

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
October 30, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, October 30, 2013 immediately following the Organizational Meeting.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood
Frank Sutherland, Grouard

Absent: Robert Nygaard, Faust

Administration: Bill Landiuk, Acting CAO/Treasurer
Jessica Martinson, Recording Secretary
Vic Abel, Interim Public Works Superintendent
Leo Tobin, Fire Chief
Dennis Zahacy, Director of Waste Management
Louise Myre, FCSS Director
Daniel Steiner, Special Projects Manager
Pat Olansky, Community Development Officer
Andrew Austin, GIS Technician

Delegation: Lawrence Willier

Press: Chris Clegg, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 11:36 a.m.

MINUTES: Administration discussed the capital budget amendment from the October 9, 2013 council meeting.

2013-24-650 **MOVED BY DEPUTY REEVE MARX** that the minutes of the October 9, 2013 Regular Council Meeting be adopted as circulated.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the Status of Council Motions.

Council asked for the establishment of a Northern Lakes College Committee be brought forward to the next meeting.

Mr. Steiner provided Council with an update regarding the status of motion 2013-17-465. Mr. Steiner informed council that an assessment on the value of logging the regional landfill could not be completed until March 2014.

2013-24-651 **MOVED BY DEPUTY REEVE MARX** that the Mountain Pine Beetle assess value of logging from motion 2013-17-465 be marked as completed.

CARRIED UNANIMOUSLY

Recess for lunch at 11:49 a.m. and reconvened at 12: 26 p.m.

**ADDENDUM
TO AGENDA:**

Special Council Meeting

2013-24-652 **MOVED BY COUNCILLOR KILLEEN** that the agenda with addendum for the October 30, 2013 Council Meeting be adopted.

CARRIED UNANIMOUSLY

**COMMUNITY AND
PROTECTIVE SERVICES:**

FCSS REPORT: Council was presented with the FCSS Report.

2013-24-653 **MOVED BY COUNCILLOR DUPRES** that the FCSS report be received for information.

CARRIED UNANIMOUSLY

GRANT REPORT: Council was presented with the Grant Program Report. Discussion took place regarding the structure of how the grant program works.

2013-24-654 **MOVED BY DEPUTY REEVE MARX** that administration be directed to look the Grant Program Structure.

CARRIED UNANIMOUSLY

2013-24-655 **MOVED BY COUNCILLOR KILLEEN** that the Grant Program report be received for information.

CARRIED UNANIMOUSLY

***FIRE CHIEF
REPORT:***

Council was presented with the Fire Chiefs October monthly report.

2013-24-656 **MOVED BY COUNCILLOR STEWART** that the Fire Chiefs October monthly report be received for information.

CARRIED UNANIMOUSLY

***CAPITAL GRANTS
DEADLINE:***

Council was presented with a list of community groups that have not claimed their capital grant funding.

2013-24-657 **MOVED BY COUNCILLOR STEWART** that the deadline to submit capital grant applications be extended and letters requesting a carry over to 2014 be extended to December 31, 2013 with no more extension.

CARRIED UNANIMOUSLY

CAPITAL GRANTS: Mr. Steiner provided Council with a verbal update regarding the capital grant projects.

2013-24-658 **MOVED BY DEPUTY REEVE MARX** that the verbal capital grant report be received for information.

CARRIED UNANIMOUSLY

**ECONOMIC
DEVELOPMENT:**

***SPECIAL PROJECTS
MANAGER:***

Council was presented with the Special Projects Manager's Report.

2013-24-659 **MOVED BY COUNCILLOR STEWART** that the Special Projects Manager's report be received for information.

CARRIED UNANIMOUSLY

***RADIO/TV
AUCTION:***

Council considered a request from the Children's Resource Council for sponsorship of the Radio/TV auction being held November 16 & 17, 2013. Council was provided with some background information on local artist items that are purchased as giveaways by the municipality.

2013-24-660

MOVED BY COUNCILLOR KILLEEN that the wood horse hanging made by Len Kruger be donated to the Children's Resource Council Radio/TV Auction November 16-17, 2013.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

RANGE ROAD 172:

Council was provided with an update regarding range road 172.

2013-24-661

MOVED BY COUNCILLOR CHARROIS that administration be directed to send letters to the affected land owners on Range Road 172 to find out if they would be willing to sell their land to the municipality.

CARRIED UNANIMOUSLY

PUBLIC HEARING RE BYLAW #06-2013:

2013-24-662

MOVED BY DEPUTY REEVE MARX that the meeting go into public hearing at 1:16 p.m.

CARRIED UNANIMOUSLY

2013-24-663

MOVED BY DEPUTY REEVE MARX that the meeting come out of public hearing at 1:18 p.m.

CARRIED UNANIMOUSLY

BYLAW #06-2013:

Being a bylaw to revise the General Regulation 7.37.

2013-24-664

MOVED BY DEPUTY REEVE MARX that Bylaw No. 06-2013 be approved for second reading.

