

**BIG LAKES COUNTY
ORGANIZATIONAL MEETING OF COUNCIL
October 27, 2020**

Minutes of the Big Lakes County Organizational Meeting held at the County Administration Building in High Prairie, Alberta on Tuesday, October 27, 2020, commencing at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ann Stewart, S. Sunset House/Gilwood
Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Fern Welch, Grouard
Robert Nygaard, Faust
Richard Simard, Joussard

Absent: Ken Killeen, Kinuso

Administration: Jordan Panasiuk, CAO
Brett Hawken, Director of Community & Protective Service
Eunice McCauley, Human Resources Manager
Heather Nanninga, Director of Corporate Services
Pat Olansky, Director of Planning & Development
Jessica Martinson, Recording Secretary
Victoria Zahacy, Communications Coordinator

CALL TO ORDER: Mr. Panasiuk called the meeting to order at 10:04 a.m.

**REVIEW OF
PROCESS:**

It was noted that Councillor Nygaard will be attending the meeting by Zoom.

2020-21-535

MOVED BY COUNCILLOR MATTHEWS that secret ballots for the purpose of committee appointments be held wherever necessary.

CARRIED

2020-21-536

MOVED BY COUNCILLOR STEWART that Pat Olansky and Victoria Zahacy be appointed as Returning Officers for the purpose of the Organizational Meeting.

CARRIED

**ELECTION OF
REEVE:**

Mr. Panasiuk called for nominations for Reeve. Councillor Marx nominated Councillor Matthews, Councillor Nygaard nominated Councillor Simard. Mr. Panasiuk called a second and third time for nominations for Reeve.

2020-21-537

MOVED BY COUNCILLOR MARX that nominations for the position of Reeve cease.

CARRIED

A secret ballot was taken.

S/Sgt. Warren Wright administered the Oath of Office to Councillor Matthews for the position of Reeve. Reeve Matthews assumed the chair.

S/Sgt. Warren Wright introduced Corporal Scott MacLeod and his partner Jago.

**ELECTION OF
DEPUTY REEVE:**

Reeve Matthews called for nominations for Deputy Reeve. Councillor Charrois nominated Councillor Marx and Councillor Nygaard nominated Councillor Simard for Deputy Reeve.

2020-21-538

MOVED BY COUNCILLOR MARX that nominations for the position of Deputy Reeve cease.

CARRIED

A secret ballot was taken.

Reeve Matthews declared Councillor Marx as Deputy Reeve.

S/Sgt. Warren Wright administered the Oath of Office to Councillor Marx for the position of Deputy Reeve.

**SEATING
ARRANGEMENT:**

2020-21-539

MOVED BY DEPUTY REEVE MARX that the seating arrangements remain the same.

CARRIED**POLICY/BYLAW REVIEW:*****COUNCILLOR AT LARGE
HONORARIUM POLICY:***

2020-21-540

MOVED BY DEPUTY REEVE MARX that the following policies and bylaws be approved with no changes:

- Councillor and At-large Honorarium Policy (Counc-04)
- Code of Conduct Bylaw (Bylaw 07-2019)
- Christmas Staff Recognition Policy (Admin-21)
- Procedural Bylaw 19-2020
- County Apparel Policy (Admin-48)

CARRIED**STATUTORY/COUNCIL
APPOINTMENTS - INTERNAL:*****AGRICULTURAL SERVICE******BOARD:***

No action required for the Agricultural Service Board all members have been appointed until October 2021.

WEED & PEST***CONTROL APPEAL******COMMITTEE:***

It was noted that appointment to the Weed & Pest Control Appeal Board are held annually each year in January.

MUNICIPAL PLANNING***COMMISSION:***

2020-21-541

MOVED BY COUNCILLOR STEWART that all members of Council be appointed members to the Municipal Planning Commission.

CARRIED***INTERMUNICIPAL SUBDIVISION & DEVELOPMENT******APPEAL BOARD:***

It was noted that no members were required for the Intermunicipal Subdivision and Development Appeal Board as the ISDAB agreement allows each municipality to appoint 3 members for a two year term. Administration to advise Ms. Kriener of the adverting mistake.

**ASSESSMENT
REVIEW BOARD:**

2020-21-542 **MOVED BY COUNCILLOR STEWART** that Councillor Simard, Councillor Nygaard and Councillor Bissell be appointed to the Assessment Review Board.

