with the cheque list for October 28, 2015.

2015-21-824

**MOVED BY COUNCILLOR MATTLA** that cheques #68980 to #69114 in the amount of \$2,021,074.69 for the period ending October 28, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL STATEMENTS:**

Council was presented with the Financial Statements for the period ending October 31, 2015.

2015-21-825

**MOVED BY COUNCILLOR NYGAARD** that the Financial Statements for the period ending October 31, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL CONTROL POLICY – ADMIN 06:**

Council reviewed the amended Financial Control Policy – ADMIN06. Bill – look into amendments i.e. Fees to engineering and construction.

2015-21-826

**MOVED BY COUNCILLOR NYGAARD** that the amended Financial Control Policy – ADMIN06 be tabled until the January 2016 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**BUDGET MEETING DATES:**

Council considered setting December 15, 2015 and December 16, 2015 for the Special Council meeting dates.

2015-21-827

**MOVED BY COUNCILLOR SUTHERLAND** that the Special Council meetings be set for Tuesday, December 15, 2015 beginning at 1:00 p.m. and Wednesday, December 16, 2015 beginning at 10:00 a.m. for the purpose of adopting the 2016 interim capital and operating budgets.

**CARRIED UNANIMOUSLY**

**CORPORATE CREDIT CARD POLICY – ADMIN 52:**

Council reviewed the Corporate Credit Card Policy – ADMIN 52.

2015-21-828

**MOVED BY COUNCILLOR MATTLA** that the Corporate Credit Card Policy – ADMIN 52 be approved as amended.

**CARRIED UNANIMOUSLY**

**INVESTING SERVICES PRESENTATION:**

Council considered having a special meeting in January 2016 to have three financial institutions provide a presentation on what they can provide the County for our investing portfolio.

2015-21-829

**MOVED BY COUNCILLOR MATTLA** that a Special meeting be scheduled for January 25, 2016 at 9:00 a.m. to deal with determining which financial institution will provide future investment solutions for Big Lakes County.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

D. BISSELL:

Donald Bissell with the Enilda & District Society for Recreation & Culture (EDSRC) advised council of an agreement between EDSRC and the County for the old fire hall land. Reeve Matthew's advised that administration would look into the agreement and be in contact with Mr. Bissell.

**MOVED BY COUNCILLOR MATULA** that the presentation from Donald Bissell be received for information.

**CARRIED UNANIMOUSLY**

**RESERVE BID:**

The reserve bids for the December 11th, 2015 tax sale as determined by Compass Assessment Consultants were presented to Council for approval.

**2015-21-631**

**MOVED BY COUNCILLOR CHARROIS** that the reserve bids for the December 11th, 2015 Tax Sale be approved as presented.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 11:57 a.m. and reconvened at 12:39 p.m.

**PLANNING & DEVELOPMENT:**

**SALE OF LAND -  
GROUARD LOTS  
RITCHIE BROS  
AUCTION:**

**2015-21-632**

Council was presented with lots proposed for sale in Grouard.

**MOVED BY COUNCILLOR NYGAARD** that a contract be signed with Ritchie Bros. Auctioneers for an unreserved real estate auction of the following properties in Grouard:

1. Lot 7 Block 1 Plan 5471KS (Roll #048938)
2. Lot 38 Block 2 Plan 772 2085 (Roll #188791)
3. Lot 29 Block 2 Plan 772 2085 (Roll #188782)
4. Plan 112 1885, Block 1 Lot 30C (Roll #052371)
5. Plan 332 0217, Lot 4A (Roll #223855)
6. Plan 782 1258, Lot 2 (Roll #193795)
7. Plan 2359AR, Block 38, Lots 4, 5 & 6 (Roll #049863)
8. Plan 122 0948, Block 38, Lot 9 (Roll #047544)
9. Plan 1904V, Block X (Roll #097177)
10. Plan 9926452, Lot 1B (Roll #315659)
11. Plan 992 6452, Lot 1C (Roll #315716)
12. River Lots 1, 2 & 3, Lesser Slave Lake Settlement (Roll #464635, #315509, #464637)

**CARRIED**

**2015-21-633**

**MOVED BY COUNCILLOR KILLEEN** that the land sale with Ritchie Bros. Auctioneers be scheduled for June or July 2016.

**CARRIED**

**MDP/LUB REVIEW  
PROJECT UPDATE:**

Council reviewed the Municipal Development Plan and the Land Use Bylaw project report.

**2015-21-634**

**MOVED BY COUNCILLOR CHARROIS** that the Municipal Development Plan and the Land Use Bylaw project report be received for information.

**CARRIED UNANIMOUSLY**

**MUNICIPAL PLANNING  
COMMISSION MEMBERS  
AT-LARGE:**

Council considered re-structuring the Municipal Planning Commission to all of Council and four members at large.

**2015-21-635**

**MOVED BY DEPUTY REEVE MARX** that the Municipal Planning Commission structure be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:****BUDGET AMENDMENT****2015 GRAVEL  
CRUSHING:**

Council was presented with the budget amendment for the 2015 Gravel Crushing – West Gravel supply.

2015-21-836

**MOVED BY DEPUTY REEVE MARK** that the 2015 Operating Budget be increased in the amount of \$310,000.00 for additional volume of crushed gravel for 2015 Gravel Crushing to be coded to 2-32-60-00-357.

**CARRIED UNANIMOUSLY**

**SALE OF USED  
VEHICLE -****H.P. REC BOARD:**

Council considered selling one of Big Lakes County's used enforcement vehicles to the High Prairie Recreation Board.

2015-21-837

**MOVED BY COUNCILLOR CHARBOIS** that the 2009 Dodge Ram 2500 Quad Cab 4X4 truck, Unit T92, be offered for sale to the High Prairie Recreation Board in the amount of \$6,000.00.

**CARRIED UNANIMOUSLY**

**CAPITAL BUDGET  
AMENDMENT:****LAND****ACQUISITION:**

Council considered amending the 2015 Capital Budget for Land Acquisition

2015-21-838

**MOVED BY COUNCILLOR PODOLLAN** that the 2015 Capital Budget be amended to add \$2,000,000 to Land Acquisition 4-31-10-00-640 funded from the Transportation General Reserve.

**CARRIED UNANIMOUSLY**

**UTILITIES:****DRILLING TEST HOLES -****OLD LAGOON SITE****IN JOUSSARD:**

Council considered approving the lowest qualified quote for drilling test holes at the Old Lagoon Site in Jousard.

2015-21-839

**MOVED BY COUNCILLOR PODOLLAN** that the lowest qualified quote be approved for drilling test holes at the Old Lagoon Site in Jousard.

**CARRIED UNANIMOUSLY**

**COMMUNITY****SERVICES:****FAUST COMMUNITY****LEAGUE COMM. CLEAN-****UP REQUEST FOR****SPONSORSHIP:**

Council considered providing funding for the Faust Community League community clean-up.

2015-21-840

**MOVED BY COUNCILLOR NYGAARD** that Council supports the Faust Community through a Habitat Cleanup grant in the amount of \$1,000 to the Faust Community League for costs incurred in October 2015.

**CARRIED UNANIMOUSLY**

**LSLNCCA:**

Council reviewed the letter from Lesser Slave Lake North Country Community Association (LSLNCCA) regarding the review of Capital Project Grant and Denial of Funding request.

**MOVED BY COUNCILLOR PODOLLAN** that the Lesser Slave Lake North Country Community Association (LSNCCA) letter be received for information.

**CARRIED**

**2015-21-842**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to follow up with Bash n' at the Beach to make sure all bills are paid.

**CARRIED**

**FIRE SERVICES:**

**REQUEST FOR TENDER:**

Council considered going to tender for an addition to be placed on to the Jousard Fire Hall.

**2015-21-843**

**MOVED BY DEPUTY REEVE MARX** that administration hire an architect for the addition to the Jousard Fire Hall for Councils approval.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-21-844**

**MOVED BY COUNCILLOR MATULA** that the following items of correspondence be received for information.

- ❖ Councillor Attendance Report for October 2015
- ❖ Big Lakes FCS (Emergency Social Services) Information & Guide
- ❖ Northland School Division No. 61 newsletter
- ❖ News report
- ❖ Letter sent to the Honorable Kathleen Ganley re: Vacant Dog Handler Position
- ❖ Court Closure for Christmas 2015
- ❖ Northern Alberta Water & Wastewater Stakeholders Group meeting minutes – October 22, 2015
- ❖ High Prairie Municipal Library Board Minutes October 06, 2015
- ❖ Letter from Brian Ferguson, Director, Assessment Audit dated October 16, 2015 re: Following up on the 2013 Provincial Mid-Size Oil & Gas Audit
- ❖ Letter from Pembina Hills Regional Division School Board re. School Board reviews school attendance areas
- ❖ High Prairie School Division Board of Trustees meeting minutes - October 28, 2015
- ❖ Thank-You card from Kinuso Senior Citizens
- ❖ Email from Shelly Anderson Dated October 24, 2015 re: Urban Aboriginal Strategies Community Planning
- ❖ Email from Steve Paspan, Bridge Technologist Dated October 23, 2015 re: Adams Creek and Foley Creek Bridges.
- ❖ RMRF Letter dated October 5, 2015 re: 2015 TY Assessment Complaints
- ❖ Letter from C/Supt. Brenda Lucki, District Commander Western Alberta District Dated October 21, 2015 re: Alberta RCMP 2014 2015 Year in Review.
- ❖ Email from OPUS Stewart Weir dated October 26, 2015 re: Hamlet Street Lighting
- ❖ High Prairie & District Children's Resource Council Letter Dated September 22, 2015 re: Thank you
- ❖ V.S.L. Services Letter Dated October 19, 2015
- ❖ Northland School Division re: Achimowin News Flash October 27, 2015
- ❖ Email from Brian Vance dated October 27, 2015 re: Meeting on November 3, 2015 Integrated Watershed Planning, Councils, LSWC and Alberta Government

**CARRIED UNANIMOUSLY**

2015-21-845

**MOVED BY COUNCILLOR NYGARD** that the CAO Review be held in Edmonton, AB on December 14, 2015.

**CARRIED UNANIMOUSLY**

A break was taken at 2:13 pm. to 2:25pm.

**IN CAMERA:**

2015-21-846

**MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:25 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

2015-21-847

**MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 3:23 p.m.

**CARRIED UNANIMOUSLY**

2015-21-848

**MOVED BY COUNCILLOR PODOLLAN** that the Joustard Trunk Line Extension East to Highway 2 Project proceed to tender.

**CARRIED UNANIMOUSLY**

2015-21-849

**MOVED BY DEPUTY REEVE MARX** that administration pursue grant funding for the Triangle water reservoir and re-pump station project

**CARRIED UNANIMOUSLY**

2015-21-850

**MOVED BY DEPUTY REEVE MARX** that administration be directed to schedule a meeting with Peavine Metis Settlement to discuss the McLennan Connector Road

**CARRIED UNANIMOUSLY**

2015-21-851

**MOVED BY COUNCILLOR PODOLLAN** that the Enilda fire hall swap with the Enilda & District Society for Recreation and Culture (EDSRC) be investigated.

**CARRIED UNANIMOUSLY**

2015-21-852

**MOVED BY DEPUTY REEVE MARX** that administration be directed to bring back the formula for the water and sewer connection fees as discussed to the next meeting.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

November 30, 2015    1:00 p.m.    Inter-Municipal Meeting

**NEXT MEETING:**

The next Regular Council Meeting will be held on December 09, 2015 at the County Administration Building.

**ADJOURNMENT:**

2015-21-853

**MOVED BY COUNCILLOR CHARROIS** that the meeting be adjourned at 3:42 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O.



**BIG LAKES COUNTY  
COUNCIL MEETING**  
October 28, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 28, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillor:

Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie  
Donald Charrois, HP East/Banana Bek  
Ken Kilheen, Kinuso  
Ron Manula, Enilda/Big Meadow  
Frank Sutherland, Groward  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset/House/Gilwood  
Edward Rodolhan, Jaysard

Administration:

William Kostiv, CAO  
Bill Landiuk, Exec. Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olunsky, Director of Planning & Development  
Leo Tobin, Fire Chief  
Robbie Kish, Agriculture Fieldman  
Suzanne Allen, Manager of Community Development  
Ted Laszrak, Manager of Utilities  
Louise Myre, Manager of PCSS  
Vic Abel, Director of Public Works and Utilities

Press:  
Chris Clegg, South Peace News  
Monika Lockett, 93.5 Prairie FM

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:** Truck for High Prairie Recreation Board

**2015-20-767** **MOVED BY DEPUTY REEVE MARX** that the October 28, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

Reeve Matthews stepped out of the meeting at 10:03 a.m.  
Deputy Reeve Marx assumed the chair.

**MINUTES:**

**2015-20-768** **MOVED BY COUNCILLOR STEWART** that the minutes of the October 14, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

**2015-20-769** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****MGHTY PEACE  
WATERSHED ALLIANCE  
WORKSHOP:**

Council was presented with an invitation to attend the Mighty Peace Watershed Alliance workshop in Grande Prairie on Friday, October 30, 2015.



2015-20-770

**MOVED BY COUNCILLOR KILLEEN** that Councilor Nygaard and Councilor Matula be approved to attend the Mighty Peace Watershed Alliance workshop on Source Water Protection Planning in Grande Prairie on Friday, October 30, 2015

**CARRIED UNANIMOUSLY**

Reeve Matthews returned to the meeting at 10:09 a.m. and assumed the chair.

**ALBERTA FOREST  
PRODUCTS  
ASSOCIATION:**

Council was presented with an invitation for Reeve Matthews to attend the Alberta Forest Products Association – Forestry at the Legislature Day taking place on Monday, November 02, 2015.

2015-20-771

**MOVED BY COUNCILLOR STEWART** that Council approve Reeve Matthews to attend the Alberta Forest Products Association – Forestry at the Legislature Day taking place on Monday, November 02, 2015 if Reeve Matthews is unable to attend. Councilor Killen be approved to attend.

**HIGH PRAIRIE  
RECREATION BOARD  
TRUCK:**

**CARRIED UNANIMOUSLY**

Councillor Charrois advised that the High Prairie Recreation Board currently has a 2 wheel drive truck and they are looking for a larger truck from the County's used fleet.

2015-20-772

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to look into providing a used County truck for the High Prairie Recreation Board.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for October 14, 2015.

2015-20-773

**MOVED BY COUNCILLOR CHARROIS** that cheques #68891 to #68979 in the amount of \$397,148.18 for the period ending October 14, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**INVESTMENT  
POLICY –  
ADMIN ST:**

Council considered approving Investment Policy – 51.

2015-20-774

**MOVED BY COUNCILLOR CHARROIS** that Investment Policy – 51 be approved.

**CARRIED UNANIMOUSLY**



**REVISED ASSESSMENT  
REVIEW BOARD BYLAW  
09-2015 WITH**

**SCHEDULE A:**

Council was presented with the revised Assessment Review Board Bylaw 09-2015 with Schedule A.

**2015-20-776**

**MOVED BY COUNCILLOR STEWART** that second reading be provided to Bylaw 09-2015 – revised Assessment Review with Schedule A.

**CARRIED**

Councillor Podollan requested a recorded vote.

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Stewart, Councillor Sutherland, Councillor Nygaard, Councillor Charrois, Councillor Killen, Councillor Marula  
Opposed: Councillor Podollan

**2015-20-776**

**MOVED BY COUNCILLOR NYGAARD** that third reading be provided to Bylaw 09-2015 – revised Assessment Review with Schedule A.

**CARRIED**

Councillor Podollan requested a recorded vote.

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Stewart, Councillor Sutherland, Councillor Nygaard, Councillor Charrois, Councillor Killen, Councillor Marula  
Opposed: Councillor Podollan

**AUDITING  
SERVICES:**

Council considered appointing Lawlings Egg Dumont as the Big Lakes County auditing firm.

**2015-20-777**

**MOVED BY COUNCILLOR STEWART** that Hawkings Egg Dumont be awarded the contract to provide auditing services for the fiscal year 2015, 2016 and 2017 in the amount of \$2015-\$33,600, 2016-\$34,500 and 2017-\$34,700.

**CARRIED UNANIMOUSLY**

**RESERVE BID:**

Council was presented with Reserve Bids for the tax sale on December 14, 2015.

**2015-20-778**

**MOVED BY DEPUTY REEVE MARX** that the December 11, 2015 tax sale Reserve Bids for all properties as listed be tabled for further review.

**CARRIED UNANIMOUSLY**

**FINANCIAL  
STATEMENTS:**

Council was presented with the Financial Statements for the period ending September 30, 2015.

Reeve Matthews stepped out of the meeting at 10:32 p.m. and returned at 10:33 p.m.

**2015-20-779**

**MOVED BY COUNCILLOR STEWART** that the Financial Statements for the period ending September 30, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:****REQUEST FOR  
SALE:**

Council considered selling the old store and old fire hall in Emilda to the Emilda District Society for Recreation.

2015-20-780

**MOVED BY COUNCILLOR STEWART** that administration be directed to develop a long term lease agreement for the former Emilda Store (Plan 2415HW, Block 1, Lots 1 and 2) to the Emilda & District Society for Recreation and Culture.

**CARRIED**

2015-20-781

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to develop a long term lease agreement for old Emilda fire hall (Plan 2415HW, Block 2, Lots 1 and 2) to the Emilda & District Society for Recreation and Culture.

**DEFEATED**

2015-20-782

**MOVED BY COUNCILLOR SUTHERLAND** that the old Emilda fire hall (Plan 2415HW, Block 2, Lots 1 and 2) be advertised for sale.

**CARRIED**

A break was taken from 11:01 a.m. to 11:13 a.m.

**SALE OF LAND -  
GROUARD LOTS  
RITCHIE BROS  
AUCTION:**

Council was presented with lots proposed for sale in Grouard.

2015-20-783

**MOVED BY COUNCILLOR SUTHERLAND** that the lots proposed for sale in Grouard by Ritchie Bros. Auction be tabled for more information.

**CARRIED****OFFER TO  
PURCHASE:**

Council considered a request from Theresa Campion to purchase approximately 2 acres of Municipal Land at SW 16-73-12-W5.

2015-20-784

**MOVED BY COUNCILLOR NYGAARD** that the land within Road Plan 992 3116 be offered for sale and subject to the buyer paying all legal cost.

**CARRIED****PUBLIC TIME:****E. VERSTAPPEN &  
L. LIEBENBERG:**

Eric Verstappen and Louise Liebenberg presented Council with concerns regarding the animal control bylaw. Reeve Matthews advised that administration is looking at reviewing the bylaw.

The meeting recessed for lunch at 12:01 p.m. and reconvened at 12:44 p.m.

**UTILITIES:****ST. ANNE'S CATHOLIC  
CHURCH WATER  
LEAK:**

Council considered forgiving a portion of St. Anne's Catholic Church utility bill from September/October.



2015-20-785

**MOVED BY COUNCILLOR KILLEN** that the sewer charges of \$1,040.65 be forgiven due to a water leak on the property of St. Anne's Catholic Church in the Hamlet of Jousard.

**CARRIED UNANIMOUSLY**

Councillor Matula returned to the meeting at 12:45 p.m.

**COMMUNITY SERVICES:**

**HPNFC 35<sup>TH</sup> ANNUAL ELDERS BANQUET EVENT SPONSORSHIP:**

**Council**, considered providing funding for the High Prairie Native Friendship Centre 35<sup>th</sup> Annual Elders Banquet event.

2015-20-786

**MOVED BY COUNCILLOR CHARROIS** that a 2015 event sponsorship grant be approved for the High Prairie Native Friendship Centre for the 35<sup>th</sup> Annual Elders Banquet in the amount of \$500.

**CARRIED**

**PEACE RIVER AVENUE HISTORICAL INTEREST:**

**Council** considered continuing research with the history of Peace River Avenue within the Hamlet of Jousard.

2015-20-787

**MOVED BY COUNCILLOR PODOILLAN** that administration be directed to further research the history of Peace River Avenue in the Hamlet of Jousard for the sake of protecting historical sites.

