

**BIG LAKES COUNTY
ORGANIZATIONAL MEETING OF COUNCIL
October 22, 2019**

Minutes of the Big Lakes County Organizational Meeting held at the County Administration Building in High Prairie, Alberta on Tuesday, October 22, 2019, commencing at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Absent: Donald Charrois, HP East/Banana Belt

Administration: Jordan Panasiuk, CAO
Pat Olansky, Director of Planning & Development
Jessica Martinson, Recording Secretary
Victoria Zahacy, Communications Coordinator
Vic Abel, Director of Public Works

CALL TO ORDER: Mr. Panasiuk called the meeting to order at 10:00 a.m.

**REVIEW OF
PROCESS:**

2019-19-523 **MOVED BY COUNCILLOR MATTHEWS** that secret ballots for the purpose of committee appointments be held wherever necessary.

CARRIED

2019-19-524 **MOVED BY COUNCILLOR WELCH** that Pat Olansky and Victoria Zahacy be appointed as Returning Officers for the purpose of the Organizational Meeting.

CARRIED

**ELECTION OF
REEVE:**

Mr. Panasiuk called for nominations for Reeve. Councillor Nygaard nominated Councillor Simard. Mr. Panasiuk called a second and third time for nominations for Reeve.

2019-19-525 **MOVED BY COUNCILLOR WELCH** that nominations for the position of Reeve cease.

CARRIED

Jessica Martinson, Executive Assistant administered the Oath of Office to Councillor Simard for the position of Reeve. Reeve Simard assumed the chair.

**ELECTION OF
DEPUTY REEVE:**

Reeve Simard called for nominations for Deputy Reeve. Councillor Stewart nominated Councillor Matthews. Reeve Simard called a second and third time for nominations for Deputy Reeve.

2019-19-526 **MOVED BY COUNCILLOR KILLEEN** that nominations for the position of Deputy Reeve cease.

CARRIED

Reeve Simard declared Councillor Matthews as Deputy Reeve.

Jessica Martinson, Executive Assistant administered the Oath of Office to Councillor Matthews for the position of Deputy Reeve.

**SEATING
ARRANGEMENT:**

2019-19-527 **MOVED BY DEPUTY REEVE MATTHEWS** that the seating arrangements remain the same.
CARRIED

POLICY/BYLAWS REVIEW:

***COUNCILLOR AT LARGE
HONORARIUM POLICY:***

2019-19-528 **MOVED BY COUNCILLOR STEWART** that the Councillor and At-large Honorarium Policy (Counc-04) be approved without changes.
CARRIED

CODE OF CONDUCT BYLAW:

2019-19-529 **MOVED BY COUNCILLOR NYGAARD** that the Code of Conduct Bylaw (Bylaw 07-2019) be received for information.
CARRIED

***CHRISTMAS STAFF
RECOGNITION:***

2019-19-530 **MOVED BY COUNCILLOR STEWART** that the Christmas Staff Recognition Policy (Admin-21) be amended to increase the token of appreciation amount to \$150.
CARRIED

***PROCEDURAL
BYLAW 14-2019:***

2019-19-531 **MOVED BY DEPUTY REEVE MATTHEWS** that the Procedural Bylaw 14-2019 be approved as presented.
CARRIED

**STATUTORY/COUNCIL
APPOINTMENTS - INTERNAL:**

***AGRICULTURAL SERVICE
BOARD:***

No action required for the Agricultural Service Board all members have been appointed until October 2021.

***WEED & PEST
CONTROL APPEAL
COMMITTEE:***

2019-19-532 **MOVED BY COUNCILLOR STEWART** that Peter Blacha be appointed to the Weed & Pest Control Appeal Committee as a member at large.

CARRIED

***MUNICIPAL PLANNING
COMMISSION:***

2019-19-533 **MOVED BY COUNCILLOR WELCH** that all members of Council be appointed, and that Duane A. Nichols and Randy Ehman be appointed as members at large to the Municipal Planning Commission.