CARRIED UNANIMOUSLY

2013-24-665

MOVED BY DEPUTY REEVE MARX that Bylaw No. 06-2013 be approved for third reading.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT CON'T:

M.D. LAND SALE:

Council was presented with a report regarding the public sale of Lot 1 & Lot 2, Block 1, Plan 2415HW in the Hamlet of Enilda.

2013-24-666

MOVED BY COUNCILLOR KILLEEN that the report regarding the public sale of Lot 1 & Lot 2, Block 1, Plan 2415HW within the Hamlet of Enilda be received for information.

CARRIED UNANIMOUSLY

LAND USE BYLAW 09-2013:

Council was presented with Land Use Bylaw Amendment 09-2013.

2013-24-667

MOVED BY COUNCILLOR STEWART that:

1. First reading be given to Bylaw 09-2013
2. That a Public hearing date be set in the Council Chambers of the M.D. of Big Lakes Administration Building,
3. That notices of the Public Hearing be placed in the South Peace News.

CARRIED UNANIMOUSLY

AGRICULTURE:***AG FIELDMAN'S
REPORT:***

Council was presented with the Ag Fieldman's Report for October 2013.

2013-24-668

MOVED BY COUNCILLOR KILLEEN that the Ag Fieldman's Report for October 2013 be received for information.

CARRIED UNANIMOUSLY

L. WILLIER:

Lawrence Willier on behalf of the Moostoos and Kinosayo & Descendants asked Council what their intentions were with the Jousard Mission site. Administration advised that the M.D. of Big Lakes had the site surveyed to find out the historical significance. The Province owns the site so they would be required to have the site designated. Mr. Willier thanked the M.D for clarification and asked for permission to have his organization to proceed with the province to have it designated.

A break was taken from 1:31 p.m. to 1: 37 p.m.

Lawrence Willier and members from the First Nations Trap Line Holders Association asked council for their support on matters related to their organization. Mr. Willier informed council that all trap lines are all registered to members of the First Nation Trap Line Holders. Administration advised that all information needs to be required in writing and provide to Council for a decision to be made.

Reeve Matthews thanked Mr. Willier for his presentation.

PUBLIC WORKS:***BYLAW 22-2010:***

Council considered a schedule of fees bylaw amendment to Bylaw 22-2010.

2013-24-669

MOVED BY COUNCILLOR KILLEEN that Schedule A of the Schedule of Fees Bylaw 22-2010 be amended to add the Ice Rink Flooding for approved Community Groups in the amount of \$800 per year as approved by Council motion #2013-22-590.

CARRIED UNANIMOUSLY

UTILITY***BILL:***

Council considered a request from James Andrews to waive the sewer portion of his July/August 2013 utility bill.

2013-24-670

MOVED BY COUNCILLOR STEWART the administration be directed to waive the sewer fee charges in the amount of \$145.44 for James Andrews July/August 2013 utility bill for account number 180520.

CARRIED UNANIMOUSLY

***PUBLIC WORKS
REPORT:***

Council was presented with the Acting Public Works Superintendent Report.

2013-24-671

MOVED BY COUNCILLOR DUPRES that the Acting Public Works Superintendent Report be received for information.

CARRIED UNANIMOUSLY

***DIRECTOR OF
WASTE
MANAGEMENT:***

Council was presented with the Director of Waste Management Report.

2013-24-672

MOVED BY COUNCILLOR CHARROIS that the Director of Waste Management Report be received for information.

CARRIED UNANIMOUSLY

**FINANCE/
ADMINISTRATION:**

CHEQUE LIST: Council was presented with the cheque list for October 2, 9 & 18, 2013.

2013-24-673 **MOVED BY COUNCILLOR KILLEEN** that cheques #59183 to #59273 in the amount of \$252,369.98 for the period ending October 2, 2013, Cheques #59274 to #59336 in the amount of \$898,470.91 for the period ending October 9, 2013 and Cheques #59337 to #59449 in the amount of \$1,189,378.86 for the period ending October 18, 2013 be received for information.

CARRIED UNANIMOUSLY

AAMD&C: Council considered attending the Alberta Association of Municipal Districts & Counties Conference in Edmonton, Alberta November 12-15, 2013.

ELECTED OFFICIALS

SEMINAR: Council considered attending the Elected Officials Seminar in Peace River, Alberta on December 4, 2013.

2013-24-674 **MOVED BY COUNCILLOR STEWART** that the Elected Officials Seminar in Peace River, Alberta on December 4, 2013 Be received for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE:

2013-24-675 **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- i. Alberta Health Services Letter Dated October 15, 2013 re: New Support and Liaison Committee
- ii. K Division High Prairie Detachment August 2013 Monthly Report
- iii. K Division High Prairie Detachment September 2013 Monthly Report
- iv. Letter from Pearl Calahasen, MLA Dated September 30, 2013 re: Family and Community Support Services (FCSS)
- v. Save the Date Reminder for the M.D. of Big Lakes Agricultural Service Board/Ag Advisory Committee Meeting November 19, 2013 @ 10:00 a.m.
- vi. Municipal Affairs Municipal Councillors Guidelines for Conflict of Interest

CARRIED UNANIMOUSLY

***H.P. CHILDREN'S
RESOURCE
COUNCIL:***

Council considered an invitation from the High Prairie Children's Resource Council to be the Masters of Ceremony at the Live TV/Radio Action.