**CARRIED UNANIMOUSLY**

**KAPAWE'NO FIRST NATIONS:**

**Council** considered adding Kapawe'no First Nations- Good Relations Agreement to the agenda.

2015-20-788

**MOVED BY DEPUTY REEVE MARK** that Kapawe'no First Nations- Good Relations Agreement be added to the agenda.

**CARRIED UNANIMOUSLY**

**Council** reviewed the Good Relations Agreement with Kapawe'no First Nations.

2015-20-789

**MOVED BY COUNCILLOR NYGAARD** that the Good Relations Agreement with Kapawe'no First Nations be endorsed.

**CARRIED UNANIMOUSLY**



**INFORMATION/  
CORRESPONDENCE:**

**2015-20-790**

**MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Councillor Monthly attendance reports (September 2015)
- Letter from STARS Dated October 02, 2015 re: Big Lakes Charity Golf
- Lesser Slave Lake River Committee Member Appointments
- Lesser Slave Lake Economic Alliance letter dated October 15, 2015 re: Request for refund of memberships dues 2015-2016
- Letter from Wu Finlai re: the China Refining Company
- Lesser Slave Watershed Council – Watershed Planning Workshop
- Justice Nixon rules in Fort Macleod town council's favor in judicial review
- Achimowin News Flash – October 22, 2015
- AAMD&C Member Bulletin – Understanding Bridge Opt-Outs Under the Navigation Protection Act
- Email from Shelly Anderson Dated October 24, 2015 re: Urban Aboriginal Strategies Community Planning
- Email from Steve Pasquam, Bridge Technologist Dated October 23, 2015 re: Adams Creek and Foley Creek Bridges.
- RMRP Letter dated October 5, 2015 re: 2015 TY Assessment Complaints
- Letter from C/Supt. Brenda Lucki, District Commander Western Alberta District Dated October 21, 2015 re: Alberta RCMP 2014-2015 Year in Review.
- Email from OPUS Stewart Weir dated October 26, 2015 re: Hamlet Street Lighting
- High Prairie & District Children's Resources Council Letter Dated September 22, 2015 re: Thank you
- V.S.I. Services Letter Dated October 19, 2015
- Northland School Division re: Achimowin News Flash October 27, 2015
- Email from Brian Vance dated October 27, 2015 re: Meeting on November 3, 2015 Integrated Watershed Planning, Councils, LSWC and Alberta Government

**CARRIED UNANIMOUSLY**

**TENDERS:**

**FIRESMART  
TREATMENT:**

Council was presented with the FireSmart Treatment 2015 tenders.

**2015-20-791**

**MOVED BY DEPUTY REEVE MARX** that the tenders for FireSmart Treatment 2015 be opened at 1:04 p.m.

**CARRIED UNANIMOUSLY**

**TENDERS:**

**Exact Oilfield Developing Ltd.**

Joussard	\$23,660.00
Faust Unit 1-3	\$9,982.40
Faust Unit 1-4	\$27,598.40

**Blackfeather Resources Ltd.**

Joussard	\$39,402.00
Faust Unit 1-3	\$16,583.50
Faust Unit 1-4	\$45,848.50

**L-K Vegetation Control**

Joussard	\$19,210.00
Faust Unit 1-3	\$20,420.00
Faust Unit 1-4	\$31,720.00

**M&M Logging Inc.**  
**Joussard** \$15,200.00  
**Faust Unit 1-3** \$6,460.00  
**Faust Unity 1-4** \$17,860.00

**Sawridge Resource Development**  
**Joussard** \$17,000.00  
**Faust Unit 1-3** \$7,310.00  
**Faust Unit 1-4** \$19,270.00

**2015-20-792** **MOVED BY COUNCILLOR NYGAARD** that the FireSmart Treatment 2015 tenders be awarded to the lowest qualified bidder.

**CARRIED UNANIMOUSLY**

**PUBLIC HEARING**  
**BYLAW #07-2015:**

**2015-20-793** **MOVED BY COUNCILLOR STEWART** that the meeting go into public hearing at 1:12 p.m.

**CARRIED UNANIMOUSLY**

**2015-20-794** **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of public hearing at 1:20 p.m.

**CARRIED UNANIMOUSLY**

**BYLAW #07-2015:** Second reading of Land Use Bylaw Amendment 07-2015 Section 8.7(2) County Residential (CR) District applicant: Big Lakes County

**2015-20-795** **MOVED BY COUNCILLOR STEWART** that a second reading be given to Bylaw No. 07-2015

**CARRIED UNANIMOUSLY**

**2015-20-796** **MOVED BY COUNCILLOR NYGAARD** that a third reading be given to Bylaw No. 07-2015

**CARRIED UNANIMOUSLY**

A break was taken from 1:45 pm. to 2:01 p.m.

**IN CAMERA:**

**2015-20-797** **MOVED BY COUNCILLOR PODOLLAN** to go into camera at 2:01 p.m. to discuss land matters.

**CARRIED UNANIMOUSLY**

**2015-20-798** **MOVED BY COUNCILLOR KILLEEN** to come out of camera at 2:24 p.m.

**CARRIED UNANIMOUSLY**

**2015-20-799** **MOVED BY COUNCILLOR CHARROIS** that the right of way negotiations be received for information.

**CARRIED UNANIMOUSLY**

**2015-20-800** **MOVED BY COUNCILLOR STEWART** that administration be directed to negotiate with the Swan River Gas Co-op to purchase the land behind the old Fire Hall in the Hamlet of Kinuso.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

October 29, 2015	9:00 a.m.	Municipal Planning Commission
November 10, 2015	8:00 a.m.	ASB Meeting
November 16-19, 2015		A.A.M.D.&C. Conference
November 23, 2015	10:00 a.m.	Municipal Planning Commission

**NEXT MEETING:**

The next Regular Council Meeting will be held on November 25, 2015 at the County Administration Building.

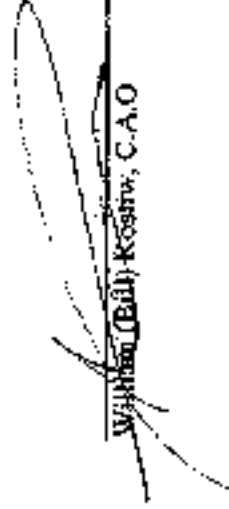
**ADJOURNMENT:**

2015-20-804

**MOVED BY COUNCILLOR CHARROIS** that the meeting be adjourned at 2:25 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reeve

  
\_\_\_\_\_  
William (Bill) Kostiw, C.A.O

**BIG LAKES COUNTY**  
**PUBLIC HEARING**  
**(LAND USE BYLAW AMENDMENT 07-2015)**  
**October 28, 2015**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, October 28, 2015 commencing at 1:15 p.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
 Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
 Councillor: Donald Charrois, JIP East/Banana Belt  
 Ken Killeck, Kinuso

Ron Manula, Entida/Big Meadow  
 Frank Sutherland, Groward  
 Robert Nygaard, Faust  
 Ann Stewart, S. Sunset House/Gilwood  
 Edward Podollan, Jousard

Administration:

William Kostiw, CAO  
 Bill Landink, Exec. Director of Corporate Services  
 Jessica Martinson, Recording Secretary  
 Pat Olansky, Director of Planning & Development  
 Suzanne Allan, Manager of Community Development  
 Ted Laszczak, Manager of Utilities  
 Vic Abel, Director of Public Works and Utilities

**CALL TO ORDER:**

Reeve Matthews called the public hearing to order at 1:12 p.m.

The County received an application for a development permit to place a cabin on a County Residential lot in the Hamlet of Jousard. Currently, a cabin is not a Permitted or Discretionary use within the County Residential District. Therefore, a development permit could not be issued.

Section 1.10 of the Land Use Bylaw defines Cabin as "a dwelling used as a temporary residence that may or may not be placed on a foundation with a maximum square footage of 55.7 m<sup>2</sup> (600 sq. feet). A cabin is not a single detached dwelling.

A guest house is defined as an accessory building used for seasonal or part-time sleeping accommodation with bathroom facilities and not containing such facilities as a kitchen, living room or recreation room. A guest house does not mean a recreational vehicle, or a converted mobile home. A guest house shall not be used as a rental accommodation.

Bylaw 07-2015 received first reading on September 9, 2015.

The public hearing was duly advertised in the October 14<sup>th</sup> and October 21, 2015 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. No written submissions have been received either in favor of against the proposed amendment.

The public hearing was closed at 1:20 p.m.

  
 Ken Matthews, Reeve

  
 William (Bill) Kostiw, CAO





**BIG LAKES COUNTY  
ORGANIZATIONAL MEETING OF COUNCIL**  
October 27, 2015

Minutes of the Big Lakes County Organizational Meeting held at the County Administration Building in High Prairie, Alberta on Tuesday, October 27, 2015, commencing at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marr, Prairie Echo/Selt Prairie  
Councillor: Donald Charvois, HP East/Banana Bell

Ken Kilbeen, Kinuso  
Ron Maula, Entida/Big Meadow  
Robert Nygaard, Faust  
Frank Sutherland, Grouard  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podollan, Joursard

## Administration:

William (Bill) Kostiw, CAO  
Jessica Martinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Suzanne Allan, Community Development Officer  
Louise Myre, Director of FCCSS  
Robbie Klart, Ag. Fieldman/ASB Manager  
William W. Barclay, RMRF.

## Press:

Chris Clegg, South Peace News

**CALL TO ORDER:**

Mr. Kostiw called the meeting to order at 10:00 a.m.

Mr. Kostiw explained the process for the Organizational Meeting and provided the Chief Administrative Officer Overview of Big Lakes County Governance purpose and general operations. Council reviewed the Organizational Chart and the Provincial and Federal Cabinets.

**OFFICIAL OATH  
OF OFFICE:**

Ron Maula was administered his Official Oath of Office for Councillor for Ward 7-Entida/Big Meadow.

2015-19-685 **MOVED BY COUNCILLOR STEWART** that the organizational meeting agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**REVIEW OF  
PROCESS:**

Council considered using secret ballots for the purpose of the committee appointments.

2015-19-686 **MOVED BY COUNCILLOR MARY** that secret ballots for the purpose of committee appointments be held wherever necessary.

**CARRIED UNANIMOUSLY**

2015-19-687 **MOVED BY COUNCILLOR MATTHEWS** that Pat Olansky, Louise Myre and Suzanne Allan be appointed as Returning Officer's for the purpose of the Organizational Meeting.

**CARRIED UNANIMOUSLY**

William W. Barclay, RMRF presented Council with an overview, role and responsibilities of being a Councillor.

A break was taken from 10:58 a.m. to 11:04 a.m.

C/Supl Brenda Lucki, District Commander Western Alberta and Lyle Gelinas, Assistant District Commander of the Western Alberta District in Grand Prairie attended Council and provided information as to what was happening in the area.

**ELECTION OF  
REEVE:**

Mr. Kostiw called for nominations for Reeve. Councillor Charvois nominated Councillor Matthews, Councillor Sutherland nominated Councillor

Killeen. Councillor Killeen declined. Mr. Kostiw called a second and third time for nominations for Reeve.

**MOVED BY COUNCILLOR MARX** that nominations for the position of Reeve cease.

**CARRIED UNANIMOUSLY**

Mr. Kostiw declared Councillor Matthews as Reeve.

**ELECTION OF  
DEPUTY REEVE:**

Mr. Kostiw called for nominations for Deputy Reeve. Councillor Stewart nominated Councillor Marx, Councillor Sutherland nominated Councillor Killeen. Councillor Killeen declined. Mr. Kostiw called a second and third time for nominations for Deputy Reeve.

**MOVED BY COUNCILLOR CHARROIS** those nominations for the position of Deputy Reeve cease

**CARRIED UNANIMOUSLY**

Mr. Kostiw declared Councillor Marx as Deputy Reeve.

**OATH OF OFFICE:** The Oath of Office was administered to the Reeve and Deputy Reeve by William W. Barclay, RMRF.

Reeve Matthews assumed the chair.

**COUNCIL  
COMMITTEES:**

Council reviewed Terms of Reference for the following Committees:

- Assessment Review Board
- Agricultural Service Board
- High Prairie Airport Committee
- Emergency Management Committee
- Big Lakes County Library Board
- Municipal Planning Commission
- Subdivision and Development Appeal Board
- Economic Development
- Inter-Government Relations Committee
- FCSS Advisory Committee
- Finance Committee

**POLICY/BYLAW REVIEW:**

**REMUNERATION  
POLICY:**

The Councillor and At-Large Honorarium Policy (Counc-04) was reviewed by council.

**2015-19-690**

**MOVED BY COUNCILLOR NYGAARD** that the Councillor and At-Large Honorarium Policy (Counc-04) be approved without changes.

**CARRIED UNANIMOUSLY**

**CODE OF ETHICS  
POLICY:**

The Code of Ethics Policy (Counc-01) was reviewed by council

**2015-19-691**

**MOVED BY COUNCILLOR SUTHERLAND** that the Code of Ethic Policy (Counc-01) be approved without changes.

**CARRIED UNANIMOUSLY**

**CHRISTMAS STAFF  
RECOGNITION:**

The Christmas Staff Recognition Policy (Admin-21) was included in the agenda package for review.

**2015-19-692**

**MOVED BY COUNCILLOR STEWART** that the Christmas Staff Recognition Policy (Admin-21) be approved.

**CARRIED UNANIMOUSLY**

**PROCEDURAL  
BYLAW:**

Council was presented with the new Procedural Bylaw (02-2015).

2015-19-693 **MOVED BY COUNCILLOR CHARROIS** that the procedural bylaw 02-2015 be approved with no changes

**CARRIED UNANIMOUSLY**

**REVIEW OF SEATING ARRANGEMENTS** Council reviewed the seating arrangement.

2015-19-694 **MOVED BY COUNCILLOR SUTHERLAND** that no changes be made to the seating arrangement

**CARRIED UNANIMOUSLY**

**STATUTORY/COUNCIL APPOINTMENTS - INTERNAL:**

**AGRICULTURAL SERVICE**

**BOARD:** No Action was required for the Agricultural Service Board as appointments are for a 4 year term with the current term ending October 2017.

2015-19-695 **MOVED BY DEPUTY REEVE MARX** that the Agricultural Service Board appointments be received as presented.

**CARRIED UNANIMOUSLY**

**WEED & PEST CONTROL APPEAL COMMITTEE:**

Council considered appointing one member from Council and three members at large to the Weed and Pest Control Appeal Committee. Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-696 **MOVED BY DEPUTY REEVE MARX** that the board appointment for the Weed and Pest Control Appeal Committee be amended to a four (4) year term with the current term ending October 2017 and that administration be directed to confirm current appointments.

**CARRIED UNANIMOUSLY**

**MUNICIPAL PLANNING COMMISSION:**

Council considered an amendment to the composition of the Municipal Planning Commission to all members of Council and two (2) members-at-large Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-697 **MOVED BY COUNCILLOR STEWART** that the board appointment for the Municipal Planning Commission be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

2015-19-698 **MOVED BY COUNCILLOR SUTHERLAND** that motion 2014-23-798 be rescinded and that the Municipal Planning Commission structure be amended to all members of Council and two (2) members-at-large.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared all of Council to the Municipal Planning Commission.

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:33 p.m.

2015-19-699 **MOVED BY COUNCILLOR KILLEEN** that the 2014/15 Municipal Planning Commission remain in effect until the new member at-large appointments are made at the December 9, 2015 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

2015-19-700 **MOVED BY COUNCILLOR STEWART** that administration advertise for members at-large on the Municipal Planning Commission.

**CARRIED UNANIMOUSLY**

**SUBDIVISION & DEVELOPMENT**

**APPEAL BOARD:** Council considered appointing five members at large to the Subdivision and Development Appeal Board. It was noted that any members sitting on the Municipal Planning Commission Board cannot sit on the Subdivision and Development Appeal Board. Administration advised an advertisement for members at large would be place in the South Peace News.

2015-19-701

**MOVED BY COUNCILLOR CHARROIS** that the board appointment for the Subdivision and Development Appeal Board be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

2015-19-702

**MOVED BY DEPUTY REEVE MARX** that the Subdivision and Development Appeal Board structure be amended to five (5) members at -large and that administration be directed to advertise for members at-large.

**CARRIED UNANIMOUSLY****ASSESSMENT  
REVIEW BOARD:**

Council considered appointing two members from Council with one alternate member from Council along with three members at large. It was noted that members to the Assessment Review Board must receive training. Administration advised an advertisement for members at large would be place in the South Peace News.

Councillor Podollan and Councillor Matula expressed interest in taking the training for the Assessment Review Board.

2015-19-703

**MOVED BY COUNCILLOR STEWART** that Councillor Podollan and Councillor Matula be approved to take the Assessment Review Board training.

**CARRIED UNANIMOUSLY**

2015-19-704

**MOVED BY COUNCILLOR KILLEN** that the board appointment for the Assessment Review Board be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

2015-19-705

**MOVED BY COUNCILLOR PODOLLAN** that Councillor Nygaard and Reeve Matthews be appointed as members on the Assessment Review Board and Councillor Stewart be appointed as alternate.

**CARRIED UNANIMOUSLY****EMERGENCY  
MANAGEMENT  
COMMITTEE:**

Council considered appointing three members from Council to the Emergent, Management Committee.

Reeve Matthews called for nominations for members on the Emergency Management Committee. Deputy Reeve Marx nominated Reeve Matthews, Councillor Stewart, nominated Deputy Reeve Marx and Councillor Sutherland nominated Councillor Nygaard. Reeve Matthews called a second and third time for nominations for members on the Emergency Management Committee.

2015-19-706

**MOVED BY COUNCILLOR CHARROIS** those nominations for the positions on the Emergency Management Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Reeve Matthews, Deputy Reeve Marx and Councillor Nygaard as members to the Emergency Management Committee.

**ECONOMIC  
DEVELOPMENT:**

Council considered creating an external Economic Development Committee which would have their own budget and staff members. The board considered appointing three (3) members of Council and Three (3) at-large members. Administration note that an advertisement for member at-large.

2015-19-707

**MOVED BY COUNCILLOR CHARROIS** that Big Lakes County develops an external Economic Development Authority which consists of their own budget and staff members and is made up of three (3) partners Town of High Prairie, Town of

Swan Hills and Big T lakes Country with a minimum funding contribution of \$75,000 each.

**CARRIED**

**2015-19-797**

**MOVED BY COUNCILLOR MATULA** that administration advertise for an Economic Development Officer.

**CARRIED UNANIMOUSLY**

**2015-19-708**

**MOVED BY DEPUTY REEVE MARR** that the Economic Development Authority be made up of three (3) Council members from each member municipality.

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for members on the external Economic Development Committee. Deputy Reeve Marx nominated Councillor Kilteen, Councillor Stewart nominated Councillor Nygaard, and Councillor Kilteen nominated Deputy Reeve Marx. Deputy Reeve Marx declined. Councillor Nygaard nominated Sutherland and Councillor Sutherland nominated Councillor Charrois. Reeve Matthews called a second and third time for nominations for members on the Economic Development Committee.

**2015-19-709**

**MOVED BY DEPUTY REEVE MARR** that nominations for the positions on the Economic Development Committee cease.

**CARRIED UNANIMOUSLY**

A secret ballot was taken.

Reeve Matthews declared Councillor Kilteen, Councillor Charrois and Councillor Nygaard as members to the External Economic Development Committee.

**PEAVINE METIS SETTLEMENT AGREEMENT:**

**2015-19-710**

**MOVED BY COUNCILLOR SUTHERLAND** that the board appointment for the External Economic Development Committee be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for members on the Peavine Metis Settlement Road Agreement Committee. Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations for members on the Peavine Metis Settlement Road Agreement Committee.

**2015-19-711**

**MOVED BY COUNCILLOR NYGGARD** that nominations for the positions on the Peavine Metis Settlement Road Agreement Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Deputy Reeve Marx as member to the Peavine Metis Settlement Road Agreement Committee.

**INTER-GOVERNMENTAL RELATIONS COMMITTEE:**

Council considered appointing three members from Council to the Inter-Governmental Relations Committee.

Reeve Matthews called for nominations for members on the Inter-Governmental Relations Committee. Councillor Charrois nominated Councillor Matula, Deputy Reeve Marx nominated Councillor Kilteen, Councillor Stewart nominated Deputy Reeve Marx and Councillor Nygaard nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Inter-Governmental Relations Committee.

**2015-19-712**

**MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Inter-Governmental Relations Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Manula, Councillor Killeen, Deputy Reeve Marx and Reeve Matthews as members to the Inter-Governmental Relations Committee.

2015-19-713

**MOVED BY COUNCILLOR MATULA** that the board appointment for the Inter-governmental committee be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE AIRPORT COMMITTEE:**

Council considered appointing three members from Council to the High Prairie Airport Committee.

Reeve Matthews called for nominations for members on the High Prairie Airport Committee. Councillor Killeen nominated Councillor Charrois, Councillor Nygaard nominated Councillor Stewart and Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the High Prairie Airport Committee.

2015-19-714

**MOVED BY COUNCILLOR NYGAARD** that nominations for the positions on the High Prairie Airport Commission cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Charrois, Councillor Stewart, and Reeve Matthews as members to the High Prairie Airport Committee.