CARRIED

**EMERGENCY
MANAGEMENT
COMMITTEE:**

2020-21-543 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews, Deputy Reeve Marx, Councillor Nygaard and Councillor Simard be appointed to the Emergency Management Committee.

CARRIED

**ECONOMIC
DEVELOPMENT:**

2020-21-544 **MOVED BY COUNCILLOR CHARROIS** that Reeve Matthews, Councillor Nygaard and Councillor Charrois be appointed to the Economic Development Committee.

CARRIED

**MEMORANDUM OF AGREEMENT
WITH PEAVINE METIS**

SETTLEMENT: No action required all members have been appointed to the Memorandum of Agreement with Peavine Metis Settlement for a term of 4 years ending October 2021.

**INTER- GOVERNMENTAL
RELATIONS**

COMMITTEE: No action required all members have been appointed to the Inter-governmental Relations Committee for a term of 4 years ending October 2021.

HIGH PRAIRIE AIRPORT

COMMITTEE: A secrete ballot was taken.

2020-21-545 **MOVED BY COUNCILLOR WELCH** that Councillor Charrois, and Reeve Matthews be appointed as members to the High Prairie Airport Committee and that Roland Gauthier be appointed as members at large.

CARRIED

**FINANCE
COMMITTEE:**

2020-21-546 **MOVED BY COUNCILLOR WELCH** that Councillor Stewart, Councillor Welch, and Councillor Simard be appointment to the Finance Committee.

CARRIED

**FIRE BUDGET REVIEW
COMMITTEE:**

2020-21-547 **MOVED BY COUNCILLOR CHARROIS** that Councillor Welch and Councillor Bissell be appointment to the Fire Budget Review Committee.

CARRIED

A break was taken from 11:07 a.m. to 11:16 a.m.

**LIBRARY BUDGET REVIEW
COMMITTEE:**

2020-21-548 **MOVED BY COUNCILLOR WELCH** that Councillor Charrois and Councillor Bissell be appointment to the Library Budget Review Committee.

CARRIED

RECREATION BUDGET REVIEW**COMMITTEE:** A secret ballots was taken.

2020-21-549 **MOVED BY DEPUTY REEVE MARX** that Councillor Stewart and Councillor Simard be appointment to the Recreation Budget Review Committee.

CARRIED**STATUTORY/AGREEMENT
APPOINTMENTS - EXTERNAL:****HEART RIVER
HOUSING:**

2020-21-550 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews be appointed as member and Councillor Stewart be appointed as alternate member to Heart River Housing.

CARRIED**BARRHEAD SOCIAL
HOUSING:**

2020-21-551 **MOVED BY COUNCILLOR STEWART** that Councillor Killeen be appointed as member to the Barrhead Social Housing.

CARRIED**FCSS ADVISORY
COMMITTEE:**

No action required all members have been appointed to the FCSS Advisory Committee for a term of 4 years ending October 2021.

**GROUARD/P.R. TRAIL
COMMITTEE:**

2020-21-552 **MOVED BY DEPUTY REEVE MARX** that Councillor Welch be appointed to the Grouard/ Peace River Trail Committee.

CARRIED**L.S. WATERSHED
COUNCIL:**

A secret ballot was taken.

2020-21-553 **MOVED BY COUNCILLOR STEWART** that Councillor Simard be appointed as member and Councillor Welch be appointed as alternate to the Lesser Slave Watershed Council.

CARRIED**PEACE AIR SHED
ZONE ASSOC.:**

2020-21-554 **MOVED BY COUNCILLOR WELCH** that Reeve Matthews be appointed as member and that Councillor Welch be appointed as alternate to the Peace Airshed Zone Association.

CARRIED

PREDA: A secret vote was taken.

2020-21-555 **MOVED BY COUNCILLOR CHARROIS** that Councillor Simard be appointed as member and that Councillor Welch be appointed as alternate to the Peace Region Economic Development Alliance (PREDA).

CARRIED**COMMUNITY FUTURES
LESSER SLAVE LAKE
REGION:**

Secret ballot was taken.

2020-21-556 **MOVED BY COUNCILLOR CHARORIS** that Councillor Welch be appointed to the Community Futures Lesser Slave Lake Region.

CARRIED

***BIG LAKES COUNTY
LIBRARY BOARD:***

2020-21-557 **MOVED BY COUNCILLOR STEWART** that Jean Sheldon be appointed as members at large for a 3-year term 2020-2023 years.

