

**BIG LAKES COUNTY
COUNCIL MEETING**

January 10, 2018

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, January 10, 2018 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Jousard
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Roy Brideau, CAO
Jordan Panasiuk, Deputy CAO
Heather Nanninga, Director of Corporate Services
Pat Olansky, Director of Planning and Development
Vic Abel, Director of Public Works
Jessica Martinson, Recording Secretary
Victoria Pegg, Communications Coordinator
Ted Laszczak, Director of Utilities
John McDermott, Fire Chief

Delegations: Arnold Viersen, MP
Ken Melnyk, High Prairie Fire Chief
S/Sgt. Warren Wright, RCMP
Cpl. Brent Lawson, RCMP

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

AGENDA: Mr. Brideau advised that the delegation Kin Merc Oil and Gas Inc. has cancelled.

2018-01-001 **MOVED BY COUNCILLOR WELCH** that the January 10, 2018 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2018-01-002 **MOVED BY DEPUTY REEVE MARX** that the December 13, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

2018-01-003 **MOVED BY COUNCILLOR CHARROIS** that the December 14, 2017 Special Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

Councillor Stewart arrived to the meeting at 10:03 a.m.

Mr. Panasiuk introduced John McDermott, Fire Chief.

DELEGATIONS:

A. VIERSEN: Arnold Viersen, MP discussed with Council the main concerns coming from the Federal Government and congratulated council on their appointments.

Reeve Matthews thanked Mr. Viersen for his presentation.

BUSINESS ARISING FROM MINUTES:

ACTION LIST: Council reviewed the action list.

2018-01-004 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS: Council was presented with the staff reports.

2018-01-005 **MOVED BY DEPUTY REEVE MARX** that the Director of Corporate Services report be received for information.

CARRIED UNANIMOUSLY

Councillor Welch and Councillor Bissell advised administration of the following concerns:

- Several street lights not working in the Hamlet of Grouard
- Solar powered lights are not working in the Hamlet of Grouard.
- Transfer station bin in the Hamlet of Grouard is overflowing.
- Solar light at the transfer station in Enilda isn't working properly.

Administration advised they are working on having the problems corrected.

2018-01-006 **MOVED BY COUNCILLOR WELCH** that the following staff reports be received for information:

- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Deputy CAO

CARRIED UNANIMOUSLY

ADMINISTRATION**MEMBER AT-LARGE**

SDAB: Council reviewed a letter of interest from Helen Henderson to sit on the Subdivision and Development Appeal Board.

2018-01-007 **MOVED BY DEPUTY REEVE MARX** that Helen Henderson be appointed as a member at-large to the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

CHEQUE LIST: Council was presented with the cheque list for December 14, 2018.

2018-01-008 **MOVED BY COUNCILLOR KILLEEN** that cheques #76552 to #76713 in the amount of \$1,462,200.55 for the period ending December 14, 2018 be received for information.

CARRIED UNANIMOUSLY

UTILITY ACCOUNT

WRITE-OFFS: Council was presented with a listing of outstanding utility receivable accounts for write off.

2018-01-009 **MOVED BY COUNCILLOR STEWART** that the write off list of outstanding utilities in the amount of \$1,272.04 for 2018 be approved.

CARRIED UNANIMOUSLY

**INTER-MUNICIPAL
COLLABORATION**

ACP SUPPORT: Council considered providing the MD of Smoky River with support for their Inter-Municipal Collaboration ACP.

2018-01-010 **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County Council confirms its partnership and support of the Municipal District of Smoky River's Alberta Community Partnership Inter-municipal Collaboration application to build Inter-municipal Collaboration Frameworks and Development Plans.

CARRIED UNANIMOUSLY

**BIG MEADOW
COMMUNITY HALL**

REPAIR: Council considered a funding request for the Big Meadow Community Hall.

2018-01-011 **MOVED BY DEPUTY REEVE MARX** that Big Lakes County forgoes funding the 2018 Capital Grant Application for the Big Meadow Community Hall Repair.

CARRIED UNANIMOUSLY

**H.P. ABORIGINAL
INTERAGENCY**

COMMITTEE: Council considered a request from the High Prairie Aboriginal Interagency Committee for event sponsorship towards the High Prairie Traditional Pow Wow scheduled for May 5, 2018.

2018-01-012 **MOVED BY COUNCILLOR WELCH** that an event sponsorship grant in the amount of \$200 and an item for a door prize or silent auction item be approved for the High Prairie Interagency Committee Traditional PowWow taking place on May 5, 2018.

CARRIED UNANIMOUSLY

HPNFC: Council considered providing the High Prairie Native Friendship Centre with a letter of support.

2018-01-013 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to provide the High Prairie Native Friendship Centre with a letter of support towards upcoming grant applications.