2015-19-715

**MOVED BY COUNCILLOR STEWART** that administration be directed to advertise for members at large on the High Prairie Airport Committee.

**CARRIED UNANIMOUSLY**

**FINANCE COMMITTEE:**

Council considered appointing three members from Council to the Finance Committee.

Reeve Matthews called for nominations for members on the Finance Committee. Councillor Nygaard nominated Councillor Stewart, Councillor Stewart nominated Councillor Podolan, Councillor Sutherland nominated Councillor Charrois and Councillor Podolan nominated Councillor Manula, Reeve Matthews called a second and third time for nominations for members on the Finance Committee.

2015-19-716

**MOVED BY DEPUTY REEVE MARX** that nominations for the positions on the Finance Committee cease.

**CARRIED UNANIMOUSLY**

A secret ballot was taken.

Reeve Matthews declared Councillor Stewart, Councillor Manula and Councillor Charrois as members to the Finance Committee.

**REGIONAL COLLABORATION:**

Reeve Matthews called for nominations for members on the Regional Collaboration. Deputy Reeve Marx nominated Reeve Matthews, Councillor Sutherland nominated Deputy Reeve Marx, Deputy Reeve Marx declined.

**STATUTORY/AGREEMENT APPOINTMENTS - EXTERNAL:**

**HEART RIVER HOUSING:**

Council considered appointing one member from Council and one alternate member of Council to the Heart River Housing Committee.

Reeve Matthews called for nominations for members on the Heart River Housing Committee. Councillor Stewart nominated Councillor Sutherland. Reeve Matthews called a second and third time for nominations for members on the Heart River Housing Committee.

2015-19-717

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Heart River Housing Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Sutherland as appointed to the Heart River Housing Committee.

Reeve Matthews called for nominations for an alternate member on the Heart River Housing Committee. Councillor Nygaard nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations for members on the Heart River Housing Committee.

2015-19-718

**MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Heart River Housing Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Stewart as alternate to the Heart River Housing Committee.

**BARREHEAD SOCIAL HOUSING:**

Council considered appointing one member from Council and one alternate member of Council to the Barrehead Social Housing Committee.

Reeve Matthews called for nominations for members on the Barrehead Social Housing Committee. Deputy Reeve Marx nominated Councillor Kilhean. Reeve Matthews called a second and third time for nominations for members on the Barrehead Social Housing Committee.

2015-19-719

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Barrehead Social Housing Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Kilhean as member to the Barrehead Social Housing Committee.

Reeve Matthews called for nominations for an alternate member on the Barrehead Social Housing Committee. Councillor Masala nominated Councillor Nygaard. Reeve Matthews called a second and third time for nominations for members on the Barrehead Social Housing Committee.

2015-19-720

**MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Barrehead Social Housing Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Nygaard as alternate to the Barrehead Social Housing Committee.

**F.C.S.S. ADVISORY:**

Council considered appointing two members from Council and three at-large members. Administration advised that all at-large members will be advertised in the South Peace News.

2015-19-721

**MOVED BY COUNCILLOR STEWART** that the board appointment for the F.C.S.S. Committee be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for members on the F.C.S.S. Advisory Committee. Councillor Stewart nominated Councillor Masala and Councillor Masala nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations for members on the F.C.S.S. Advisory Committee.

2015-19-722

**MOVED BY COUNCILLOR SUTHERLAND** that nominations for the positions on the F.C.S.S. Advisory Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Masala and Councillor Stewart as members to the F.C.S.S. Advisory Committee.



2015-19-723

**MOVED BY COUNCILLOR STEWART** that all members on the F.C.S.S. Advisory Committee remain the same.

**CARRIED UNANIMOUSLY**

**GROUARD HISTORICAL SOCIETY:**

Council considered appointing two members from Council to sit on the Grouard Historical Society Committee.

Reeve Mathews called for nominations for members on the Grouard Historical Society Committee. Councillor Charvois nominated Councillor Sutherland, Councillor Stewart nominated Councillor Matula and Councillor Sutherland nominated Councillor Nygaard, Councillor Nygaard declined. Reeve Mathews called a second and third time for nominations for members on the Grouard Historical Society Committee.

2015-19-724

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Grouard Historical Society Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Sutherland and Councillor Matula as members to the Grouard Historical Society Committee.

**GROUARD/P.R. TRAIL COMMITTEE:**

Council considered appointing two members from Council to sit on the Grouard, P.R. Trail Committee.

Reeve Mathews called for nominations for members on the Grouard/ P.R. Trail Committee. Councillor Nygaard nominated Councillor Sutherland. Reeve Mathews called a second and third time for nominations for members on the Grouard/ P.R. Trail Committee.

2015-19-725

**MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Grouard/ P.R. Trail Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Sutherland as a member to the Grouard/ P.R. Trail Committee.

**L.S. WATERSHED COUNCIL:**

Council considered appointing one member from Council and one alternate member to sit on the Lesser Slave Watershed Council.

Reeve Mathews called for nominations for members on the Lesser Slave Watershed Council. Councillor Stewart nominated Councillor Nygaard, Councillor Podolla, nominated Councillor Matula. Reeve Mathews called a second and third time for nominations for members on the Lesser Slave Watershed Council

2015-19-726

**MOVED BY COUNCILLOR NYGAARD** that nominations for the positions on the Lesser Slave Watershed Council cease.

**CARRIED UNANIMOUSLY**

Secret ballot was taken.

Reeve Mathews declared Councillor Nygaard as a member to the Lesser Slave Watershed Council.

Reeve Mathews called for nominations for an alternate member on the Lesser Slave Watershed Council. Deputy Reeve Marx nominated Councillor Matula. Reeve Mathews called a second and third time for nominations for members on the Lesser Slave Watershed Council.

2015-19-727

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Lesser Slave Watershed Council cease.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Matula as alternate to the Lesser Slave Watershed Council.



**PEACE AIR SHED  
ZONE ASSOC.:**

Council considered appointing one member from Council and one alternate member to sit on the Peace Air Shed Zone Association.

Reeve Matthews called for nominations for members on the Peace Air Shed Zone Association. Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Peace Air Shed Zone Association.

**2015-19-728**

**MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Peace Air Shed Zone Association cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews was declared as member to the Peace Air Shed Zone Association.

Reeve Matthews called for nominations for members on the Peace Air Shed Zone Association. Councillor Charrois nominated Councillor Podolian. Reeve Matthews called a second and third time for nominations for members on the Peace Air Shed Zone Association.

**2015-19-729**

**MOVED BY COUNCILLOR RYGARD** that nominations for the positions on the Peace Air Shed Zone Association cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Podolian as alternate to the Peace Air Shed Zone Association.

**PREDA:**

Council considered appointing one member from Council and one alternate member to sit on Peace Region Economic Development Alliance (PREDA) Committee.

Reeve Matthews called for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee. Deputy Reeve Marx nominated Councillor Podolian, Councillor Podolian declined, Councillor Sutherland nominated Reeve Matthews and Councillor Podolian nominated Councillor Marula. Reeve Matthews called a second and third time for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee.

**2015-19-730**

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Peace Region Economic Development Alliance (PREDA) Committee cease.

**CARRIED UNANIMOUSLY**

A secret ballot was taken.

A break was taken from 1:39 p.m. to 1:51 p.m.

Reeve Matthews was declared as member to the Peace Region Economic Development Alliance (PREDA) Committee.

Reeve Matthews called for nominations for alternate members on the Peace Region Economic Development Alliance (PREDA) Committee. Councillor Nygard nominated Councillor Podolian, Councillor Podolian declined, Councillor Charrois nominated Councillor Marula. Reeve Matthews called a second and third time for nominations for members on the Peace Region Economic Development Alliance (PREDA) Committee.

**2015-19-731**

**MOVED BY COUNCILLOR KILLEEN** that nominations for the positions on the Peace Region Economic Development Alliance (PREDA) Committee cease

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Marula as alternate to the Peace Region Economic Development Alliance (PREDA) Committee.

**COMMUNITY FUTURES  
LESSER SLAVE LAKE  
REGION:**

Council considered appointing one member from Council to sit on the Community Futures Committee.

Reeve Matthews called for nominations for members on the Community Futures Committee. Councillor Nygaard nominated Councillor Podollan, Councillor Podollan declined, Councillor Podollan nominated Councillor Matula. Reeve Matthews called a second and third time for nominations for members on the Community Futures Committee.

2015-19-732

**MOVED BY COUNCILLOR STEWART** that nominations for the positions on the Community Futures Committee cease.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Matula as member to the Community Futures Committee.

**BIG LAKES COUNTY LIBRARY BOARD:**

Council considered appointing two members of Council to sit on the Big Lakes County Library Board. Administration advised that 2 at-large members will be advertised in the South Peace News.

Reeve Matthews called for nominations for positions on the Big Lakes County Library Board. Councillor Nygaard nominated Councillor Stewart, Councillor Sutherland nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

2015-19-733

**MOVED BY COUNCILLOR KILLEN** that nominations cease for the members to sit on the Big Lakes County Library Board.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Stewart and Deputy Reeve Marx as members to the Big Lakes County Library Board.

2015-19-734

**MOVED BY COUNCILLOR STEWART** that administration be directed to advertise for members at large on the Big Lakes County Library Board.

**CARRIED UNANIMOUSLY**

**TOWN OF HP LIBRARY BOARD:**

Council considered appointing one member for Council to the High Prairie Library Board.

2015-19-735

**MOVED BY COUNCILLOR STEWART** that the board appointment for the High Prairie Library Board be amended to a four (4) year term with the current term ending October 2017.

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for positions on the High Prairie Municipal Library Board. Councillor Sutherland nominated Councillor Stewart. Reeve Matthews called a second and third time for nominations.

2015-19-736

**MOVED BY COUNCILLOR SUTHERLAND** that nominations cease for the members to sit on the High Prairie Municipal Library Board.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Stewart as member to the Town of High Prairie Library Board.

2015-19-737

**MOVED BY COUNCILLOR STEWART** that administration be directed to advertise for one members at large on the Town of High Prairie Board.

**CARRIED UNANIMOUSLY**

**PEACE LIBRARY SYSTEM:**

Council considered appointing one member for Council and one at-large member to the Peace Library System Board.

Reeve Mathews called for nominations for positions on the Peace Library System Board. Councillor Charrois nominated Councillor Stewart. Reeve Mathews called a second and third time for nominations.

**2015-19-738** **MOVED BY COUNCILLOR MATULIA** that nominations ceases for the members to sit on the Peace Library System Board.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Stewart as alternate to the Peace Library System Board

**HIGH PRAIRIE**

**BEC BOARD:**

Council considered appointing two members from Council and alternate member from council to the High Prairie Recreation Board.

Reeve Mathews called for nominations for positions on the High Prairie Recreation Board. Councillor Stewart nominated Deputy Reeve Marx. Councillor Killen nominated Councillor Charrois. Reeve Mathews called a second and third time for nominations.

**2015-19-739** **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the High Prairie Recreation Board.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Deputy Reeve Marx and Councillor Charrois as members to the High Prairie Recreation Board.

Reeve Mathews called for nominations for positions on the High Prairie Recreation Board. Councillor Nygaard nominated Councillor Matula. Reeve Mathews called a second and third time for nominations.

**2015-19-740** **MOVED BY COUNCILLOR CHARROIS** that nominations ceases for the members to sit on the High Prairie Recreation Board.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Matula as alternate member to the High Prairie Recreation Board.

**H.P. REGIONAL  
LANDFILL AUTH:**

Council considered appointing one member from Council and one alternate member from council to the High Prairie Regional Landfill Authority.

Reeve Mathews called for nominations for positions on the High Prairie Regional Landfill Authority. Councillor Podellan nominated Councillor Matula, Councillor Stewart nominated Deputy Reeve Marx. Reeve Mathews called a second and third time for nominations.

**2015-19-741** **MOVED BY DEPUTY REEVE MARX** that nominations ceases for the members to sit on the High Prairie Regional Landfill Authority.

**CARRIED UNANIMOUSLY**

A secret ballot was taken.

Reeve Mathews declared Deputy Reeve Marx to the High Prairie Regional Landfill Authority.

Reeve Mathews called for nominations for positions on the High Prairie Regional Landfill Authority. Deputy Reeve Marx nominated Councillor Charrois. Reeve Mathews called a second and third time for nominations.

**2015-19-742** **MOVED BY DEPUTY REEVE MARX** that nominations ceases for the members to sit on the High Prairie Regional Landfill Authority

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Charrois as alternate to the High Prairie Regional Landfill Authority

**H.P. SEED**

Organizational Meeting  
October 27, 2015

Minutes: Reeve 

**CLEANING CO-OP:** Council considered appointing one member from Council and one alternate member from council to the High Prairie Seed Cleaning Plant.

Reeve Matthews called for nominations for positions on the High Prairie Seed Cleaning Plant, Councillor Podolian nominated Councillor Matula, Councillor Sutherland nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

**2015-19-743** **MOVED BY COUNCILLOR KILLEEN** that nominations ceases for the members to sit on the High Prairie Seed Cleaning Plant.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Matula to the High Prairie Seed Cleaning Plant.

Reeve Matthews called for nominations for alternate on the High Prairie Seed Cleaning Plant. Councillor Nygaard nominated Reeve Matthews, Reeve Matthews declined and Councillor Stewart nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

**2015-19-744** **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the High Prairie Seed Cleaning Plant.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Deputy Reeve Marx as alternate member to the High Prairie Seed Cleaning Plant.

**S.A.R.D.A.** Council considered appointing one member from Council and one member from the Agricultural Service Board to Smoky Applied Research Development Alliance (S.A.R.D.A.).

Reeve Matthews called for nominations for positions on the Smoky Applied Research Development Alliance (S.A.R.D.A.). Councillor Stewart nominated Councillor Matula. Reeve Matthews called a second and third time for nominations.

**2015-19-745** **MOVED BY COUNCILLOR MATULA** that nominations ceases for the members to sit on the Smoky Applied Research Development Alliance (S.A.R.D.A.).

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Matula to the Smoky Applied Research Development Alliance (S.A.R.D.A.).

*Note: One (1) member from the Agricultural Service Board to be appointed to the Smoky Applied Research Development Alliance (S.A.R.D.A.).*

**V.S.I.:** Council considered appointing one member from Council and one member from the Agricultural Service Board to Veterinary Services Incorporated (V.S.I.).

Reeve Matthews called for nominations for positions on the Veterinary Services Incorporated (V.S.I.) Councillor Podolian nominated Deputy Reeve Marx. Reeve Matthews called a second and third time for nominations.

**2015-19-746** **MOVED COUNCILLOR CHARROIS** that nominations ceases for the members to sit on the Veterinary Services Incorporated (V.S.I.).

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Deputy Reeve Marx to the Veterinary Services Incorporated (V.S.I.).

*Note: One (1) member from the Agricultural Service Board to be appointed to the Veterinary Services Incorporated (V.S.I.).*

**L.S.L. FOREST  
RESOURCE ADVISORY  
COMMITTEE:**

Council considered appointing one member from Council to the Lesser Slave Lake Resources Advisory Committee.



Reeve Mathews called for nominations for positions on the Lesser Slave Lake Resources Advisory Committee. Councillor Stewart nominated Councillor Killen. Reeve Mathews called a second and third time for nominations.

**2015-19-747** **MOVED BY COUNCILLOR STEWART** that nominations ceases for the members to sit on the Lesser Slave Lake Resources Advisory Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Killen to the Lesser Slave Lake Resources Advisory Committee.

**TOLKO FOREST  
RESOURCE ADVISORY  
COMMITTEE:**

Council considered appointing one member from Council to the Tolko Forest Resource Advisory Committee.

Reeve Mathews called for nominations for positions on the Tolko Forest Resource Advisory Committee. Councillor Killen nominated Deputy Reeve Marx. Reeve called a second and third time for nominations.

**2015-19-748** **MOVED BY COUNCILLOR STEWART** that nominations ceases for the members to sit on the Tolko Forest Resource Advisory Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Deputy Reeve Marx to the Tolko Forest Resource Advisory Committee.

**SWAN HILLS SPECIAL WASTE  
TREATMENT  
FACILITY LIAISON  
COMMITTEE:**

Council considered appointing one member from Council to the Swan Hills Waste Treatment Centre Advisory Committee.

Reeve Mathews called for nominations for positions on the Swan Hills Waste Treatment Centre Advisory Committee. Councillor Stewart nominated Councillor Killen. Reeve Mathews called a second and third time for nominations.

**2015-19-749** **MOVED BY COUNCILLOR MATULA** that nominations ceases for the members to sit on the Swan Hills Waste Treatment Centre Advisory Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Killen as member on the Swan Hills Special Waste Treatment Facility Liaison Committee.

**H.P. HEALTH  
FACILITY AD HOC  
COMMITTEE:**

Council considered appointing one member from Council to the High Prairie Health Facility Ad hoc Committee

Reeve Mathews called for nominations for positions on the High Prairie Health Facility Ad hoc Committee. Councillor Stewart nominated Reeve Mathews. Reeve Mathews called a second and third time for nominations.

**2015-19-750** **MOVED BY COUNCILLOR MATULA** that nominations ceases for the members to sit on the High Prairie Health Facility Ad Hoc Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews was declared as member on the High Prairie Health Facility Ad hoc Committee.

**CHILDREN  
RESOURCE:**

Council considered appointing one member from Council to the Children's Resource Council.

Reeve Mathews called for nominations for positions on the Children's Resource Council. Councillor Sutherland nominated Councillor Stewart. Reeve Mathews called a second and third time for nominations.

**2015-19-751** **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the Children's Resource Council.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Stewart as member on the Children's Resource Council.

**NORTHERN ALBERTA  
ELECTED  
LEADERS:**

**2015-19-752** **MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Deputy Reeve Marx be appointed to the Northern Alberta Elected Leaders.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE CHAMBER**

**OF COMMERCE:** Council considered appointing one member from Council to the High Prairie & Area Chamber of Commerce Committee.

**2015-19-753** **MOVED BY COUNCILLOR STEWART** that one (1) member of Council be appointed to the High Prairie Chamber of Commerce Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews called for nominations for positions on the High Prairie & Area Chamber of Commerce Committee. Councillor Sutherland nominated Councillor Charrois, Councillor Charrois declined, Deputy Reeve Marx nominated Reeve Mathews. Reeve Mathews called a second and third time for nominations.

**2015-19-754** **MOVED BY DEPUTY REEVE MARX** that nominations ceases for the members to sit on the High Prairie & Area Chamber of Commerce Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews was declared as member on the High Prairie & Area Chamber of Commerce Committee.

**NLC - COMMUNITY  
EDUCATION  
COMMITTEE:**

Council considered appointing one member from Council to the Northern Lakes College Community Education Committee.

**2015-19-755** **MOVED BY COUNCILLOR NYGAARD** that one (1) member of Council + appointed to the Northern Lakes College Community Education Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews called for nominations for positions on the Northern Lakes College Community Education Committee. Councillor Nygaard nominated Councillor Sutherland. Reeve Mathews called a second and third time for nominations.

**2015-19-756** **MOVED BY COUNCILLOR SUTHERLAND** that nominations ceases for the members to sit on the Northern Lakes College Community Education Committee.

**CARRIED UNANIMOUSLY**

Reeve Mathews declared Councillor Sutherland as member on the Northern Lakes College Community Education Committee.

**INTER-MUNICIPAL  
COMMITTEES:**

**TOWN OF  
HIGH PRAIRIE:**

Reeve Mathews called for nominations for positions on the Town of High Prairie Inter-Municipal Committee. Councillor Sutherland nominated Reeve Matthews, Deputy Reeve Marx nominated Councillor Charrois and Councillor Stewart nominated Deputy Reeve Marx. Reeve Mathews called a second and third time for nominations.



**2015-19-757** **MOVED BY DEPUTY REEVE MARK** that nominations ceases for the members to sit on the Town of High Prairie Inter-Municipal Committee.

**CARRIED UNANIMOUSLY**

**TOWN OF  
SWAN HILLS:**

Reeve Matthews declared Reeve Matthews, Councillor Charrois and Deputy Reeve Marr as members to the Town of High Prairie Inter-Municipal Committee.

Reeve Matthews called for nominations for positions on the Town of Swan Hills Inter-Municipal Negotiating Committee. Councillor Charrois nominated Councillor Nygaard, Councillor Stewart nominated Councillor Killeen and Deputy Reeve Marx nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

**2015-19-758** **MOVED BY COUNCILLOR CHARROIS** that nominations ceases for the members to sit on the Town of Swan Hills Inter-Municipal Negotiating Committee.