CARRIED

2020-21-558 **MOVED BY COUNCILLOR WELCH** that Councillor Stewart and Councillor Welch be appointed to the Big Lakes County Library Board.

CARRIED

***HIGH PRAIRIE
LIBRARY BOARD:***

2020-21-559 **MOVED BY DEPUTY REEVE MARX** that Councillor Simard be appointed to the High Prairie Library Board Committee for a fourth consecutive term.

CARRIED

Councillor Simard requested a recorded vote:

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Welch, Councillor Bissell, Councillor Charrois, Councillor Nygaard, Councillor Simard, Councillor Stewart

Opposed: N/A

***PEACE LIBRARY
SYSTEM:***

2020-21-560 **MOVED BY COUNCILLOR STEWART** that Lorrie Shelp be appointed as member and Councillor Stewart be appointed as alternate member to Peace Library System.

CARRIED

***HIGH PRAIRIE
REC. BOARD:***

A secret ballots was taken.

2020-21-561 **MOVED BY COUNCILLOR SIMARD** that Deputy Reeve Marx and Councillor Charrois be appointed as members and that Councillor Simard be appointed as an alternate member to the High Prairie Recreation Board.

CARRIED

***H.P. REGIONAL
LANDFILL AUTH:***

A secret ballots was taken

2020-21-562 **MOVED BY COUNCILLOR NYGAARD** that Deputy Reeve Marx be appointed as member and Councillor Charrois be appointed as alternate member to the High Prairie Regional Landfill Authority.

CARRIED

ALBERTA CARE:

2020-21-563 **MOVED BY COUNCILLOR NYGAARD** that Deputy Reeve Marx be appointed as member and Councillor Charrois be appointed as alternate member to Alberta CARE.

CARRIED

***H.P. SEED
CLEANING CO-OP:***

2020-21-564 **MOVED BY COUNCILLOR CHARROIS** that Deputy Reeve Marx be appointed as member and Councillor Bissell be appointed as alternate member to the High Prairie Seed Cleaning Co-op.

CARRIED

S.A.R.D.A. A secret ballots was taken.

2020-21-565 **MOVED BY COUNCILLOR CHARROIS** that Councillor Bissell be appointed as member to sit on the Smoky Applied Research Development Alliance (S.A.R.D.A)

CARRIED

V.S.I. It was noted that no appointment is required for Veterinary Services Incorporated (VSI).

***L.S.L. FOREST
RESOURCE ADVISORY
COMMITTEE:***

2020-21-566 **MOVED BY DEPUTY REEVE MARX** that Councillor Killeen be appointed as member to the Lesser Slave Lake Forest Resources Advisory Committee.

CARRIED

***TOLKO FOREST
RESOURCE ADVISORY
COMMITTEE:***

2020-21-567 **MOVED BY COUNCILLOR WELCH** that Deputy Reeve Marx be appointed as member to the Tolko Forest Resource Advisory Committee.

CARRIED

***SWAN HILLS SPECIAL WASTE
TREATMENT
FACILITY LIAISON
COMMITTEE:***

2020-21-568 **MOVED BY DEPUTY REEVE MARX** that Councillor Killeen be appointed as member to the Swan Hills Waste Treatment Advisory Committee.

CARRIED

***CHILDREN
RESOURCE:***

2020-21-569 **MOVED BY COUNCILLOR BISSELL** that Councillor Stewart be appointed as member to the Children’s Resource Council.

CARRIED

***NORTHERN ALBERTA
ELECTED LEADERS:***

2020-21-570 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Deputy Reeve Marx be appointed as members to the Northern Alberta Elected Leaders.

CARRIED

***HIGH PRAIRIE CHAMBER
OF COMMERCE:***

2020-21-571 **MOVED BY DEPUTY REEVE MARX** that Councillor Welch be appointed as member to the High Prairie & Area Chamber of Commerce.

CARRIED

***NLC – COMMUNITY
EDUCATION
COMMITTEE:***

2020-21-572 **MOVED BY COUNCILLOR WELCH** that Councillor Stewart be appointed as member to the Northern Lakes College Community Education Committee – High Prairie.

CARRIED

***NLC – COMMUNITY
EDUCATION COMMITTEE:***

2020-21-573 **MOVED BY COUNCILLOR STEWART** that Councillor Welch be appointed as member to the Northern Lakes College Community Education Committee – Grouard.