CARRIED UNANIMOUSLY

IN THE WOODS

ANIMAL RESCUE: Council considered providing a donation to In The Woods Animal Rescue.

2018-01-014 **MOVED BY COUNCILLOR STEWART** that a 2017 donation in the amount of \$5,000 be approved to In the Woods Animal Rescue to assist with food, supplies and veterinary care expenses.

CARRIED UNANIMOUSLY

A break was taken from 11:04 a.m. to 11:17 a.m.

**LESSER SLAVE
WATERSHED
DONATION:**

Council considered providing grant funding towards the 2018 Lesser Slave Lake Shoreline Habitat Assessment being conducted by the Lesser Slave Watershed.

2018-01-015 **MOVED BY COUNCILLOR NYGAARD** that a donation in the amount of \$7,500 be approved for the Lesser Slave Watershed Council for their 2018 Lesser Slave Lake Shoreline Habitat Assessment program.

DEFEATED

2018-01-016 **MOVED BY COUNCILLOR BISSELL** that a donation to the Lesser Slave Watershed Council for their 2018 Lesser Slave Lake Shoreline Habitat Assessment program be received for information.

CARRIED

**P.A.R.T.Y.
PROGRAM:**

Council considered providing a one-time sponsorship grant to the P.A.R.T.Y. Program.

2018-01-017 **MOVED BY COUNCILLOR CHARROIS** that a one-time sponsorship grant in the amount of \$500 be approved from the P.A.R.T.Y. Program.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

**LAND USE BYLAW
AMENDMENT
23-2018:**

Council considered rescheduling the public hearing for Land Use Bylaw Amendment 23-2018.

2018-01-018 **MOVED BY COUNCILLOR STEWART** that the Public Hearing for Bylaw 23-2018 be set for February 14, 2018 at 1:30 p.m. in the Council Chambers of the Big Lakes County Administration Building and that notices of the Public Hearing related to Bylaw 23-2018 be placed in the South Peace News.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

**AAMD&C MEMBER
VISIT:**

Council considered scheduling a member visit with AAMD&C.

2018-01-019 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to schedule a tour of the municipality during the summer months with the representatives from AAMD&C.

CARRIED UNANIMOUSLY

FIRE SERVICES:

VEHICLE USAGE: Council considered allowing the Fire Chief to use a County Vehicle to commute to his residence and place of work as per policy Admin-08.

2018-01-020 **MOVED BY COUNCILLOR WELCH** that John McDermott, Fire Chief be approved to use a County Vehicle to commute to his residence and place of work as per policy Admin-08.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2018-01-021 **MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- Council Attendance Reports for November 2018
- Council Attendance Reports for December 2018
- High Prairie School Division No. 48 Board of Trustee Minutes dated November 29, 2018
- Letter from Josee Duplessis, Senior Manager, Public Affairs CN dated November 27, 2018
- Letter from Northland School Division No. 61 dated December 12, 2018 re: Introduction of Appointed Elected officials
- Letter from FCM dated December 15, 2018 re: FCM-ICLEI Partners for Climate Protection Program

CARRIED UNANIMOUSLY

IN CAMERA:

2018-01-222 **MOVED BY DEPUTY REEVE MARX** that the meeting go into camera at 11:46 a.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:
Big Lakes County Council
Roy Brideau, CAO
Jessica Martinson, Executive Assistant

Councillor Stewart stepped out of the meeting at 11:57 a.m. and returned at 11:59 a.m.

2018-01-223 **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of camera at 12:02 p.m.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 12:03 p.m. and reconvened at 1:14 p.m.

Councillor Stewart did not return to the meeting.

**DELEGATIONS
CON'T:**

K. MELENYK: Ken Melenyk, High Prairie Fire Chief presented council with an update on the High Prairie Fire Operations.

Reeve Matthews thanked Mr. Melenyk for his presentation.

A break was taken from 1:45 p.m. to 1:50 p.m.

RCMP: S/Sgt. Warren Wright & Cpl. Brent Lawson from the High Prairie RCMP presented council with an update on the 2018 Policing Statistics and formally introduced themselves to council.

Reeve Matthews thanked S/Sgt. Warren Wright & Cpl. Brent Lawson for their presentation.

**MEETING
SCHEDULE:**

January 16, 2018	10:00 a.m.	Municipal Planning Commission
January 16-18, 2018		ASB Provincial Conference
January 22-24, 2018		Area Structure Plan Open Houses
January 26, 2018	10:00 a.m.	ASB Meeting

NEXT MEETING: The next Regular Council Meeting will be held on January 24, 2018 at the County Administration Building.

ADJOURNMENT:

2018-01-024 **MOVED BY COUNCILLOR SIMARD** that the meeting be adjourned at 2:30 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Roy Brideau, CAO