**CARRIED UNANIMOUSLY**

Reeve Matthews declared Councillor Nygaard, Councillor Killeen and Reeve Matthews to the Town of Swan Hills Inter-Municipal Negotiating Committee.

**CHWC COMMUNITY  
PARTNERSHIP  
COMMITTEE:**

Council considered appointing one member from Council to the Community Health and Wellness Community Partnership Committee.

**2015-19-759** **MOVED BY DEPUTY REEVE MARK** that one (1) member of Council be appointed to the Community Health and Wellness Community Partnership Committee.

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for positions on the CHWC Community Partnership Committee. Councillor Sutherland nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations.

**2015-19-760** **MOVED BY DEPUTY REEVE MARK** that nominations ceases for the members to sit on the CHWC Community Partnership Committee.

**CARRIED UNANIMOUSLY**

Reeve Matthews was declared as member on the CHWC Community Partnership Committee.

**SCHEDULE  
OF MEETINGS:**

Regular council meetings will continue to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month.

**2015-19-761** **MOVED BY COUNCILLOR CHARROIS** that the Big Lakes County council meetings be schedule for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month with the cancelation of the November 11, 2015 and December 23, 2015 meetings.

**CARRIED UNANIMOUSLY**

Municipal Planning Commission meetings will be held on the third Tuesday of each month beginning at 10:00 a.m.

**2015-19-762** **MOVED BY COUNCILLOR KILLEEN** that the Municipal Planning Commission (MPC) meetings be held the third Tuesday of each month beginning at 10:00 a.m.

**CARRIED UNANIMOUSLY**

**DESTRUCTION  
OF BALLOTS:**

2015-19-763

**MOVED BY COUNCILLOR SUTHERLAND** that all ballots for the purpose of the Organizational Meeting be destroyed.

**CARRIED UNANIMOUSLY**

Council discussed appointing the following Auditors, Legal Counsel, Municipal Engineers, Assessors and Banking Services.

2015-19-764

**MOVED BY COUNCILLOR STEWART** that the following appointments be referred to the next Regular Council meeting for appointments.

- Auditors
- Legal Counsel
- Municipal Engineers
- Assessors
- Banking Services

**CARRIED UNANIMOUSLY**

A break was taken from 2:28 p.m. to 2:34 p.m.

**GENERAL  
INFORMATION:**

2015-19-765

**MOVED BY DEPUTY REEVE MARX** that the following be received for information:

- Now that you've been elected – Handbook for Elected Officials
- Association of Consulting Engineering Companies Canada – Engineering Agreement between Client and Engineer

**CARRIED UNANIMOUSLY**

Discussion was held regarding the organizational chart. Administration to bring back a new organizational chart for Council approval.


**ADJOURNMENT:**

2015-19-766

**MOVED BY COUNCILLOR NYGAARD** that the meeting adjourn at 2:54 p.m.

**CARRIED UNANIMOUSLY**

  
 \_\_\_\_\_  
 Ken Matthews, Reeve

  
 \_\_\_\_\_  
 William (Bill) Kostiw, CAO



**BIG LAKES COUNTY  
COUNCIL MEETING**  
October 14, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 14, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillors: Donald Charrois, TIP East/Banana Belt  
Ken Killen, Kinuso  
Robert Nygaard, Faust  
Frank Sutherland, Grouard  
Ann Stewart, S. Sunset House/Gilwood  
Edward Poddolan, Jousсад

## Administration:

William Kostiv, CAO  
Jessica Martinson, Recording Secretary  
Pat Olensky, Director of Planning & Development  
Suzanne Allan, Manager of Community Development  
Ted Laczczak, Manager of Utilities  
Vic Abel, Director of Public Works and Utilities  
Andrew Austin, GIS Technician  
Louise Myre, Manager of PCSS  
Robbie Khart, Agriculture Fieldman

## Delegation:

Grouard Community Association – 1:30 p.m.

## Press:

Chris Clegg, South Pease News  
Monica Lockert, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

Senior Housing in Grouard

2015-18-649 **MOVED BY COUNCILLOR KILLEEN** that the October 14, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

2015-18-650 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the September 23, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES:****ACTION LIST:**

Council reviewed the action list.

2015-18-651 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:****STAFF REPORTS:**

Council was presented with the staff reports.

2015-18-652 **MOVED BY COUNCILLOR SUTHERLAND** that the Chief Administrative Officer Report be received for information.

**CARRIED UNANIMOUSLY**

**2015-18-653** **MOVED BY COUNCILLOR STEWART** that administration be directed to schedule a meeting with Town of Slave Lake to discuss the Slave Lake Watershed and other matters of mutual interest.

**CARRIED UNANIMOUSLY**

**2015-18-654** **MOVED BY COUNCILLOR NYGARD** that Councillor Sutherland be approved to attend the Community Education Committee meeting.

**CARRIED UNANIMOUSLY**

**2015-18-655** **MOVED BY COUNCILLOR KILLEEN** that the following reports be received for information:

- Director of Planning & Development
- Director of Utilities
- Ag Fieldman & ASB Manager
- Family & Community Services
- Manager of Community Development

**CARRIED UNANIMOUSLY**

**TENDERS:**

**AUDIT PROPOSALS:**

Council was presented with the auditing proposals.

**2015-18-656** **MOVED BY COUNCILLOR CHARROIS** that the Request for Proposals for Big Lakes County Auditing services be opened

**CARRIED UNANIMOUSLY**

**Tenders**

Wilde & Company - \$ 40,000.00  
KPMG - \$ 35,000.00

Councillor Podollan arrived to the meeting at 10:34 a.m.

Hawking's Epp Dumont- \$33,600.00  
BCO- \$47,000.00  
Meyers Norris Penny (MNP)-\$63,700.00

**2015-18-657** **MOVED BY COUNCILLOR NYGARD** that the requests for proposals be referred to the finance committee and that the Request for Proposals for Big Lakes County Auditing services be awarded to the best qualified auditing firm.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**COUNCIL MEETING**

**NOVEMBER 11, 2015:** Council considered cancelling the November 11, 2015 Regular Council Meeting as it conflicts with Remembrance Day.

**2015-18-658** **MOVED BY COUNCILLOR KILLEEN** that the November 11, 2015 Regular Council Meeting be cancelled.

**CARRIED UNANIMOUSLY**

**H.P. SCHOOL DIVISION  
LEARNING SUPPORT  
CENTRE GRAND  
OPENING:**

Council considered attending the High Prairie School Division Learning Support Centre Grand Opening.



2015-18-659

**MOVED BY DEPUTY REEVE MARX** that Reeve Mathews be approved to attend the High Prairie School Division Learning Support Centre Grand Opening taking place on October 16, 2015 at 3:00 p.m.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for September 23, 2015.

2015-18-660

**MOVED BY COUNCILLOR STEWART** that cheques #68627 to #68762 in the amount of \$1,086,089.08 for the period ending September 23, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**ASSESSMENT REVIEW**

**BOARD BYLAW**

09-2015:

Council was presented with a revised Assessment Review Board Bylaw 09-2015 with Schedule A.

2015-18-661

**MOVED BY COUNCILLOR STEWART** that first reading be provided to Bylaw 09-2015, Revised Assessment Review Board Bylaw with Schedule A.

**CARRIED UNANIMOUSLY**

**TAX SALE:**

The reserve bids for the December 11<sup>th</sup>, 2015 tax sale as determined by Compass Assessment Consultants were presented to Council for approval.

2015-18-662

**MOVED BY COUNCILLOR PODOLIAN** that the reserve bids for the December 11<sup>th</sup>, 2015 Tax Sale be tabled until the next regular council meeting.

**CARRIED UNANIMOUSLY**

A break was taken from 10:51 a.m. to 11:03 a.m.

**PUBLIC WORKS:**

**BYLAW 10-2015**

**SPEED LIMIT**

**BYLAW:**

Council considered providing First, Second and Third Reading to By-Law 10-2015 Amending Speed Limit Bylaw 05-2011.

2015-18-663

**MOVED BY COUNCILLOR CHARROIS** that first reading be provided to the Speed Limit By-Law 10-2015.

**CARRIED UNANIMOUSLY**

2015-18-664

**MOVED BY COUNCILLOR NYGARD** that Second reading be provided to the Speed Limit By-Law 10-2015.

**CARRIED UNANIMOUSLY**

2015-18-665

**MOVED BY COUNCILLOR KILLEEN** that the Speed Limit Bylaw 10-2015 be given unanimous approval to proceed to third reading.

**CARRIED UNANIMOUSLY**

2015-18-666

**MOVED BY COUNCILLOR SUTHERLAND** that third reading be provided to Speed Limit By-Law 10-2015.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**WATERLINE:**

Council was presented with a report regarding a waterline from Grouard to Jousard via Enilda and a waterline from Grouard to Prairie Echo.

**IN CAMERA:**

2015-18-667

**MOVED BY COUNCILLOR PODOLLAN** to go into camera at 11:11 a.m. to discuss legal matters.

**CARRIED UNANIMOUSLY**

2015-18-668

**MOVED BY DEPUTY REEVE MARX** to come out of camera at 11:40 a.m.

**CARRIED UNANIMOUSLY**

2015-18-669

**MOVED BY COUNCILLOR NYGAARD** that the recommended changes to the waterline from Grouard to Jousard via Enilda and a water line from Grouard to Prairie Echo be tabled for further discussion in the meeting.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**GROUARD COMMUNITY ASSOCIATION COMMUNITY CLEAN-UP:**

Council considered providing sponsorship to the Grouard Community Association Community Clean-up.

2015-18-670

**MOVED BY COUNCILLOR SUTHERLAND** that payment of the Hamlet Cleanup grant to the Grouard Community Association be approved contingent upon the Association meeting specific criteria to ensure appropriate use and management of funds, including:

- Meeting the County Administration and representatives of accounting firm to discuss the results of and recommendations from the 2015 Financial Review (incl. topics of budgeting, transparency and accountability);
- Providing detailed documentation of revised by-laws, meeting minutes, expenditures and activities for the 2015 year to date;
- Scheduling a workshop/planning session with a qualified facilitator to review the Alberta Societies Act and assist with board development and meeting protocols.

**CARRIED**

The meeting recessed for lunch at 11:46 a.m. and reconvened at 12:32 p.m.

**BASH N' AT THE BEACH EVENT SPONSORSHIP – ADDITIONAL INFORMATION:**

Council was presented with additional information regarding the Bash n' at the Beach Event.

2015-18-671


**MOVED BY COUNCILLOR KILLEN** that a retroactive 2015 Event Sponsorship grant in the amount of \$2,000 be approved to the Lakeshore Motorsports for the 2015 Bash n' at the Beach event in consideration of lower than anticipated attendance, increased costs and a late application submission due to email issues.

**CARRIED**

**SENIOR HOUSING IN GROUARD:**

Councillor Sutherland asked council for help to get senior housing in the Hamlet of Grouard.

Council Meeting  
October 14, 2015

Initials: Reeve  CAD

**UTILITIES  
CON'T.****WATER CONNECTION  
FEES:**

Council was presented with options for water connection fees.  
Councillor Podolisan returned to the meeting at 1:03 p.m.

**2015-18-672** **MOVED BY COUNCILLOR STEWART** that water connection fees be tabled for the committee of the whole water and policy meeting on October 26,2015.

**CARRIED UNANIMOUSLY**

**WATER CONNECTION  
FROM HIGH PRAIRIE TO  
TRIANGLE HALL:**

Council was presented with a request for a water line to the Triangle Hall.

**2015-18-673** **MOVED BY COUNCILLOR NYGGARD** that the water line to the Triangle Hall and a truck fill station be tabled for the committee of the whole water and policy meeting on October 26,2015.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-18-674** **MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- ❖ Power & Influence Summer 2015 (Rachel Notley)
- ❖ Thank You letter from Heart River Housing Donna Buchinski Chairperson
- ❖ Thank You letter from In The Woods Animal Rescue Shelley Sheppard, Secretary
- ❖ Peace Health Advisory Council (PHAC) Annual Report
- ❖ Email from Alicia Foster – Sweden, Consultant for the Amisk Hydroelectric Project regarding AHP Development Corporation (AHP) has prepared a Proposed Terms of Reference
- ❖ A letter was sent to the Hon. Brian Mason, M.L.A. from Ken Matthews, Reeve on September 21, 2015 RE: Infrastructure Investment
- ❖ Peace Library Systems Board Meeting Highlights – September 19, 2015
- ❖ High Prairie School Division Board of Trustees meeting minutes - September 16, 2015
- ❖ Letter from the Town of High Prairie dated September 14, 2015
- ❖ Re: Recreation 2016 Budget
- ❖ Frank Oberle, M.L.A Peace River, Newsletter - October 2006
- ❖ News Article
- ❖ News Article
- ❖ Notice of Rescheduling of Hearing
- ❖ The 2015 AMMY Awards – Finalists
- ❖ Letter from Eric Jorgensen, Mackenzie County re: Natural Areas and Protected Areas
- ❖ PCM - Report to Council, Meeting of the Board of Directors
- ❖ Letter from Patricia Wilson, Director, Consolidated Civil Enforcement dated September 29, 2015 re: By-law Enforcement services
- ❖ Letter from the Hon. Derron Bilous, Minister of Municipal Services re: Forthcoming Safety Codes Exemption for Specified PDD Residences
- ❖ Thank You letter dated September 28, 2015 from Angela Saitz, Kinseyo Museum Chairperson

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

October 20, 2015 10:00 a.m. Municipal Planning Commission  
 October 19, 2015 2:00 p.m. Inter-Municipal Meeting -  
 Town of High Prairie  
 October 27, 2015 10:00 a.m. Organizational Meeting

**NEXT MEETING:** The next Regular Council Meeting will be held on October 28, 2015 at the County Administration Building.

**DELEGATIONS:****GRAND COMMUNITY****ASSOCIATION:**

Shawn Auger, President and Rocky Courtois, Vice President with the Grand Community Association presented Council with information on how the association is spending government money on bussing and lunch programs for students with th Ground.

2015-18-676

**MOVED BY COUNCILLOR SUTHERLAND** that the delegation from Grand Community Association be received for information.

**CARRIED UNANIMOUSLY****GRANDE PRAIRIE  
STORM:**

2015-18-677

Council was presented with a letter from the Grande Prairie Minor Midget Storm Fundraising Committee for funding.

**MOVED BY COUNCILLOR CHARROIS** that the letter from the Grande Prairie Minor Midget Storm Fundraising Committee be received for information.

**CARRIED UNANIMOUSLY****DOGS:**

2015-18-678

Council discussed concerns regarding dog problems throughout the municipality.

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to look into options for a dog catcher in each hamlet.

**CARRIED UNANIMOUSLY****IN CAMERA:**

2015-18-679

**MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:23 p.m. to discuss legal, labour and land matters.

**CARRIED UNANIMOUSLY**

2015-18-680

**MOVED BY COUNCILLOR KILLEEN** to come out of camera at 3:42 p.m.

**CARRIED UNANIMOUSLY**

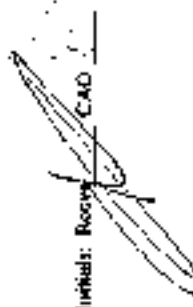
2015-18-681

**MOVED BY COUNCILLOR PODOLLAN** that the Capital Projects Strategic plan funding be approved as discussed.

**CARRIED UNANIMOUSLY**

2015-18-682

**MOVED BY COUNCILLOR STEWART** that Muller Thompson LLP. be approved to be Big Lakes County's agent in negotiations with appropriate First Nations.

**CARRIED UNANIMOUSLY**


2015-18-483

**MOVED BY DEPUTY BEEVE MARX** that the 10 tickets for the High Prairie & Area Chamber of Commerce Gala & Awards night event be provided to the radio station to give away.

**CARRIED UNANIMOUSLY**


**ADJOURNMENT:**

2015-18-684

**MOVED BY COUNCILLOR SUTHERLAND** that the meeting be adjourned at 3:49 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reserve

  
\_\_\_\_\_  
William (Bill) Kositz, C.A.O.





**BIG LAKES COUNTY  
COUNCIL MEETING**

September 23, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, September 23, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillors:

Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podollan, Jousseard

Absent:

Robert Nygaard, Faust

Administration:

William Kostny, CAO  
Bill Landluk, Exec. Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olsansky, Director of Planning & Development  
Suzanne Alan, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Vic Abel, Director of Public Works and Utilities

Delegation:

S/Sgt. M.L.(Myron) Frissen, RCMP  
Sgt. Michael Bourquignon, RCMP  
Dale Cox, Chief of Police, Lakeshore Regional  
Police Service

Press:

Chris Clegg, South Peace News  
Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

Speed Limit on Hospital Road  
Waterline

**2015-17-611**

**MOVED BY COUNCILLOR KILLEEN** that the September 23, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

Administration noted the minutes should read "Council was presented with an application for a Land Use Bylaw Amendment from Real Nohert" rather than "Council was presented with an application for a development permit from Real Nohert".

**2015-17-612**

**MOVED BY COUNCILLOR STEWART** that the minutes of the September 09, 2015 Regular Council Meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:****ACTION LIST:**

Council reviewed the action list.

**2015-17-613**

**MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:*****KAPAWE'NO FIRST NATION:***

Council was presented with information from Kapawe'no First Nations.

2015-17-614

**MOVED BY COUNCILLOR PODOLLAN** that the report regarding Kapawe'no First Nations be tabled until the October 14, 2015 meeting for further discussion.

**CARRIED UNANIMOUSLY**

2015-17-615

**MOVED BY COUNCILLOR STEWART** that the water line committee (Councillor Podollan, Councillor Sutherland, Councillor Stewart and Reeve Matthews) meet with Chief Frank Halcrow, Kapawe'no First Nations to discuss access for the water pipeline.

**CARRIED UNANIMOUSLY**

***MMSA WETLAND & LANDSCAPING SEMINAR:***

Council considered sending members of Council to the Mackenzie Municipal Services Agency Beyond Beauty: The Practical Implications of Municipal Wetland Management and Landscape Architecture Seminar.

2015-17-616

**MOVED BY DEPUTY REEVE MARK** that Councillor Podollan, Councillor Kilken and Councillor Stewart be approved to attend the Mackenzie Municipal Services Agency Beyond Beauty: The Practical Implications of Municipal Wetland Management and Landscape Architecture Seminar taking place on October 23, 2015 in Peace River.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:*****CHEQUE LIST:***

Council was presented with the cheque list for September 9, 2015.

2015-17-617

**MOVED BY DEPUTY REEVE MARK** that cheques #68485 to #68626 in the amount of \$4,049,708.23 for the period ending September 9, 2015 be received for information.

**CARRIED UNANIMOUSLY**

***FINANCIAL STATEMENTS:***

Council was presented with the Financial Statements for the period ending August 31, 2015.

2015-17-618

**MOVED BY DEPUTY REEVE MARK** that the Financial Statements for the period ending August 31, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:*****LAND DISPOSITION REQUEST 120039 GRAVEL EXPLORATION:***

Council was presented with information regarding the Land Disposition Request 120039 Gravel Exploration.

2015-17-619

**MOVED BY COUNCILLOR CHARROIS** that no further action be taken on the Land Disposition Request 120039 Gravel Exploration and that the report be received for information.

**CARRIED UNANIMOUSLY**



**LAND DISPOSITION  
REQUEST 19837  
REFERRAL:**

Council was presented with a referral from Alberta Environment & Parks for a Land Disposition Request (LDR 100037) on NW 25-71-17-W5.

2015-17-620

**MOVED BY COUNCILLOR STEWART** that Alberta Environment & Parks be notified that Big Lakes County does not have any comments or concerns regarding the Land Disposition Request on NW 25-71-17-W5 for grazing lease purposes.

**CARRIED UNANIMOUSLY**

**MUTUAL REVIEW  
PROJECT SCOPE  
REVISION:**

Council considered a project scope revision for the Municipal Development Plan and Land Use Bylaw Review.

2015-17-621

**MOVED BY COUNCILLOR PODOLLAN** that WSP's offer to perform additional services above and beyond the original scope of work for the Municipal Development Plan/ Land Use Bylaw project and one extra public meeting in the Hamlet of Jussard be approved, at a cost of \$22,500 plus GST.

**CARRIED UNANIMOUSLY**

2015-17-622

**MOVED BY COUNCILLOR KILLEN** that funding for additional services above and beyond the original scope of work for the Municipal Development Plan/ Land Use Bylaw project and one extra public meeting in the Hamlet of Jussard from the Contingence Reserve 6-97-00-00-712.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**HEART RIVER  
CONNECTOR  
ROAD:**

Council considered providing a budget amendment for the Heart River Connector Road Project.