CARRIED

***GOLDEN TRIANGLE
CONSORTIA:***

2020-21-574 **MOVED BY DEPUTY REEVE MARX** that Councillor Charrois be appointed as member to the Golden Triangle Consortia.

CARRIED

***COMMUNITY HEALTH &
WELLNESS COMMUNITY
PARTNERSHIP
COMMITTEE:***

A secret ballot was taken.

2020-21-575 **MOVED BY COUNCILLOR CHARROIS** that Councillor Welch be appointed as member to the Community Health & Wellness Community Partnership Committee.

CARRIED

***NORTHWEST SPECIES
AT RISK:***

2020-21-576 **MOVED BY DEPUTY REEVE MARX** that Reeve Matthews and Councillor Stewart be appointed as member to the Northwest Species at Risk Committee.

CARRIED

***HP ABORIGINAL
INTERAGENCY
COMMITTEE:***

2020-21-577 **MOVED BY COUNCILLOR STEWART** that Councillor Welch be appointed as member to the High Prairie Aboriginal Interagency Committee (HPAIC).

CARRIED

***LITTLE SMOKY
RECREATION
AGREEMENT:***

A secret ballot was taken.

2020-21-578 **MOVED BY COUNCILLOR STEWART** that Councillor Charrois and Councillor Simard be appointed as members and that Councillor Welch be appointed as alternate to the Little Smoky Recreation Agreement Committee.

CARRIED

WATER NORTH COALITION:

2020-21-579 **MOVED BY COUNCILLOR SIMARD** that Councillor Simard be appointed to the Water North Coalition.

CARRIED

**INTER-MUNICIPAL
COMMITTEES:**

***TOWN OF
HIGH PRAIRIE:*** A secret ballot was taken.

2020-21-580 **MOVED BY COUNCILLOR SIMARD** that Deputy Reeve Marx, Councillor Simard and Councillor Charrois be appointed as members to the Town of High Prairie Inter Municipal Committee.

CARRIED

TOWN OF SWAN HILLS:

2020-21-581 **MOVED BY COUNCILLOR WELCH** that Councillor Killeen, Councillor Simard and Councillor Nygaard be appointed as members to the Town of Swan Hills Inter Municipal Committee.

CARRIED

MUNICIPAL DISTRICT OF GREENVIEW:

2020-21-582 **MOVED BY COUNCILLOR NYGAARD** that Councillor Stewart and Councillor Charrois be appointed as members to the Municipal District of Greenview InterMunicipal Committee.

CARRIED

***MUNICIPAL DISTRICT
OF SMOKY RIVER
NO. 130:***

2020-21-583 **MOVED BY DEPUTY REEVE MARX** that Councillor Stewart and Reeve Matthews be appointed as members to the Municipal District of Smoky River No. 130 Inter Municipal Committee.

CARRIED

***MUNICIPAL DISTRICT OF
LESSER SLAVE RIVER:***

2020-21-584 **MOVED BY DEPUTY REEVE MARX** that Councillor Simard and Councillor Nygaard be appointed as members to the Lesser Slave River Intermunicipal Committee.

CARRIED

***NORTHERN SUNRISE
COUNTY:***

2020-21-585 **MOVED BY COUNCILLOR WELCH** that Councillor Welch and Reeve Matthews be appointed as members to the Northern Sunrise County Inter Municipal Committee.

CARRIED

**SCHEDULE
OF MEETINGS:**

2020-21-586 **MOVED BY COUNCILLOR STEWART** that the Big Lakes County council meetings be schedule for the 2nd and 4th Wednesday of each month beginning at 10:00 a.m.

CARRIED

2020-21-587 **MOVED BY COUNCILLOR CHARROIS** that the December 23, 2020 Regular Council meeting be cancelled.

CARRIED

2020-21-588

MOVED BY COUNCILLOR WELCH that the Municipal Planning Commission (MPC) meetings be schedule for the 4th Wednesday of each month beginning at 9:00 a.m.

CARRIED

**DESTRUCTION
OF BALLOTS:**

2020-21-589

MOVED BY COUNCILLOR BISSELL that all ballots for the purpose of the Organizational Meeting be destroyed.

CARRIED

ADJOURNMENT:

2020-21-590

MOVED BY COUNCILLOR BISSELL that the meeting adjourn at 12:07 p.m.

CARRIED

Ken Matthews, Reeve

Jordan Panasiuk, CAO