2013-24-676 **MOVED BY COUNCILLOR KILLEEN** that Ed Podollan and Frank Sutherland be approved to volunteer at the High Prairie Children's Resource Council Live TV/Radio Action.

CARRIED UNANIMOUSLY

***H.P. CHILDREN'S
RESOURCE
COUNCIL:***

Council considered attending the High Prairie Children's Resource Council's Early Childhood Data Results Presentation on November 18, 2013.

2013-24-677 **MOVED BY DEPUTY REEVE MARX** that administration advised the Children's Resource Council that Councillor Stewart cannot attend the Early Childhood Data Results Presentation due to prior commitments.

CARRIED UNANIMOUSLY

***REGIONAL
ASB:***

Council considered attending the Regional ASB Conference November 22, 2013 in Eaglesham, Alberta.

**ROYAL CANADIAN
LEGION:**

Council was presented with an invitation to attend the Royal Canadian Legion Remembrance Day Ceremony. Reeve Matthews will speak at the Remembrance Day Ceremony at the Legion Hall.

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

D. MARX: Deputy Reeve Marx reported his attendance at the RCMP Enhanced Policing Meeting.

2013-24-678 **MOVED BY COUNICLLOR STEWART** that the Reeve and Deputy Reeve be directed to contact all the Metis Settlements and First Nations in regards to the enhanced policing.

CARRIED UNANIMOUSLY

F. SUTHERLAND: No Report

K. MATTHEWS: Reeve Matthews reported his attendance at a hospital meeting.

K. KILLEEN: Councillor Killeen reported his attendance at the RCMP Enhanced Policing Meeting.

E. PODOLLAN: Councillor Podollan reported his attendance at the Jousard Halloween Function.

D.CHARROIS: No Report

A.STEWART: No Report

2013-24-679 **MOVED BY COUNCILLOR SUTHERLAND** that the Councillor Community /Committee Reports be received for information.

CARRIED UNANIMOUSLY

**MEETING
SCHEDULE:**

November 7, 2013	10:00 a.m.	Special Council Meeting
November 12-15, 2013 .		AAMD&C Conference
November 19, 2013	10:00 a.m.	Agricultural Service Board
November 25, 2013	10:00 a.m.	Committee of the Whole
November 25, 2013	1:00 p.m.	Municipal Planning Commission

**SPECIAL
MEETING:**

Discussion took place regarding a special council meeting to discuss matters related to the recruitment of a CAO.

2013-24-680 **MOVED BY COUNCILLOR STEWART** that a special council meeting be scheduled for November 7, 2013 at 10:00 a.m. to discuss matters related to the recruitment of the CAO.

CARRIED UNANIMOUSLY

NEXT MEETING: The next Regular Council Meeting will be held on November 27, 2013 at the M.D. Administration Building.

ADJOURNMENT:

2013-24-681 **MOVED BY COUNCILLOR KILLEEN** that the meeting be adjourned at 3:18 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Bill Landiuk, Interim C.A.O.

**MUNICIPAL DISTRICT OF BIG LAKES
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 06-2013)
October 30, 2013**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to the Land Use Bylaw held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, October 30, 2013 commencing at 1:15 p.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood
Frank Sutherland, Grouard

Absent: Robert Nygaard, Faust

Administration: Bill Landiuk, Acting CAO/Treasurer
Jessica Martinson, Recording Secretary
Vic Abel, Interim Public Works Superintendent
Leo Tobin, Fire Chief
Dennis Zahacy, Director of Waste Management
Louise Myre, FCSS Director
Daniel Steiner, Special Projects Manager
Pat Olansky, Community Development Officer
Andrew Austin, GIS Technician

Press: Chris Clegg, South Peace News

CALL TO ORDER:

Reeve Matthews called the public hearing to order at 1:16 p.m.

At the August 26, 2013 the Municipal Planning Commission recommended that Council proceed with a land Use Bylaw Amendment by revising General Regulation 7.37 as follows:

7.37 Railway Lines

- (1) The minimum setback from a railway right of way and stations grounds from buildings shall be 16 m (52.5 ft.) for all residential, commercial, public use and recreational buildings that are determined to be incompatible with railway operations.
- (2) The Development Officer may refer any application for Development Permit Approval and the Subdivision Officer may refer any application for Subdivision Approval to the Railway company for review and comment.
- (3) The development authority shall allow a variance for a railway line that transects a property line as per Section 3.5(3) Variance Provisions and Section 3.5.(4) Limitations on Variance Provisions.

The proposed Land Use Bylaw Amendment was advertised in the October 16 and 23, 2013 issues of the South Peace News. No written submissions have been received either in favor of against the proposed amendment.

Reeve Matthews called for comments from the public. No one was in attendance.

The public hearing was closed at 1:18 p.m.

Ken Matthews, Reeve

Bill Landiuk, Interim C.A.O.