2015-17-623

**MOVED BY DEPUTY REEVE MARY** that the 2015 Capital Budget be amended to add the Heart River Connector Road Project in the amount of \$3,000,000.00 with \$1,000,000.00 from the Transportation General Reserve 6-32-00-00-760 and \$2,000,000.00 from other sources 3-32-71-14-990.

**CARRIED UNANIMOUSLY**

2015-17-624

**MOVED BY COUNCILLOR STEWART** that administration be approved to continue with engineering, design and tender document preparation for the Heart River Connector Road Project.

**CARRIED UNANIMOUSLY**

2015-17-625

**MOVED BY DEPUTY REEVE MARY** that the discussion regarding the Heart River Connector Road Project be tabled until the in camera discussion.

**CARRIED UNANIMOUSLY**

A break was taken from 10:45 a.m. to 10:54 a.m.

**SPEED LIMIT:**

Discussion was held regarding the speed limit on the new hospital road.



2015-17-626

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to bring back recommendations for a speed limit reduction on the new hospital road.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**PROPOSALS FOR ENGINEERING  
TENDER & CONSTRUCTION  
MANAGEMENT OF  
WATER LINE:**

Council was presented with proposals for Engineering Tender and Construction Management of Water Line from Grouard via Eilda to Jousard and Grouard Water Plant Upgrades.

2015-17-627

**MOVED BY COUNCILLOR KILLEEN** that the lowest qualified request for proposal be approved to MPE Engineering for the design and tendering of the Grouard via Eilda to Jousard waterline and upgrading the Grouard Water Plant.

**CARRIED UNANIMOUSLY**

2015-17-628

**MOVED BY COUNCILLOR STEWART** that administration be directed to submit applications to the Government of Alberta for the Water for Life Program, the Water and Wastewater Fund and the Alberta Community Resilience Fund Program.

**CARRIED UNANIMOUSLY**

2015-17-629

**MOVED BY COUNCILLOR SUTHERLAND** that administration continues to work with Federation of Canadian Municipalities (F.C.M.) to obtain Seed Program Funds.

**CARRIED UNANIMOUSLY**

**ROOF PAINTING  
PRICE  
ADJUSTMENT:**

Council considered a price adjustment for the administration building roof painting.

2015-17-630

**MOVED BY COUNCILLOR KILLEEN** that a cost increase by \$20,000 be approved for the roof repairs to the County Administration Building with funds coming from the approved budget amount of \$130,000.

**CARRIED**

**WATER:**

2015-17-631

**MOVED BY DEPUTY REEVE MARX** that administration be directed to schedule a Committee of the Whole meeting to discuss water and policy matters.

**CARRIED UNANIMOUSLY**

2015-17-632

**MOVED BY DEPUTY REEVE MARX** that a Committee of the Whole meeting be scheduled for October 26, 2015 at 10:00 a.m. to discuss water and policy matters.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**H.P. & AREA CHAMBER  
OF COMMERCE GALA &  
AWARDS NIGHT EVENT**

**SPONSORSHIP:**

Council considered providing funding for the High Prairie & Area Chamber of Commerce 2015 Gala & Awards Night event.

2015-17-633 **MOVED BY COUNCILLOR STEWART** that the report regarding a grant for the High Prairie and Area Chamber of Commerce 2015 Gala & Awards Night be received for information.

**CARRIED UNANIMOUSLY**

2015-17-634 **MOVED BY COUNCILLOR CHARROIS** that an Event & Sponsorship Grant in the amount of \$1,500 be provided to the High Prairie and Area Chamber of Commerce for their 2015 Gala & Awards Night.

**CARRIED UNANIMOUSLY**

**H.P. NATIVE FRIENDSHIP  
CENTRE 3<sup>RD</sup> ANNUAL  
ALBERTA CULTURE DAYS  
FESTIVAL EVENT  
SPONSORSHIP:**

Council considered providing funding to the High Prairie Native Friendship Centre 3<sup>rd</sup> Annual Alberta Culture Days Festival event.

2015-17-635 **MOVED BY COUNCILLOR PODOLLAN** that the High Prairie Native Friendship Centre 3<sup>rd</sup> Annual Alberta Culture Days Festival grant request be received for information.

**CARRIED UNANIMOUSLY**

**H.P. & DISTRICT CHILDREN'S  
RESOURCE COUNCIL 2015  
AUCTION FUNDRAISER  
EVENT:**

Council considered providing funding for the High Prairie & District Children's Resource Council 2015 Auction Fundraiser Event.

2015-17-636 **MOVED BY COUNCILLOR STEWART** that a donation item in the amount of \$50-\$100 in value be approved for the High Prairie & District Children's Resource Council 2015 Auction Fundraiser.

**CARRIED UNANIMOUSLY**

**FIRESMART: TENDERING FOR  
FOUSSARD & FAUST  
TREATMENT  
AREAS:**

Council was presented with the FireSmart budget.

2015-17-637 **MOVED BY COUNCILLOR CHARROIS** that the FireSmart budget subject to an amendment to the 2015 FireSmart Community Program Grant Funding Agreement be approved.

**CARRIED UNANIMOUSLY**

2015-17-638 **MOVED BY COUNCILLOR SUTHERLAND** that tenders for FireSmart treatment in the hamlets of Joussard and Faust be approved.

**CARRIED UNANIMOUSLY**

**PUBLIC TIME:  
I. ANDERSON &  
D. AUGER:**

Dean Auger and Lori Anderson expressed their concerns for the alleged misuse of government money and unfairness to remaining children of Ground as the Ground Community Association is spending government money on housing and meal tickets.

**J.DYORNEK:** Jayce Dvornick presented Council with the concerns regarding the new Animal Control Bylaw 02-2015.

The meeting recessed for lunch at 12:15 p.m. and reconvened at 1:01 p.m.



**DELEGATIONS:****RCMP:**

Sgt. Michael Bourguignon and S/Sgt. Myron Friesen presented Council with the K Division High Prairie Detachment Integrated Drug Enforcement Unit monthly reports.

**ECSS:****FCS PROVINCIAL FUNDING UPDATE:**

Council was presented with information regarding the Family & Community Services Provincial Funding Update.

2015-17-639

**MOVED BY COUNCILLOR STEWART** that the report regarding the Family & Community Services Provincial Funding Update be received for information.

**CARRIED UNANIMOUSLY**

**INFORMATION/ CORRESPONDENCE:****GRANDE PRAIRIE STARS:**

Council reviewed an invitation to attend the Grande Prairie STARS Air Ambulance Open House taking place on September 25, 2015 in Grande Prairie.

2015-17-640

**MOVED BY DEPUTY REEVE MARX** that Councillor Stewart be approved to attend the STARS Air Ambulance open house taking place on September 25, 2015 in Grande Prairie.

**CARRIED UNANIMOUSLY**

2015-17-641

**MOVED BY DEPUTY REEVE MARX** that the delegation from Sgt. Michael Bourguignon and S/Sgt. Myron Friesen be received for information.

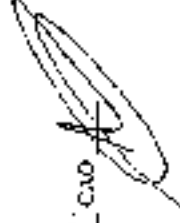
**CARRIED UNANIMOUSLY**

2015-17-642

**MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- Councillor August Attendance Reports
- Letter from Hon. Brian Mason, Minister of Infrastructure & Transportation Dated July 2, 2015 re: (TRAVIS)
- High Prairie School Division Minutes August 12, 2015
- High Prairie & Area Chamber of Commerce July 22, 2015 Agenda, August 12, 2015 Minutes, August 19, 2015 Minutes
- Email from Brad Pickering, Deputy Minister re: Bill 20-Municipal Government Amendment Act
- Email from Communities in Bloom re: FCN EcoConnexions From the Ground Up.
- Email from Northern Alberta Development Council re: WNC Strategic Planning Session October 22, 2015
- STARS celebrating 30th Anniversary – Grande Prairie STARS Open House September 25, 2015
- Newsletter Fall Edition/ September 2015
- Email from Laura Jonson with ESRD dated September 21, 2015 re: Recreation Hotspot list – Funding Allocation related.
- Letter from Cecilia Goncalves Neath, Tourism Development Officer – AYIP Program Alberta Culture and Tourism Dated September 11, 2015 re: Accreditation Application for 2015

**CARRIED UNANIMOUSLY**



2015-17-643 **MOVED BY DEPUTY REEVE MARK** that Reeve Matthews and Councillor Killen be approved to attend the Swart Hills Treatment Centre meeting on Monday, September 28, 2015.

**CARRIED UNANIMOUSLY**

**MEETING SCHEDULE:**

October 20, 2015	10:00 a.m.	Municipal Planning Commission
October 27, 2015	10:00 a.m.	Organizational Meeting

**NEXT MEETING:**

The next Regular Council Meeting will be held on October 14, 2015 at the County Administration Building.

A break was taken from 1:27 p.m. to 1:54 p.m.

**IN CAMERA:**

2015-17-644 **MOVED BY DEPUTY REEVE MARK** to go into camera at 1:54 p.m. to discuss legal and land matters.

**CARRIED UNANIMOUSLY**

2015-17-645 **MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 3:12 p.m.

**CARRIED UNANIMOUSLY**

2015-17-646 **MOVED BY COUNCILLOR STEWART** that administration be directed to obtain legal advice in regards to consultations as discussed.

**CARRIED UNANIMOUSLY**

2015-17-647 **MOVED BY DEPUTY REEVE MARK** that administration be approved to proceed to tender for the House Mountain Connector Road.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

2015-17-648 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting be adjourned at 3:17 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
Yvonne Terill Kosbuw, C.A.O.





**BIG LAKES COLONY  
COUNCIL MEETING  
September 09, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, September 09, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillor:

Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie  
Ken Killen, Kinuso  
Frank Sutherland, Croward  
Robert Nygaard, Faust  
Aun Stewart, S. Sunset House/Gilwood  
Edward Podollan, Jousard

Absent:

Donald Charrois, HP East/Ramana Belt

Administration:

William Kotiw, CAO  
Bill Landluk, Exec. Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olanysky, Director of Planning & Development  
Leo Tobin, Fire Chief  
Robbie Klatt, Agriculture Fieldman  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Louise Myrte, Manager of FCSS  
Donna Duscheneau, Public Works Coordinator

Delegation:

Golf Cheque Presentation  
Guy Meathieu, Hilliard's Bay Road  
Glenda Farden, STARS

Press:

Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:02 a.m.

**AGENDA:**

Land Negotiation – In Camera

**2015-16-584**

**MOVED BY COUNCILLOR KILLEEN** that the September 09, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-16-585**

**MOVED BY COUNCILLOR STEWART** that the minutes of the August 26, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:****ACTION LIST:**

Council reviewed the action list.

**2015-16-586**

**MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

Council was presented with the staff reports.



**MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- o Chief Administrative Officer (verbal report)
- o Executive Director of Corporate Services
- o Director of Planning & Development
- o Director of Public Works
- o Director of Utilities
- o Manager of Community Development Officer
- o Manager of PCSS
- o Fire Chief

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

***REGIONAL WATER PHASE II:***

Council considered Phase II of Regional water

**2015-16-588**

**MOVED BY COUNCILLOR NYGAARD** that the discussion regarding the development a full cost analysis on Phase II of Rural Water for Council's perusal for the September 23, 2015 Council meeting including the design build concept be tabled until further in the meeting

**CARRIED UNANIMOUSLY**

***ASPENLEAF ENERGY***

***LTD. MEETING:*** Council considered approving the Inter-Governmental Committee to attend a meeting with Aspenleaf Energy Ltd in Edmonton.

**2015-16-589**

**MOVED BY DEPUTY REEVE MARX** that the Inter-Governmental Committee be approved to attend the meeting with Aspenleaf Energy Ltd. on September 17, 2015 in Edmonton.

**CARRIED UNANIMOUSLY**

***WEST FRASER 60<sup>TH</sup> ANNIVERSARY:***

Council considered attending High Prairie Forest Products 60<sup>th</sup> Anniversary celebration on October 03, 2015 at the High Elks Rodeo Hall.

**2015-16-590**

**MOVED BY DEPUTY REEVE MARX** that any Councillor wishing to attend the West Fraser 60<sup>th</sup> Anniversary on October 03, 2015 be approved.

**CARRIED UNANIMOUSLY**

**2015-16-591**

**MOVED BY DEPUTY REEVE MARX** that administration be directed to arrange a gift for West Fraser 60<sup>th</sup> Anniversary celebration and that any councillors wishing to attend the tour of the High Prairie Forest Products mill on October 02, 2015 be approved.

**CARRIED UNANIMOUSLY**

***1<sup>ST</sup> ANNUAL PEAVINE INFORMATION/TRADE/HEALTH FAIR:***

Council considered attending the 1<sup>st</sup> Annual Peavine Information/Trade/Health Fair being held on September 17, 2015 from 2:00 p.m. to 6:00 p.m.

**2015-16-592**

**MOVED BY COUNCILLOR NYGAARD** that a member of Council and administration be approved to attend the 1<sup>st</sup> Annual Peavine Information/Trade/Health Fair taking place on September 17, 2015.

**CARRIED UNANIMOUSLY**



CORPORATE SERVICES:CHEQUE LIST:

Council was presented with the cheque lists for August 19, 2015 and August 26, 2015.

2015-16-593

**MOVED BY COUNCILLOR STEWART** that cheques #68341 to #68413 in the amount of \$1,438,566.64 for the period ending August 19, 2015 and that cheques #68414 to #68484 in the amount of \$2,746,948.54 for the period ending August 26, 2015 be received for information.

**CARRIED UNANIMOUSLY**

PLANNING & DEVELOPMENT:REQUEST FOR REFUND:

Council reviewed a request for a full refund from Shane White of Southwest Shore Ltd.

2015-16-594

**MOVED BY COUNCILLOR STEWART** that Southwest Shore Ltd. be refunded the \$500.00 Land Use Bylaw Amendment Application fee.

**CARRIED UNANIMOUSLY**

FIRST READING LAND USE BYLAW AMENDMENT 07-2015:

Council was presented with an application for a Land Use Bylaw Amendment from Real Nobert to place a 14' x 24' cabin on Lot 5R, Plan #42 1721 in the Hamlet of Jossard.

2015-16-595

**MOVED BY COUNCILLOR POBOLLAN** that First reading be given to Bylaw 07-2015.

**CARRIED**

2015-16-596

**MOVED BY DEPUTY REEVE MARK** that a Public Hearing date be set for Bylaw 07-2015 in the Council Chambers of the Big Lakes County administration building for October 28, 2015 and notices of the Public Hearing be placed in the South Peace News.

**CARRIED UNANIMOUSLY**

UTILITIES:SOUTHWEST SHORE LTDSEWER CHARGES:

Council considered forgiving a portion of Southwest Shore Ltd. utility bill from July/ August 2015.

2015-16-597

**MOVED BY COUNCILLOR STEWART** that the sewer charges of \$695.31 due to a water leak on Southwest Shore Ltd. property in the Hamlet of Jossard be forgiven.

**CARRIED**

DELEGATIONS:GOLF CREQUE PRESENTATIONS:

Reeve Mathews presented Linda Williscroft from the Community Health Foundation a cheque in the amount of \$33,000.00 for the Helped fund from the 2<sup>nd</sup> Annual Big Lakes Charity Golf Tournament.

HILLIARDS BAY ROAD:

Rick Lalbert, President, Guy Mathews and Bernie Maisonneuve of Hilliard's Bay Estates Condominium Association presented Council with information regarding Hilliard's Bay Paving from Shaw's Point to Hilliard's Bay Estates approximately 5.5 km of road.



**GOLF CHEQUE PRESENTATIONS CONT:**

Reeve Manlews presented Glenda Farden a cheque in the amount of \$10,000.00 from the 2<sup>nd</sup> Annual Big Lakes Charity Golf Tournament.

A break was taken at 11:13 a.m. to 11:21 a.m.

**G. FARDEN:**

Glenda Farden with Stars presented Council with an update regarding STARS activity and thanked council for their continued support.

**2015-16-598**

**MOVED BY DEPUTY REEVE MARX** that the presentation from Glenda Farden with STARS be received for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**CENTRAL SLAVE LAKE AG SOCIETY:**

Council considered providing funding to the Central Slave Lake Ag Society.

**2015-16-599**

**MOVED BY COUNCILLOR KILLEEN** that funding in the amount of \$40,000 be provided to the Central Slave Lake Agricultural Society for critical roof repairs to the hall and curling rink in Kinuso and that the funding come from Capital Facilities (Community Funding) 6-72-10-00-712.

**CARRIED UNANIMOUSLY**

**PUBLIC TIME:**

**D. AUGER & L. ANDERSON:**

Dean Auger & Lorrie Anderson presented Council with concerns regarding County grant funding being spent on bussing students from Northland School Division to High Prairie Schools.

**2015-16-600**

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to investigate the concerns of County grant funding being spent on bussing students from Northland School to High Prairie.

**CARRIED UNANIMOUSLY**

Lunch break was taken from 12:01 p.m. and reconvened at 12:37 p.m.

**COMMUNITY SERVICES CONT:**

**INFRASTRUCTURE INVESTMENT:**

**2015-16-601**

Council considered sending a letter to the Government of Alberta.

**MOVED BY COUNCILLOR STEWART** that administration be directed to draft a letter to the Government of Alberta to encourage the province to invest in infrastructure and complete needed upgrades now, as per the recommendation of the Economic Development Committee.

**CARRIED UNANIMOUSLY**

**DRIFTPILE FIRST NATION CAREER & TRADE SHOW 2015:**

Council received an invitation to attend the 1<sup>st</sup> Annual Driftpile First Nation Trade and Career Fair on October 13 & 14, 2015

**2015-16-602**

**MOVED BY COUNCILLOR PODOLLAN** that the invitation to attend the 1<sup>st</sup> Annual Driftpile First Nation Trade and Career Fair on October 13 & 14, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:****2015-16-603**

**MOVED BY COUNCILLOR STEWART** that the following items of correspondence be received for information:

- ❖ Email regarding Alberta Health Services (AHS)
- ❖ Letter from Caliber Planning dated August 24, 2015 RE: Lightstream Resources. – Alberta Corporate Emergency Response Plan Tabletop Exercise
- ❖ 2015 AEMA Stakeholder Summit Update
- ❖ Email to the Honourable Rachel Noley, Premier dated August 05, 2015 regarding the Town of High Prairie has put forth a request for the land where the old High Prairie Health Complex is located.
- ❖ The Royal Canadian Legion Alberta-NWT Command
- ❖ Impaired Driving Poster Contest Unveiling Ceremony

**CARRIED UNANIMOUSLY**

**IN CAMERA:****2015-16-604**

**MOVED BY DEPUTY REEVE MARX** to go into camera at 12:41 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

**2015-16-605**

**MOVED BY COUNCILLOR STEWART** to come out of camera at 1:21 p.m.

**CARRIED UNANIMOUSLY**

**2015-16-606**

**MOVED BY COUNCILLOR KELLEEN** that the old Kinuso Fire Hall not be sold and be used for fire training and that administration be directed to negotiate a piece of land with the Kinuso Gas Co-op to build a shed for storage.

**CARRIED UNANIMOUSLY**

**2015-16-607**

**MOVED BY COUNCILLOR NYGARD** that administration be directed to develop a full cost analysis on Phase II of Rural Water for Council's proposal for the September 23, 2015 Council meeting including the design build concept.

**CARRIED UNANIMOUSLY**

**2015-16-608**

**MOVED BY DEPUTY REEVE MARX** that the discussion regarding the High Prairie School Division Board be received for information.

**CARRIED UNANIMOUSLY**

**2015-16-609**

**MOVED BY COUNCILLOR STEWART** that any council members wishing to attend the regional collaboration meeting on September 18, 2015 be approved.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

September 15, 2015	10:00 a.m.	Municipal Planning Commission
September 23, 2015	10:00 a.m.	Regular Council Meeting

**NEXT MEETING:**

The next Regular Council Meeting will be held on September 23, 2015 at the County Administration Building.

**ADJOURNMENT:**

**2015-16-610**      **MOVED BY DEPUTY REEVE MARK** that the meeting be adjourned at 1:31 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reeve

  
\_\_\_\_\_  
William (Bill) Kosiw, C.A.O.

**BIG LAKES COUNTY  
COUNCIL MEETING**  
August 26, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, August 26, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Chetrois, HP East/Banana Belt  
Ken Killbren, Kinuso  
Frank Sutherland, Ground  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podollan, Jousard

Absent: Robert Nygaard, Faust

**Administration:**

William Kostiw, CAO  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olsansky, Director of Planning & Development  
Leo Tobin, Fire Chief  
Robbie Klatt, Agriculture Fieldman  
Andrew Austin, GIS Technician  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Louise Myre, Manager of FCCSS

Delegation: Meghan Payne, ISWC – 1:30 p.m.  
SARDA – 2:00 p.m.

Press: Morica Lockett, 93.5 Prairie FM  
Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:02 a.m.

**AGENDA:** Peavine Fire Agreement Negotiations – In Camera

**2015-15-519** **MOVED BY COUNCILLOR KILLEEN** that the August 26, 2015 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

Administration noted that motion 2015-15-496 should read "Building Repairs and Maintenance account 2-33-10-35-25?" rather than "Building Repairs and Maintenance account 2-33-10-35-525?"

**2015-15-520** **MOVED BY DEPUTY REEVE MARX** that the minutes of the July 22, 2015 Regular Council Meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

**2015-15-521** **MOVED BY COUNCILLOR PODOLLAN** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:** Council was presented with the staff reports.

2015-13-522

**MOVED BY COUNCILLOR STEWART** that the Chief Administrative Officer report be received for information.

**CARRIED UNANIMOUSLY**

2015-13-523

**MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- o Executive Director of Corporate Services
- o Director of Planning & Development
- o Director of Public Works
- o Director of Utilities
- o Manager of Community Development Officer
- o Family & Community Services
- o Agricultural Fieldman & ASD Manger
- o Fire Chief

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****LESSER SLAVE  
WATERSHED  
COUNCIL:**

2015-15-524

Council was presented with information regarding the regional workshop that the Lesser Slave watershed Council is hosting.

**MOVED BY DEPUTY REEVE MARX** that the level of County participation for the Lesser Slave Watershed Council be tabled until further in the meeting after the presentation by Meghan Hayne with the Lesser Slave Watershed Council.

**CARRIED UNANIMOUSLY**

**FAUST OSMOSIS:**

2015-15-525

Council considered sending members from Council to attend to A.E.P Osmosis site meeting held on August 31, 2015 in Slave Lake, Alberta.

**MOVED BY DEPUTY REEVE MARX** that 3 Councillors be approved to attend to attend to A.E.P Osmosis site meeting August 31, 2015 in Slave Lake, Alberta.

**CARRIED UNANIMOUSLY**

2015-15-526

**MOVED BY COUNCILLOR STEWART** that Councillor Nygaard, Councillor Killeen and Councillor Podollan be authorized to attend the Osmosis meeting on August 31, 2015 in Slave Lake, Alberta.

**CARRIED UNANIMOUSLY**

**INNOVATION &  
LEARNING:**

2015-15-527

Council considered attending the Rural Alberta Innovation and Learning summit on October 02, 2015 in Camrose, Alberta.

**MOVED BY COUNCILLOR STEWART** that any Councillor wishing to attend the Rural Alberta Innovation and Learning summit on October 02, 2015 in Camrose, Alberta be approved.

**CARRIED UNANIMOUSLY**

**HILLARDS BAY  
ROAD PAVING:**

2015-15-528

Council considered sending a letter to the Hon. Shannon Phillips, Minister of Environment and Parks requesting funding for the Hilliard's Bay Park road.

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to send a letter to the Honorable Shannon Phillips, Minister of Environment and Parks requesting a meeting and funding for the Hilliard's Bay Park road.

**CARRIED UNANIMOUSLY**



**CAPITAL PROJECTS****PRIORITY LIST:**

Council reviewed the capital projects priority list

**2015-15-529**

**MOVED BY COUNCILLOR STEWART** that the next time Big Lakes County approval for resource road funding the Gilwood Road paving be top priority.

**CARRIED**

**2015-15-530**

**MOVED BY COUNCILLOR KILLEEN** that the following list of Capital projects priorities be approved for presentation to the Government of Alberta:

1. Fault paving and street repair
2. Kimoso, Jousstead, Enilda and Croward street and other infrastructure improvements
3. Generators for backup power at utility sites
4. Anderson Creek new culvert (BF 03092)
5. Hilliard Bay road upgrades
6. Ground to Enilda/Jousstead water line
7. House Mountain Road upgrading and new bridge
8. Highway 2 & Range Road 164 intersection rehab
9. Heart River North Connector road
10. High Prairie Airport rehab
11. Regional Water Rehab phases 2 and 3

**CARRIED UNANIMOUSLY**

**LSLEA:**

Council considered their membership with Lesser Slave Lake Economic Alliance (LSLEA).

**2015-15-531**

**MOVED BY COUNCILLOR KILLEEN** that Big Lakes County terminates its relationship with Lesser Slave Lake Economic Alliance (LSLEA) effective August 26, 2015.

**CARRIED UNANIMOUSLY**

**SMALL  
COMMUNITIES**

**FUND:**

Council was advised that the grant funding under the Small Communities Fund for the House Mountain road project was approved.

**2015-15-532**

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to proceed with negotiations on the House Mountain project "Post Haste" and bring options for Council's perusal.

**CARRIED UNANIMOUSLY**

**NEW COUNTY  
HIGHWAY SIGNS:**

Council was presented with designs for the County highway signs.

**2015-15-533**

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to bring back the number of highway signs required along with a cost estimate for different signs.

**CARRIED UNANIMOUSLY**

**AD HOC  
COMMITTEE:**

Council considered appointing members for capital projects Ad Hoc Committees. Administration noted that Reeve Matthews would be on office on all 3 committees.

2015-15-534

**MOVED BY COUNCILLOR STEWART** that the following three ad hoc capital project committees be established with the following appointments:

- Deputy Reeve Marx and Councillor Charrois be appointed to the Heart River Road committee.
- Councillor Killen and Councillor Nygaard be appointed to the House Mountain Connector road committee.
- Councillor Sutherland, Councillor Stewart and Councillor Podolan be appointed to the Ground/ Jousard water line project committee.

**CARRIED UNANIMOUSLY**

**SPECIAL ROAD  
CONSTRUCTION:**

Council was informed about a Road Stabilization product called "Permazyme".

2015-15-537

**MOVED BY COUNCILLOR STEWART** that the report on road stabilization product called "Permazyme" be received for information.

**CARRIED**

**CANCELLATION OF COUNCIL  
MEETING:**

Council considered canceling the September 23, 2015 Regular Council Meeting.

2015-15-538

**MOVED BY DEPUTY REEVE MARX** that the report regarding the September 23, 2015 Regular Council meeting be received for information.

**CARRIED UNANIMOUSLY**

A break was taken from 10:58 a.m. to 11:11 a.m.

**BY-ELECTION:**

Administration informed Council that a letter was received from Councillor Dupres dated August 15, 2015 resigning from the position of Councillor in Ward 7 Entilda/ Big Meadow.

2015-15-539

**MOVED BY DEPUTY REEVE MARX** that Council appoints William (Bill) Kostiw as returning officer for the 2015 Big Lakes County By-Election under section 13 of the Local Authorities Election Act, RSA 2000.

**CARRIED UNANIMOUSLY**

2015-15-540

**MOVED BY COUNCILLOR CHARROIS** that the following dates be approved for the 2015 By-Election for Ward 7- Entilda/Big Meadow:

- Nominating Day: September 14, 2015
- By-Election: October 13, 2015
- Organizational Meeting: October 27, 2015

**CARRIED UNANIMOUSLY**

**H.P. AIRPORT  
UPGRADES:**

Council considered hiring an engineer to help with the development of the High Prairie Airport.

2015-15-541

**MOVED BY COUNCILLOR STEWART** that administration be approved to engage an engineering firm to assist with proper development of the High Prairie Airport.

**CARRIED UNANIMOUSLY**

2015-15-542

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to negotiate an airport purchase agreement with the Town of High Prairie for Council's perusal.

**CARRIED UNANIMOUSLY**

**BY-ELECTION ADVANCED**

**VOTING:** Council considered holding an advanced vote for the By-Election for Ward 7-Enilda/Big Meadow.

**2015-15-543** **MOVED BY COUNCILLOR KILLEEN** that an advanced voting date for the By-Election for Ward 7-Enilda/Big Meadow be set for Monday, October 5, 2015 from 12:00 p.m. to 8:00 p.m. at the Big Lakes County Administration Building.

**CARRIED UNANIMOUSLY**

**BYLAW 08-2015****MODIFIED VOTING****PROCEDURE:**

Council considered adopting bylaw 08-2015 Modified Voting Procedure.

**2015-15-544** **MOVED BY COUNCILLOR SUTHERLAND** that first reading be provided to the Modified Voting Procedure Bylaw #08-2015.

**CARRIED UNANIMOUSLY**

**2015-15-545** **MOVED BY DEPUTY REEVE MARX** that second reading be provided to the Modified Voting Procedure Bylaw #08-2015.

**CARRIED UNANIMOUSLY**

**2015-15-546** **MOVED BY DEPUTY REEVE MARX** that the Modified Voting Procedure Bylaw #08-2015 be given unanimous approval to proceed to third reading.

**CARRIED UNANIMOUSLY**

**2015-15-547** **MOVED BY COUNCILLOR SEWART** that third reading be provided to the Modified Voting Procedure Bylaw #08-2015.

**CARRIED UNANIMOUSLY**

**AFPA:**

Council considered sending representatives to the Alberta Forest Producers Association Conference taking place September 23-25, 2015.

**2015-15-548** **MOVED BY DEPUTY REEVE MARX** that Reeve Matthews, Deputy Reeve Marx, and Councillor Killeen be approved to attend the Alberta Forest Producers Association Conference taking place September 23-25, 2015.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:****CHEQUE LIST:**

Council was presented with the cheque lists for July 22, 2015, July 31, 2015 and August 11, 2015.

**2015-15-549** **MOVED BY COUNCILLOR KILLEEN** that cheques #68057 to #68153 in the amount of \$1,172,022.74 for the period ending July 22, 2015, that cheques #68154 to #68222 in the amount of \$594,660.46 for the period ending July 31, 2015 and that cheques #68223 to #68340 in the amount of \$547,751.01 for the period ending August 11, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL STATEMENTS:**

Council was presented with the Financial Statements for the period ending July 31, 2015.

**2015-15-550** **MOVED BY COUNCILLOR SUTHERLAND** that the Financial Statements for the period ending July 31, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**POLICY ADMIN  
46 – INVESTMENT  
POLICY:**

Council considered approving Admin policy 46 – Investment Policy

**2015-15-551**

**MOVED BY COUNCILLOR STEWART** that the policy Admin 46 – Investment Policy be tabled pending a review by the county lawyer or auditor.

**CARRIED UNANIMOUSLY**

**2014 WELL SITE  
ASSESSMENT:**

Council considered contacting Reynolds Mirth Richards & Farmer to help with the Composite Assessment Review Board (CARB).

**2015-15-552**

**MOVED BY DEPUTY REEVE MARK** that Reynolds Mirth Richards & Farmer (R.MRF) be approved to represent Big Lakes County with the 2014 well site land assessment complaints.

**CARRIED UNANIMOUSLY**

**2015-15-553**

**MOVED BY COUNCILLOR SUTHERLAND** that a budget amendment for legal fees of upwards of \$202,565 be approved for account 2-12-10-00-232; funded from the contingency reserve 6-97-00-00-712.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

**LAND DISPOSITION  
REQUEST:**

**2015-15-554**

Council reviewed a Land Disposition request referral.

**MOVED BY COUNCILLOR CHARROIS** that Alberta Environment & Parks be notified that Big Lakes County does not have any comments or concerns regarding the Land Disposition Request on Part NW 8-72-16-W5 (east of RRD3007LZ) and NW 8-72-16-W5 for grazing lease purposes and that the county requests permission to test for gravel prior to leasing.

**CARRIED UNANIMOUSLY**

**SUBDIVISION  
FILE 14-11:**

**2015-15-555**

Council was presented with the infrastructure requirements for File 14-11 for Pt. NW 34-73-13-W5 (Elmer Belcoun & Theresa Laboucan Developer: Jeff Burlock).

**MOVED BY COUNCILLOR KILLEEN** that Big Lakes County replaces the damaged centerline culvert in Old Highway 2 at no cost to the developer, and that the developer is responsible to provide the following:

- ♦ re-gravel the portion of Old Highway 2 necessary to provide access to Lot 2 at the developer's cost.
- Provide a storm water management plan as per Schedule "C", Clause 2 of the Development Agreement.
- ♦ The developer's engineer date the drawings on the engineer's stamp and show the permit to practice number on the drawings.
- ♦ Grade and slope details on the two proposed residential approaches as per design be approved.

**CARRIED UNANIMOUSLY**

**SUBDIVISION  
APPLICATION  
07-27:**

Council considered providing a time extension and endorsement for Subdivision File 07-27. (All Sands Holding Ltd)

2015-15-556

**MOVED BY DEPUTY REEVE MARX** that the Subdivision and Development Officer be authorized to endorse the Subdivision Authority Approval for SUB 07-27 and register appropriate easements.

**CARRIED**

Councillor Podollan requested a recorded vote  
 In Favor: Reeve Markrews, Deputy Reeve Marx, Councillor Suderland, Councillor Stewart, Councillor Killen, Councillor Charron  
 Opposed: Councillor Podollan

**PUBLIC TIME:**

**G. BEAUDRY:**

Greg Beaudry with Fourt Harbour Developments addressed Council with information regarding the status of its development.

**S. & D. MONTEITH:**

Stacy and Debbie Monteith presented council with concerns regarding the subdivision process.

**S. PILGRIM:**

Stephanie Pilgrim presented Council with information regarding a Charity Golf Tournament for funding to help with Joey Tyler Cunningham and asked council for a donation.

The meeting recessed for lunch at 12:07 p.m. and reconvened at 1:00 p.m.

**IN-HOUSE SPECIALISTS  
 ENGINEERING &  
 PLANNING:**

**2015-15-557**

**MOVED BY COUNCILLOR STEWART** that M2eng Alberta Ltd. (M2 Engineering) be approved as the County "in-house" consultants from September 1, 2015 until October 20, 2017 on a fee for services basis.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**PROPOSALS  
 WATERLINE/  
 WATER PLANT  
 UPGRADES:**

**2015-15-558**

Council considered awarding to the lowest qualified engineering firm for the development of the Ground, Enilda and Jousard water line.

**MOVED BY COUNCILLOR PODOLLAN** that MPE Engineering firm be approved to develop the Ground, Enilda, Jousard water line plus the Ground Water Plant upgrades.

**CARRIED UNANIMOUSLY**

**JOUSSARD  
 LAGOON:**

**2015-15-559**

Council considered taking action in obtaining an engineering firm to complete the required documentation for the old lagoon in the Hamlet of Jousard.

**MOVED BY DEPUTY REEVE MARX** that administration be approved to obtain an engineering firm, and to proceed with the decommissioning and reclamation of the Jousard Lagoon starting in 2016.

**CARRIED UNANIMOUSLY**

**DELEGATION:  
 LSWC:**

Meaghan Payne with the Lesser Slave Watershed Council provided council with information regarding the integrated watershed management plan.

A break was taken was taken at 2:05 p.m. to 2:12 p.m.

**SARDA:** Charles Turcotte, Vance Yarmko and Kenny Stewart from Smoky Applied Research Demonstration Association (SARDA) presented council with an update on the SARDA program.

**2015-15-560** **MOVED BY COUNCILLOR CHARROIS** that the meeting proceeds past 4:00 p.m.

**CARRIED UNANIMOUSLY**

**2015-15-561** **MOVED BY DEPUTY REEVE MARX** that the presentation from the Smoky Applied Research Demonstration Association (SARDA) be received for information.

**CARRIED UNANIMOUSLY**

**UTILITIES**  
**CONT:**

**KINUSO**  
**WATER PLANT:**

Council considered hiring an engineering firm to design a new water system for the Hamlet of Kinuso.

**2015-15-562** **MOVED BY COUNCILLOR KILLEEN** that M2 Engineering firm be approved to design a new water system in the Hamlet of Kinuso which will serve the Hamlet for the next 25 years with work to be done in 2016.

**CARRIED UNANIMOUSLY**

**AWARD ROOF**  
**REPAINTING:**

Council considered awarding the Roof Repainting for the Administration Building

**2015-15-563** **MOVED BY COUNCILLOR KILLEEN** that the roof repairs to the County Administration building be awarded to the lowest qualified quote.

**CARRIED**

**COMMUNITY**  
**SERVICES:**

**LITTLE SMOKY**  
**SKI HILL:**

Council considered providing additional annual funding support to the Little Smoky Ski Hill.

Deputy Reeve Marx stepped out of the meeting at 3:16 p.m. to 3:18 p.m.

**2015-15-564** **MOVED BY COUNCILLOR CHARROIS** that the original annual funding of \$10,000 be provided to the Little Smoky Ski Hill and that that additional funding of \$10,000 be provided for the 2016 budget year.

**CARRIED**

**ROYAL CANADIAN**  
**LEGION SUPPORT:**

Council considered supporting the 2016 Military Service Recognition book of the Alberta-NWT Command Royal Canadian Legion.

**2015-15-565** **MOVED BY COUNCILLOR STEWART** that Big Lakes County supports the 2016 edition of the Military Service Recognition Book by purchasing a 1/4 page support/memembrance advertisement in the amount of \$545.00.

**CARRIED UNANIMOUSLY**

**2018 ALBERTA**  
**SUMMER/WINTER**  
**GAMES:**

Council considered hosting the 2018 Alberta Summer/Winter games.



**2015-15-566** **MOVED BY COUNCILLOR CHARROIS** that the invitation to submit a bid to host the 2018 Alberta Summer & Winter Games for information.

**CARRIED UNANIMOUSLY**

**BASH N' AT THE BEACH EVENT,**

Council considered providing a sponsorship grant for the Bash n' at the Beach Demolition Derby.

**2015-15-567**

**MOVED BY REEVE MATTHEWS** that the sponsorship request for the 2015 Bash n' at the Beach Demolition Derby hosted by Lakeshore Motorsports Association be tabled for further information on the benefiting organizations.

**CARRIED UNANIMOUSLY**

**LETTER OF SUPPORT:**

Council considered sending a letter of support for the High Prairie Fire and Rescue Society.

**2015-15-568**

**MOVED BY DEPUTY REEVE MARK** that administration be directed to send a letter of support for the High Prairie Fire and Rescue Society grant application to the Community Initiatives Program (CIP).

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-15-569**

**MOVED BY COUNCILLOR SUTHERLAND** that the following items of correspondence be received for information:

- ❖ Councillor Attendance Report for June 2015
- ❖ Councillor Attendance Report for July 2015
- ❖ Letter to Dave Vandervell from John Tangle regarding pursuing rights to public lands for grazing leases
- ❖ Thank you reply letter from the Honourable Rachel Notley, Premier of Alberta dated August 08, 2015
- ❖ Committed to Keeping the Lines of Communication Open. CN in your Community 2015
- ❖ A letter from the Town of High Prairie regarding a request for Big Lakes County to partner with the Town of High Prairie, to jointly establish an Assessment Review Board
- ❖ Oil-patch firm blames NDP tax hike for large quarterly loss
- ❖ The advent of the new non-petro economy
- ❖ Saskatchewan dam diverting 95 per cent of NWT river towards oilsands
- ❖ Letter from Alberta Municipal Affairs RE: House Mountain Connector Road and Bridge construction has been prioritized as an eligible project under the SCP
- ❖ DIGEST of AUMA/ AMSC Announcements email
- ❖ Swan Hills cleanup cost grows - Edmonton Journal
- ❖ A letter from Honourable Sarah Hoffman, Minister of seniors dated July 20, 2015 regarding the proposed elimination of grants in place of taxes on social housing properties owned
- ❖ Back to Basics "Water will make or break your community"
- ❖ Environmental Zone
- ❖ Management Zone
- ❖ Planning for Success "Identifying and Accelerating Your High-Potential Talent"
- ❖ Letter from the Honourable Shannon Phillips, Minister of Alberta Environment and Parks dated July 28, 2015 RE: the former Environment and Sustainable Resource Development will now fall under two departments: Environment and Parks, and Agriculture and Forestry.
- ❖ Central Region Mountain Pine Beetle Plan 2014-15 Annual Report Summary
- ❖ Letter from Alberta Culture and Tourism regarding a bid for the right to host the 2017 Alberta 55 Plus Games in our community

- ❖ A letter from Alberta Municipal Affairs dated July 27, 2015 regarding providing municipalities with stable and predictable funding, ensuring you have the resources to meet your infrastructure priorities
- ❖ The 10 Commandments of Good Listening
- ❖ Letter from CN, Sean Finn, Executive Vice-President dated July 13, 2015 re: various roles CN plays in the communities across North American rail network
- ❖ High Prairie Library Thank you card
- ❖ Letter dated August 06, 2015 regarding residential property assessments from Alberta Municipal Affairs
- ❖ Email dated July 23, 2015 regarding Swan Hills hazardous waste Treatment Centre
- ❖ Alberta Agriculture and rural Development letter dated August 10, 2015 Re: Surface Rights, Land and Energy: Pricing Transparency Mapping Project
- ❖ An email from Sheryl Ruitbar, Manager of Legislative Services dated July 30, 2015 regarding the Monarchist League of Canada
- ❖ Letter sent from the Town of High Prairie to the Honorable Rachel Notley, Premier of the Province of Alberta regarding requested commitment to transfer land from the Province to the Town of High Prairie. This request AR127279 has never been replied to
- ❖ Big Lakes County Municipal Planning Commission meeting minutes dated August 18, 2015
- ❖ Email from the Honourable Deron Bilous, Minister of Municipal Affairs dated August 14, 2015 re: 2015/16 Fire Services and Emergency Preparedness Program Grant
- ❖ High Prairie & District Regional Recreation Board meeting minutes - June 29, 2015
- ❖ Information letter from Canada Post
- ❖ A letter from the Honourable Deron Bilous, Minister of Municipal Affairs dated August 12, 2015 re: 2015 Gas Tax Fund (GTF)
- ❖ Email with letter attached from Nolan Crouse, Mayor of the City of St. Albert dated August 19, 2015 re: Alberta Smart City Alliance – Invitation, Survey and Events
- ❖ Letter of Concern
- ❖ Email/concern letter regarding the paving of Peace River Avenue

**CARRIED UNANIMOUSLY**

**LSWC:**

Council considered there level of participation in the Lesser Slave Watershed Council and considered sending members of council to the Lake Management Society Conference taking place September 23-25, 2015.

**2015-15-570**

**MOVED BY COUNCILLOR KILLEEN** that Council reviews the provided information regarding Integrated Watershed Management plan and that Council reviews the County level of participation during the 2016 budget deliberations.

**CARRIED UNANIMOUSLY**

**2015-15-571**

**MOVED BY COUNCILLOR STEWART** that Councillor Nygaard and Councillor Killeen be approved to attend the Lake Management Society Conference taking place September 23-25, 2015.

**CARRIED UNANIMOUSLY**

Council considered sponsoring the Joey Cunningham Charity Golf Tournament taking place on September 5, 2015 at the McLennan golf course.

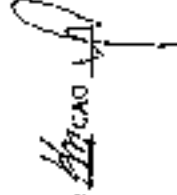
**2015-15-572**

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to provide county items to the Joey Cunningham's Charity Golf Tournament taking place on September 5, 2015 at the McLennan Golf Course.

**CARRIED UNANIMOUSLY**

Council Meeting  
August 26, 2015

Initials: Keive





A break was taken from 4:00 p.m. to 4:12 p.m.

**IN CAMERA:**

**2015-15-573** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 4:12 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

**2015-15-574** **MOVED BY DEPUTY REEVE MARK** to come out of camera at 5:15 p.m.

**CARRIED UNANIMOUSLY**

**2015-15-575** **MOVED BY COUNCILLOR STEWART** that administration be directed to work with Faust Harbour Developments to resolve outstanding development issues and extend the appropriate permits.

**CARRIED UNANIMOUSLY**

**2015-15-576** **MOVED BY COUNCILLOR CHARBOIS** that the discussion regarding the capital projects be received as presented.

**CARRIED UNANIMOUSLY**

**2015-15-577** **MOVED BY DEPUTY REEVE MARK** that the discussion regarding Community Association Audits be received as presented.

**CARRIED UNANIMOUSLY**

**2015-15-578** **MOVED BY COUNCILLOR STEWART** that the information regarding the Council strategic planning workshop be received as presented.

**CARRIED UNANIMOUSLY**

**2015-15-579** **MOVED BY DEPUTY REEVE MARK** that the discussion regarding consultation negotiations be received for information and that administration be directed to schedule a meeting with the Honourable Kathleen Ganley, Minister of Aboriginal Affairs and with Honourable Bernard Valcourt, Minister of Aboriginal Affairs and Northern Development

**CARRIED UNANIMOUSLY**

**2015-15-580** **MOVED BY COUNCILLOR STEWART** that Councillor Sutherland be directed to contact the Grouard Community Association and discuss the school bus situation.

**CARRIED UNANIMOUSLY**

**2015-15-581** **MOVED BY COUNCILLOR KILLEN** that administration be directed to send a letter to Peavine Miets Settlement advising that the County will not be providing fire services at this time within the settlement.

**CARRIED UNANIMOUSLY**

**2015-15-582** **MOVED BY REEVE MATTHEWS** that the discussion regarding Council & Staff Relationships be received for information.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

August 28, 2015	10:00 a.m.	Economic Development
September 10 & 11, 2015		Council Workshop
September 15, 2015	10:00 a.m.	Municipal Planning Commission

**NEXT MEETING:**

The next Regular Council Meeting will be held on September 09, 2015 at the County Administration Building.

**ADJOURNMENT:**

2015-15-583

**MOVED BY DEPUTY REEVE MARX** that the meeting be adjourned at 5:34 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Mathews, Reeve

  
William (Bill) Kostiv, C.A.O

**BIG LAKES COUNTY  
COUNCIL MEETING**  
June 24, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, June 24, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangles  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Bannora Dell

Ray Dupres, Enlha  
Ken Killen, Kinuso  
Frank Sutherland, Grouard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousard /Big Meadow

Administration: William Kostiw, CAO

Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Louise Myre, Director of FCSS  
Sherry Monteith, Agricultural Assistant  
Suzanne Allan, Manager of Community Development  
Ted Laszrak, Director of Utilities

Delegation: Shadow Creek Resort

Aspenlea Energy Ltd.  
Sheila McNaughton Q.C., RMRF

Press: Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:01 a.m.

**AGENDA:**

2015-13-422 **MOVED BY COUNCILLOR KILLEEN** that the June 24, 2015 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

Deputy Reeve Marx arrived to the meeting at 10:02 a.m.

**MINUTES:**

2015-13-423 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the May 27, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

2015-13-424 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**



**STAFF REPORTS:** Council was presented with the staff reports.

- 2015-13-425** **MOVED BY DEPUTY REEVE MARX** that the Chief Administrative Officer report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-426** **MOVED BY COUNCILLOR NYGARD** that the Director of Planning & Development report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-427** **MOVED BY COUNCILLOR STEWART** that the Director of Public Works report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-428** **MOVED BY DEPUTY REEVE MARX** that the Director of Utilities report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-429** **MOVED BY COUNCILLOR KILLEEN** that the Manager of Administration report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-430** **MOVED BY COUNCILLOR STEWART** that the PCS's report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-431** **MOVED BY COUNCILLOR CHARROIS** that the Agricultural Fieldman & ASB Manger report be received for information.  
**CARRIED UNANIMOUSLY**
- 2015-13-432** **MOVED BY COUNCILLOR DUPRES** that the Manager of Community Development Officer Report be received for information.  
**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****GOOD NEIGHBOR RELATIONSHIP:**

Council reviewed a letter from Frank T. Halcrow, Chief for Kapawe'no First Nations.

- 2015-13-433** **MOVED BY DEPUTY REEVE MARX** that the Inter-Governmental Committee be authorized to meet with Kapawe'no First Nations as soon as possible.  
**CARRIED UNANIMOUSLY**

**2015 ELKS PRO RODEO PARADE:**

Council considered entering a float into the 2015 High Prairie Elks Pro Rodeo Parade on July 28, 2015.

- 2015-13-434** **MOVED BY COUNCILLOR STEWART** that administration be authorized to enter a float into the 2015 High Prairie Elks Pro Rodeo Parade on July 28, 2015 and that council approves a budget of \$2,000.  
**CARRIED**

**GROUARD LANDS:** Council considered contacting Richie Bros Auctioneers to help sell the land in the Hamlet of Grouard.

**2015-13-435** **MOVED BY COUNCILLOR CHARROIS** that administration be directed to contact Richie Bros. Auctioneers and develop a proposal for sale of Grouard Lands for council's perusal.

**CARRIED UNANIMOUSLY**

**ALBERTA ENVIRONMENT &**

**PARKS AERIAL INSPECTION:**

Council reviewed and invitation from Norbert Raffael with Environment and Parks to attend a tour and discussion on July 9, 2015.

**2015-13-436** **MOVED BY COUNCILLOR STEWART** that Deputy Reeve Marx and Councillor Nygaard be authorized to attend the tour with Alberta Environment and Parks Aerial Inspection on July 9, 2015.

**CARRIED UNANIMOUSLY**

**ANNUAL REPORT:** Council was presented with the 2014 Annual Report.

**2015-13-437** **MOVED BY DEPUTY REEVE MARX** that the annual report be approved as presented.

**CARRIED UNANIMOUSLY**

**LESSER SLAVE LAKE**

**WATER BODY:**

Council reviewed the research study completed by Ganna Samoylenko.

**2015-13-438** **MOVED BY COUNCILLOR STEWART** that Council receives the Lesser Slave Lake study completed by Ganna Samoylenko for information and discusses options for a county wide economic strategy.

**CARRIED UNANIMOUSLY**

**2015-13-439** **MOVED BY COUNCILLOR KILLEEN** that administration sets a special meeting day in September 2015 to discuss the whole matter of the Lake Development process and tying this into the final draft of the Municipal Development Plan and Land Use Bylaw.

**CARRIED UNANIMOUSLY**

A break was taken at 11:11 a.m. to 11:19 a.m.

**PIONEER THRESHERMANS**

**ASS. DERBY**

**PASSES:**

Council considered how to distribute the weekend passes for the 2015 Pioneer Threshermans Associations Derby.

**2015-13-440** **MOVED BY COUNCILLOR NYGAARD** that a draw be held amongst interested County staff members for the weekend passes to the 2015 Pioneer Threshermans Associations Derby.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque lists for May 13, 2015, May 22, 2015 and June 10, 2015.

2015-13-441

**MOVED BY COUNCILLOR SUTHERLAND** that cheques #64862 to #64942 in the amount of \$154,835.14 for the period ending May 13, 2015, that cheques #64943 to #65031 in the amount of \$257,605.66 for the period ending May 22, 2015 and that cheques #67611 to #67689 in the amount of \$1,085,103.19 for the period ending June 10, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL STATEMENTS:**

Council was presented with the Financial Statements for the period ending May 31, 2015.

2015-13-442

**MOVED BY DEPUTY REEVE MARX** that the Financial Statements for the period ending May 31, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**ANIMAL CONTROL BYLAW:**

Council considered providing second reading to the draft Animal Control Bylaw #05-2015.

Ms. McNaughtan suggested that an amendment be made to Section 3 - Licensing Subsection 3.1 changing "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 3" rather than "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 4 and 5".

2015-13-443

**MOVED BY COUNCILLOR NYGAARD** that the draft Animal Control Bylaw#05-2015 be provided second reading as amended by changing Section 3 - Licensing Subsection 3.1 to read "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 3".

**CARRIED**

2015-13-444

**MOVED BY COUNCILLOR DUPRES** that draft Animal Control Bylaw#05-2015 be advertised for two (2) weeks prior to third reading.

**CARRIED**

**PUBLIC WORKS:**

**SNIPE LAKE ROAD- ZELMAN ACCESS:**

Council was presented with information regarding corrective measures to access Randy and Karen Zelman property located at SE 22-74-18-W5.

2015-13-445

**MOVED BY COUNCILLOR STEWART** that administration proceed with corrective measures to the access for Randy and Karen Zelman at SE 22-74-18-W5.

**CARRIED UNANIMOUSLY**

**HAMLET ROAD RECONSTRUCTION & PAVING:**

Councillor Charrois returned to the meeting at 11:43 a.m.

Council considered awarding the 2015 Hamlet Paving.

2015-13-446

**MOVED BY DEPUTY REEVE MARX** that the 2015 Hamlet Paving be awarded to E. Construction to a maximum of \$3,000,000.00 as per their quote of June 12, 2015 and subject to the County providing paving area maps for each hamlet.

**CARRIED UNANIMOUSLY**

**LITTLE SMOKY  
PIT GRAVEL CRUSHING  
TENDER 2015:**

Council considered tendering the Little Smoky Pit Gravel Crushing Tender for 2015.

2015-13-447 **MOVED BY DEPUTY REEVE MARK** that administration be approved to tender the Gravel Crushing, Big Lakes County West Gravel Supply, Little Smoky Gravel Pit Contract.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**P. SLOAN:** Pat Sloan suggested that the County hold open houses and rate payers meetings in the Hamlet of Kinuso.

The meeting recessed for lunch at 11:48 a.m. and reconvened at 12:41 a.m.

**UTILITIES:**

**WATER & SEWER HOOKUP  
FEES & CONNECTION  
POLICY:**

Council reviewed a draft policy for Water and Sewer Hookup Fees and Connection Policy.

2015-13-448 **MOVED BY COUNCILLOR CHARROIS** that council receives the draft water and sewer hookup fees and connection policies for discussion and instructs administration on what to include in the final policy and fee schedule.

**CARRIED UNANIMOUSLY**

**INSTALL WATER  
TOWER:**

Council considered the proposal to install a water tower (reservoir) in Jousnard/Kinuso and to install a water line from Ground Water plant to Jousnard.

2015-13-449 **MOVED BY COUNCILLOR NYGAARD** that administration proceeds with the design and tender proposals for a Regional Water Line from Ground to Jousnard.

**CARRIED UNANIMOUSLY**

**ANIMAL CONTROL  
BYLAW:**

Discussion was held regarding the number of dogs a ratepayer can have on an agriculture zoned piece of property and regarding the advertisement prior to third reading.

2015-13-450 **MOVED BY DEPUTY REEVE MARK** that motion 2015-13-444 be rescinded.

**CARRIED**

2015-13-451 **MOVED BY COUNCILLOR DUFRES** that third reading be provided to the Animal Control Bylaw 05-2015.

**CARRIED**

Councillor Dupres stepped out of the meeting at 1:34 p.m.

**TENDERS:**

**BF 71450 & 71810:** Award BF 71450 & 71810 Bridge Maintenance and Other Work Tender

2015-13-452 **MOVED BY DEPUTY REEVE MARK** that the tender for BF 71450 and BF 71810 Bridge Maintenance and Other Work be opened at 1:36 p.m.

**CARRIED UNANIMOUSLY**

Councillor Dupres returned to the meeting at 1:40 p.m.

Tenders Received:

<b>COUNCILOR STEWART</b>		
Griffin Contracting Ltd.	\$183,250.00	\$183,250.00
Arly Rigging Ltd.	\$226,192.50	+ \$3,500.00
Mid-Knight Contractors Ltd.	\$152,250.00	
Cainacks Enterprises Ltd.	\$434,525.00	- \$112,000.00
Surespan Constructor. Ltd.	\$752,250.00	- \$205,956.13
Formula Alberta Ltd.	\$278,000.00	
Bridgemen Services Ltd	\$196,650.00	
Northstar Energy Services Inc.	\$226,965.00	+ \$13,835.00
		\$245,800.00

2015-13-453

**MOVED BY DEPUTY REEVE MARX** that the tender for BF 71450 and BF 71810 Bridge Maintenance and Other Work be awarded to the lowest qualified bidder.

**CARRIED UNANIMOUSLY**

BF 08092:

Award BF 08092 Culvert Installation and Other Work Tender.

2015-13-454

**MOVED BY DEPUTY REEVE MARX** that the tender for BF 08092 Culvert Installation and Other Work Tender be opened at 1:48 p.m.

**CARRIED**

Tenders Received:

<b>COUNCILOR STEWART</b>		
North West Trenching Ltd.	\$774,625.00	\$774,625.00
Cox Contractors Ltd.	\$536,375.00	\$536,375.00
1070519 AB Ltd./O/A Driedger Construction	\$560,125.00	\$560,125.00
In-Line Contracting Partnership	\$999,000.00	\$999,000.00
1181512 Alberta Ltd.	\$978,325.00	\$978,325.00
Sure Grade Construction Ltd.	\$551,495.85	\$551,495.85
S & K Structures Ltd.	\$762,912.50	\$762,912.50
Oil-Berta Cats Ltd.	\$669,432.50	\$669,432.50
MDP Oilfield Services Ltd.	\$496,072.57	\$496,072.57
Norelloo Contractors Ltd.	\$656,564.49	\$656,564.49
Northsite Contractors Ltd.	\$660,138.00	\$660,138.00
328766 Alta Ltd.	\$470,796.00	\$470,796.00
Prairie Erectors International Inc.	\$803,327.50	- \$25,767.00
		\$777,560.50

2015-13-455

**MOVED BY COUNCILLOR STEWART** that the tender for BF 08092 Culvert Installation and Other Work be awarded to the lowest qualified bidder.

**CARRIED UNANIMOUSLY**



**COMMUNITY SERVICES****ELECTED OFFICIALS**

**COURSE:** Council considered hosting an Economic Development Training course hosted by the Economic Developers of Alberta (EDA).

2015-13-456 **MOVED BY DEPUTY REVEE, MARX** that the discussion regarding the Economic Developers of Alberta (EDA) Elected Officials Course be tabled.

**CARRIED**

**COMMUNITY DRUG****ALERT**

**ADVERTISEMENT:** Council considered advertising in the Community Drug Alert.

2015-13-457 **MOVED BY COUNCILLOR CHARROIS** that the advertisement in the Community Drug Alert be received for information.

**CARRIED UNANIMOUSLY**

**SWAN RIVER****RODEO****SPONSORSHIP:**

Council considered providing a sponsorship grant for the 7<sup>th</sup> Annual Swan River Rodeo

2015-13-458 **MOVED BY COUNCILLOR STEWART** that a 2015 Sponsorship Grant in the amount of \$ 500 be provided to the 7<sup>th</sup> Annual Swan River Rodeo.

**CARRIED UNANIMOUSLY**

**POLICE POINT****PROPOSAL:**

Council considered proceeding on the Police Point project in the Hamlet of Ground.

2015-13-459 **MOVED BY COUNCILLOR DUPRES** that administration be directed to move forward on Phase One (1) of the Police Point Management Plan Proposal to preserve the historical buildings and pique community interest with a maximum of \$8,000.

**CARRIED**

**IN THE WOODS****ANIMAL RESCUE:**

Council considered providing In the Woods Animal Rescue with a donation to help assist with food, supplies and veterinary care expenses.

2015-13-460 **MOVED BY COUNCILLOR SUTHERLAND** that a donation in the amount of \$5,000 be provided to the In the Woods Animal Rescue to assist with 2015 food, supplies and veterinary care expenses.

**CARRIED UNANIMOUSLY**

A break was taken at 2:30 p.m. to 2:41 p.m.

**IN CAMERA:**

2015-13-461 **MOVED BY COUNCILLOR CHARROIS** to go into camera at 2:41 p.m. to discuss land, legal and labour matters.

**CARRIED UNANIMOUSLY**

2015-13-462 **MOVED BY COUNCILLOR NYGARD** to come out of camera at 3:27 p.m.

**CARRIED UNANIMOUSLY**

2015-13-463

**MOVED BY COUNCILLOR NYGAARD** that the proposal from Shadow Creek Resort be received for information.

**DEFEATED**

2015-13-464

**MOVED BY COUNCILLOR STEWART** that Shadow Creek Resort be required to host a public open house in the Hamlet of Jussard where they can obtain feedback for council's perusal in regards to the proposal for the road realignment of Peace River Ave.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**ALBERTA DEVELOPMENT OFFICERS  
ASSOCIATION 2015  
CONFERENCE:**

Discussion was held regarding the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015

2015-13-465

**MOVED BY DEPUTY REEVE MARX** that Reeve Matthew be approved to provide a few words during the Welcoming Remarks at the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015 and any councillor wishing to attend be approved.

**CARRIED UNANIMOUSLY**

2015-13-466

**MOVED BY COUNCILLOR STEWART** that Big Lakes County sponsors the opening reception in the amount of \$1,500 at the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015.

**CARRIED UNANIMOUSLY**

2015-13-467

**MOVED BY COUNCILLOR NYGAARD** that the following items of correspondence be received for information:

- High Prairie School Division Board of Trustees meeting minutes - June 24, 2015
- An email regarding the Public Postal Service Issues at FCM
- High Prairie Regional Recreation Board Special Meeting Minutes - April 28, 2015
- An email from CN Rail regarding AskRail press release on a new mobile app to give to Canadian first-responders real-time dangerous goods information
- Picture of NE-22-074-17-W5
- Councillor Attendance Report for May 2015
- Rural Library Conference in Grande Prairie, AB on September 24 & 25, 2015
- May 2015 Capital Budget
- Police Officer test
- High Prairie & District Regional Recreation Board meeting minutes - April 23, 2015
- Invitation to attend the achievement of the High Prairie Skate Plaza on Wednesday, June 17, 2015 at 7 p.m. at the High Prairie Sports Complex Society
- Letter from Government of Alberta - Alberta Emergency Management Agency regarding the CLMP (Community Emergency Coordination Centres) program
- Email regarding that the Northern Lakes School Campus in High Prairie is not closing and the newspaper has been notified about the error
- Tax Axe
- A Letter from Reynolds Mirth Richards & Farmer LLP dated June 16, 2015 RE: S. 299 Request
- Photo
- Photo - Airboat/ basic craft without the extra equipment & safety sides & bush guard



- 11 Letter from the Natural Resources Conservation Board dated May 29, 2015 RE: Seeking stakeholder input on amendments to the Board Administrative Procedure Regulation
- 10 Governance Zone – Building Bridges Municipalities and First Nations (part 2)
- 9 Letter from ADOA dated June 16, 2015 RE: Alberta Development Officer's Association 2015 Conference
- 8 National Aboriginal Day on Sunday, June 21, 2015 at 12:00-6:00 p.m. Article from Rounding up the Latest Oil sands News July/August 2015 re: Alberta's New NDP Cabinet Installed: Meet the Oil sands Players
- 7 Email from Sam Jankaran dated June 23, 2015 re: Paving Harbour Road in Paust

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

June 29, 2015	10:00 a.m.	Inter-Governmental Meeting
June 29, 2015	1:00 p.m.	Town of High Prairie Inter-Municipal
July 21, 2015	10:00 a.m.	Municipal Planning Commission

**NEXT MEETING:**

The next Regular Council Meeting will be held on July 22, 2015 at the County Administration Building.

**ADJOURNMENT:**

**2015-13-468** **MOVED BY COUNCILLOR SOTHERLAND** that the meeting be adjourned at 3:52 p.m.

**CARRIED UNANIMOUSLY**

  
 Ken Matthews, Reeve

  
 William (Bill) Kostiw, C.A.O.





**BIG LAKES COUNTY  
COUNCIL MEETING**

July 22, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, July 22, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve:  
Deputy Reeve:  
Councillor:

Ken Matthews, N. Gilwood/Triangle  
David Marx, Prairie Echo/Salt Prairie  
Donald Charoia, HP East/Banana Belt

Ray Dupres, Enilda  
Ken Killen, Kinuso  
Frank Sutherland, Grouard  
Robert Nygaard, Fausi  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podolisa, Jousard/Big Meadow

Administration:

William Kostiw, CAO  
Jessica Martinson, Recording Secretary  
Viv Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Louise Myre, Director of PCSS  
Sherry Monteith, Agricultural Assistant  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Director of Utilities

Delegation:

Kevin Churenek, RBC Dominion Securities  
Southwest Shore Ltd.

Press:

Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

Animal Control  
Airport Funding Request

**2015-14-469** **MOVED BY DEPUTY REEVE MARX** that the July 22, 2015 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-14-470** **MOVED BY COUNCILLOR STEWART** that the minutes of the June 24, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES:****ACTION LIST:**

Council reviewed the action list.

**2015-14-471** **MOVED BY COUNCILLOR DUPRES** that a meeting with Kapaewo First Nations be added to the July 22, 2015 agenda.

**CARRIED UNANIMOUSLY**

**2015-14-472** **MOVED BY COUNCILLOR STEWART** that a Council workshop be scheduled for September 10 and 11, 2015 to discuss the Lake Development process and the General Governance of the Municipal Development Plan (MDP) and Land Use Bylaw (LUB).

**CARRIED UNANIMOUSLY**



**2015-14-473** **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:** Council was presented with the staff reports.

**2015-14-474** **MOVED BY COUNCILLOR DUPRES** that administration be directed to schedule meetings and a draft an agenda for councils review for the public meetings in regards to the Municipal Development Plan (MDP) and Land Use Bylaw (LUB).

**CARRIED UNANIMOUSLY**

**2015-14-475** **MOVED BY DEPUTY REEVE MARY** that the Chief Administrative Officer report be received for information.

**CARRIED UNANIMOUSLY**

**2015-14-476** **MOVED BY COUNCILLOR NYGAARD** that the following reports be received for information:

- Executive Director of Cooperative Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Administration
- FCSS
- Agricultural Fieldman & ASB Manger
- Manager of Community Development Officer
- Fire Chief

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**EW PRATT BUSINESS ADVISORY GROUP:** Council reviewed a letter from E.W. Pratt High School to attend the E.W. Pratt Business Advisory Group meeting on September 3, 2015.

**2015-14-477** **MOVED BY COUNCILLOR PODOLLAN** that 2 councillors be approved to attend the E.W. Pratt Business Advisory Group meeting on September 3, 2015 at 7:00 p.m. at the E.W. Pratt School.

**CARRIED UNANIMOUSLY**

**CORPORATE AND INTERNAL OPERATIONS REVIEW:**

Council considered conducting a corporate and Internal Operations Review.

**2015-14-478** **MOVED BY COUNCILLOR STEWART** that administration be authorized to proceed with Wilde and Company for an internal operations review to a max of \$20,000.00.

**CARRIED UNANIMOUSLY**

**POLICE SHARING AGREEMENT:**

Council considered entering into a police sharing agreement with the Town of High Prairie effective July 2015.

**2015-14-479** **MOVED BY COUNCILLOR KILLEEN** that the police sharing agreement with the Town of High Prairie be received for information.

**CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT  
COMMITTEE MEMBER**

**APPOINTMENT:**

Council considered appointing Ann Everett, President and CEO with Northern Lakes College to the Economic Development Committee.

2015-14-480

**MOVED BY COUNCILLOR DUPRES** that Ann Everett, President and CEO with Northern Lakes College be appointed to the Economic Development Committee.

**CARRIED UNANIMOUSLY**

**AIRPORT OWNERSHIP  
& CAPITAL  
PROJECTS:**

Council considered asking the Town of High Prairie for ownership of the High Prairie Airport.

2015-14-481

**MOVED BY COUNCILLOR STEWART** that the Inter Municipal Committee be authorized to negotiate with the Town of High Prairie to purchase the airport outright.

**CARRIED UNANIMOUSLY**

**ROAD  
CONSTRUCTION:**

Council considered preparing drafts proposals for the House Mountain and Heart River North Roads.

2015-14-482

**MOVED BY DEPUTY REEVE MARK** that administration be authorized to prepare draft proposals for the House Mountain Road and Heart River North Road as per option 4 for the August Council meeting.

**CARRIED UNANIMOUSLY**

A break was taken from 11:00 a.m. to 11:13 a.m.

**HILLIARD'S BAY ROAD**

**CONSTRUCTION:**

Council considered changing the scope of the Hilliard's Bay Road contract.

2015-14-483

**MOVED BY COUNCILLOR CHARROIS** that administration be authorized to change the scope for construction of the Hilliard's Bay Road contract to apply extra gravel and dust control instead of the Seal Coat.

**CARRIED**

**NEW COUNTY  
FLAG:**

Council considered different options for a new Big Lakes County Flag.

2015-14-484

**MOVED BY DEPUTY REEVE MARK** that the design for the new County flag be referred to the celebration committee (Deputy Reeve Mark, Councillor Nygaard and Councillor Dupres).

**CARRIED UNANIMOUSLY**

**NAEL & MINISTER OF  
TRANSPORTATION  
MEETING:**

Council considered who would attend the Northern Alberta Elected Leaders Meeting and who would attend the Minister of Transportation & Infrastructure meeting on August 10, 2015.

2015-14-485

**MOVED BY COUNCILLOR NYGAARD** that Reeve Matthews, Councillor Nygaard, Councillor Podolan and Councillor Stewart be approved to attend the Northern Alberta Elected Leaders meeting taking place on August 10, 2015.

**CARRIED UNANIMOUSLY**

2015-14-486

**MOVED BY COUNCILLOR DUPRES** that Deputy Reeve Marx, Councillor Killeen, Councillor Dupres, Councillor Sutherland and Councillor Charrois be approved to attend the Minister of Transportation and Infrastructure meeting on August 10, 2015 in Edmonton.

**CARRIED UNANIMOUSLY**

**ADMIN-50**  
**SMOKING IN THE**  
**WORKPLACE:**

Council considered adopting policy Admin -50 Smoking in the Workplace.

2015-14-487

**MOVED BY COUNCILLOR CHARROIS** that Smoking in the Workplace Policy Admin-50 be approved.

**CARRIED UNANIMOUSLY**

**KAPAWE'NO FIRST**  
**NATIONS:**

Council considered attending the Kapawe'no First Nations next regular Council meeting taking place on August 4.

2015-14-488

**MOVED BY COUNCILLOR DUPRES** that Reeve Matthews, Councillor Killeen, Councillor Sutherland, Councillor Dupres and Deputy Reeve Marx be approved to attend the Kapawe'no First Nations next regular meeting taking place on August 4, 2015.

**CARRIED**

**CORPORATE**  
**SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque lists for June 17, June 24, June 30 and July 13, 2015.

2015-14-489

**MOVED BY COUNCILLOR STEWART** that cheques #67690 to #67793 in the amount of \$651,009.51 for the period ending June 17, 2015, that cheques #67794 to #67864 in the amount of \$373,268.41 for the period ending June 24, 2015 and that cheques #67865 to #677920 in the amount of \$451,259.56 for the period ending June 30, 2015 and that cheques #67921 to #68056 in the amount of \$1,502,589.22 for the period ending July 13, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL**  
**STATEMENTS:**

Council was presented with the Financial Statements for the period ending June 30, 2015.

2015-14-490

**MOVED BY DEPUTY REEVE MARX** that the Financial Statements for the period ending June 30, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

L. YOUNG:

Lloyd Young presented Council with concerns regarding the drought and grasshopper issues taking place within the municipality.

The meeting recessed for lunch at 1:55 a.m. and reconvened at 12:33 p.m.

**PLANNING &**  
**DEVELOPMENT:**

**REQUEST TO**  
**PURCHASE MD**  
**LAND:**

Council was presented with a request to purchase MD Land Plan 3676RS, Block 6, Lot 37 in the Hamlet of Emilda.



2015-14-491

**MOVED BY COUNCILLOR STEWART** that Plan 3676RS, Block 6, Lot 37 within the Hamlet of Enilda be sold to Violet Patenaude for the amount of outstanding taxes being, \$16,479.29, plus the costs of lot consolidation and title transfer in accordance with the Municipally Owned Land Policy #Admin-05

**CARRIED**

**SUBDIVISION  
FILE 14-10:**

Council was presented with the Development Agreement for Subdivision File 14-10 for Plan 152 2231, Block 1, Lot 9 (Hamlet of Jousard) Robert and Heather Mills.

2015-14-492

**MOVED BY COUNCILLOR CHARROIS** that the Development Agreement for Subdivision File #14-10 be approved by the County's Legal and engineering consultants.

**CARRIED UNANIMOUSLY**

**ENDORSEMENT OF  
SUBDIVISION FILE  
14-10:**

Council considered endorsement of Subdivision File 14-10 Robert and Heather Mills.

2015-14-493

**MOVED BY COUNCILLOR NYGARD** that the Subdivision and Development Officer be approved to endorse the Subdivision Authority Approval for SUB-14-10.

**CARRIED**

**HUNTER DATA  
AGREEMENT:**

Council considered Hunter a mobile app which lets hunters find what game seasons are open, where they are and where they plan to go.

2015-14-494

**MOVED BY COUNCILLOR STEWART** that the Hunter mobile app be received for information.

**CARRIED**

**LAND USE BYLAW  
06-2015:**

Council considered providing first reading for Land Use Bylaw Amendment 06-2015 Bare Land Recreation District.

2015-14-495

**MOVED BY COUNCILLOR NYGARD** that for Land Use Bylaw Amendment 06-2015 Bare Land Recreation District be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**AIRPORT:**

Council considered providing extra funding for the airport to finish the repairs and maintenance.

2015-14-496

**MOVED BY COUNCILLOR NYGARD** that additional funding in the amount: \$100,000 for repairs and maintenance be approved for the High Prairie Airport and that the funding be allocated to the Building Repairs and Maintenance account 2-33-10-35-252 and that funding come from the Working Capital Reserve 6-00-00-00-711.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**GILWOOD & ENILDA  
TRANSFER  
STATIONS:**

Council considered redesigning the Gilwood and Enilda Transfer Stations.

**MOVED BY DEPUTY REEVE MARX** that administration be approved to obtain estimated costs of changing the Gilwood and Enilda transfer stations from unmanned to manned and to look at the distance from the Enilda Transfer station to the Regional Landfill.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION BUILDING  
ROOF:**

Council considered awarding the repainting of the County Administration Building Roof.

2015-14-498

**MOVED BY COUNCILLOR KILLEEN** that administration be authorized to repainting the metal roof before it oxidizes and gets permanent damage.

**CARRIED**

2015-14-499

**MOVED BY COUNCILLOR NYGAARD** that administration be approved to tender for repainting of the County Administration Building Roof and that the tenders close on August 25, 2015.

**CARRIED**

**ANIMAL  
CONTROL:**

Discussion was held regarding the Animal Control Bylaw 05-2015. Administration advised that the animal control officer will be touring the hamlets for dogs at large.

**TENDERS:**

**2015 GRAVEL  
CRUSHING:**

Award of 2015 Gravel Crushing Tender, West Gravel Supply.

2015-14-500

**MOVED BY DEPUTY REEVE MARX** that the tender for 2015 Gravel Crushing Tender, West Gravel Supply be opened at 1:30 p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

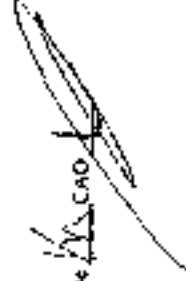
CONTRACTOR			
Barsi Enterprises Ltd.	Y	\$544,750.00	\$544,750.00
Sage Management Ltd.	Y	\$426,750.00	\$426,750.00
Cox Contractors Ltd.	Y	\$446,777.00	\$446,777.00
Hopkins Construction (Lacombe) Ltd.	Y	\$445,900.00	\$445,900.00
Wapiti Gravel Suppliers	Y	\$787,312.24	\$787,312.24
J. Quarty Trucking	N		

2015-14-501

**MOVED BY COUNCILLOR NYGAARD** that the tender for 2015 Gravel Crushing Tender, West Gravel Supply be awarded to the lowest qualified bidder.

**CARRIED UNANIMOUSLY**

A break was taken from 1:42 p.m. to 1:56 p.m.



**COMMUNITY SERVICES**

**FHNAS:** Council considered a donation to the Friends of Historical Northern Alberta Society (FHNAS).

2015-14-502 **MOVED BY COUNCILLOR KILLEEN** that a donation to the Friends of Historical Northern Alberta Society (FHNAS) for the development of an interactive website and application to assist with tourism promotion and growth in the region be referred to the Lesser Slave Lake Economic Alliance (LSLEA).

**CARRIED UNANIMOUSLY**

**DELEGATIONS:**

**K. CHRENEK, RBC DOMINION:** Kevin Chrenek with RBC Dominion presented Council with an overview of the municipalities banking.

**COMMUNITY SERVICES CONTS:**

**LSLNCCA:** Council was presented with the review of Capital Project grant for Lesser Slave Lake North County Community Association.

2015-14-503 **MOVED BY COUNCILLOR PODOILLAN** that the review from Jacua Hamilton and Associates Ltd. dated June 19, 2015 for information

**CARRIED UNANIMOUSLY**

2015-14-504 **MOVED BY COUNCILLOR PODOILLAN** that administration be directed to send a letter to the Lesser Slave Lake North County Community Association notifying them of the final conclusions of the review.

**CARRIED UNANIMOUSLY**

**WASTE TREATMENT FACILITY**

**RECOMMENDATION:** Council considered preparing a presentation to the Government of Alberta to encourage more utilization of the Swan Hills Treatment Centre.

2015-14-505 **MOVED BY DEPUTY REEVE MARX** that administration be directed to prepare a presentation to the Government of Alberta to encourage more effective utilization of the Swan Hills Treatment Centre and encourage the addition of power production.

**CARRIED**

**DELEGATIONS CONTS:**

**SOUTHWEST SHORES LTD:** Fern and Shane White with Southwest Shores Ltd. presented Council with concerns regarding the number of's on larger sized lots.

**AGRICULTURE:**

**AGRICULTURAL DISASTER:** Council considered declaring Big Lakes County a state of Agricultural Disaster.

2015-14-506 **MOVED BY COUNCILLOR STEWART** that Big Lakes County be declared a state of Agricultural Disaster.

**CARRIED UNANIMOUSLY**

2015-14-507 **MOVED BY COUNCILLOR STEWART** that Council issues requests to the Provincial and Federal governments that a Disaster Recovery Program for Farmers be established for 2015.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-14-508** **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to respond to the letter from Real Gagnon and Blue Light dated July 8, 2015.

**CARRIED UNANIMOUSLY**

**2015-14-509** **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information.

- Letter from Brad Pickering, Deputy Minister with Municipal Affairs Dated June 29, 2015 re: Disaster Recovery Program payment.
- High Prairie School Division Organizational Meeting Minutes dated June 17, 2015 and Special Budget Meeting Minutes dated June 29, 2015.
- Heart River Housing Minutes January 2015 to June 2015
- Press Release re: Crescent Permit Announces Strategic Consolidation Acquisition of Coral Hill Energy Ltd. and Upwardly Revised 2015 Guidance.
- Northland School Division June 2015 Newsletter
- Governance Zone Article re: When Can we Talk Part 1 – George B. Cuff
- The Reading Room Article re: Emerald Cities Urban Sustainability and Economic Development – Jon Linton
- Letter from Swan River Rodeo Committee Dated July 9, 2015 re: Thank you for Donation
- Email from Irene Cooper with ARMAA re: Well Drilling Equipment Tax
- Letter from Real Gagnon and Blue Light Dated July 8, 2015 re: Lesser Slave Lake North Country Community Association
- Letter from Albert Burger
- Letter to Southwest Shore Ltd. Re: Request for Site Meeting with Council- southwest Shore Subdivision, Hamlet of Jossard
- Email from Peter Labastide, Green Party of Alberta Re: Carbon Pricing Discussion – What's best for Alberta.
- The Coffee Corner Paper Dated March – April 2015.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

July 27, 2015	10:00 a.m.	Inter-Governmental Meeting
July 27, 2015	1:00 p.m.	Town of High Prairie Inter-Municipal
August 10, 2015		Northern Alberta Elected Leaders
August 10, 2015	11:00 a.m.	Hon. Brian Mason, Minister of Transportation and Infrastructure
August 13, 2015		Charity Golf Tournament
August 18, 2015	10:00 a.m.	Municipal Planning Commission

A break was taken from 3:19 p.m. to 3:45 p.m.

**IN CAMERA:**

**2015-14-510** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 3:45 p.m. to discuss land, legal and labour matters.

**CARRIED UNANIMOUSLY**

**2015-14-511** **MOVED BY COUNCILLOR KILLEEN** to come out of camera at 4:00 p.m.

**CARRIED UNANIMOUSLY**

**2015-14-512** **MOVED BY COUNCILLOR STEWART** that the meeting proceeds past 4:00 p.m.

**CARRIED UNANIMOUSLY**

**2015-14-513** **MOVED BY COUNCILLOR KILLEEN** that the discussion regarding the Road Use Agreement for West Fraser be received for information.

**CARRIED UNANIMOUSLY**

**2015-14-514** **MOVED BY COUNCILLOR NYGARD** that the discussion regarding the old Kinuso Fire Hall be received for information.

**CARRIED UNANIMOUSLY**

**2015-14-515** **MOVED BY COUNCILLOR CHARROIS** that the letter to Honourable Brian Mason, Minister of Transportation and Infrastructure be received for information.

**CARRIED UNANIMOUSLY**

**2015-14-516** **MOVED BY COUNCILLOR STEWART** that the discussion regarding the Manager of Administration be received as information.

**CARRIED UNANIMOUSLY**

**2015-14-517** **MOVED BY COUNCILLOR STEWART** that the Council workshop schedule for September 10 & 11, 2015 be scheduled for the Chateau Louis Hotel in Edmonton, AB.

**CARRIED UNANIMOUSLY**

**NEXT MEETING:** The next Regular Council Meeting will be held on August 26, 2015 at the County Administration Building.

**ADJOURNMENT:**

**2015-14-518** **MOVED BY COUNCILLOR STEWART** that the meeting be adjourned at 4:15 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O.