CARRIED

**SUBDIVISION & DEVELOPMENT
APPEAL BOARD:**

2019-19-534 **MOVED BY COUNCILLOR STEWART** that Cathy Hewko and Peter Blacha be appointed to the Subdivision and Development Appeal Board for a term of 2 years as per the Intermunicipal Subdivision and Development Appeal Board bylaw.

CARRIED

A break was taken from 10:46 a.m. to 10:55 a.m.

**ASSESSMENT
REVIEW BOARD:**

2019-19-535 **MOVED BY DEPUTY REEVE MATTHWS** that Peter Blacha and all current council members be appointed to the Assessment Review Board as members at large.

CARRIED

**EMERGENCY
MANAGEMENT
COMMITTEE:**

A secret ballot was taken.

2019-19-536 **MOVED BY COUNCILLOR BISSELL** that Reeve Simard, Deputy Reeve Matthews, Councillor Marx and Councillor Nygaard be appointed to the Emergency Management Committee.

CARRIED

**ECONOMIC
DEVELOPMENT:**

A secret ballot was taken.

2019-19-537 **MOVED BY COUNCILLOR STEWART** that Deputy Reeve Matthews, Councillor Nygaard and Councillor Charrois be appointed to the Economic Development Committee.

CARRIED

**MEMORANDUM OF AGREEMENT
WITH PEAVINE METIS
SETTLEMENT:**

No action required all members have been appointed to the Memorandum of Agreement with Peavine Metis Settlement for a term of 4 years ending October 2021.

**INTER- GOVERNMENTAL
RELATIONS
COMMITTEE:**

No action required all members have been appointed to the Inter-governmental Relations Committee for a term of 4 years ending October 2021.

**HIGH PRAIRIE AIRPORT
COMMITTEE:**

A secret ballot was taken.

2019-19-538 **MOVED BY COUNCILLOR KILLEEN** that Councillor Charrois, Councillor Bissell and Deputy Reeve Matthews be appointed as members to the High Prairie Airport Committee and that Roland Gauthier, and Louise Myers be appointed as members at large.

CARRIED

**FINANCE
COMMITTEE:**

2019-19-539 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Stewart, Councillor Welch, and Reeve Simard be appointment to the Finance Committee.

CARRIED

***FIRE BUDGET REVIEW
COMMITTEE:***

2019-19-540 **MOVED BY COUNCILLOR MARX** that Reeve Simard and Councillor Bissell be appointment to the Fire Budget Review Committee.

CARRIED

***LIBRARY BUDGET REVIEW
COMMITTEE:***

2019-19-541 **MOVED BY COUNCILLOR STEWART** that Councillor Charrois and Councillor Bissell be appointment to the Library Budget Review Committee.

CARRIED

***RECREATION BUDGET REVIEW
COMMITTEE:***

2019-19-542 **MOVED BY COUNCILLOR NYGAARD** that Councillor Stewart and Councillor Bissell be appointment to the Recreation Budget Review Committee.

CARRIED

**STATUTORY/AGREEMENT
APPOINTMENTS - EXTERNAL:**

***HEART RIVER
HOUSING:***

2019-19-543 **MOVED BY COUNCILLOR KILLEEN** that Deputy Reeve Matthews be appointed as member and Councillor Stewart be appointed as alternate member to Heart River Housing.

CARRIED

***BARRHEAD SOCIAL
HOUSING:***

2019-19-544 **MOVED BY COUNCILLOR STEWART** that Councillor Killeen be appointed as member to the Barrhead Social Housing.

CARRIED

***FCSS ADVISORY
COMMITTEE:***

No action required all members have been appointed to the FCSS Advisory Committee for a term of 4 years ending October 2021.

***GROUARD/P.R. TRAIL
COMMITTEE:***

2019-19-545 **MOVED BY COUNCILLOR BISSELL** that Councillor Welch be appointed to the Grouard/ Peace River Trail Committee.

CARRIED

***L.S. WATERSHED
COUNCIL:***

A secret ballot was taken

2019-19-546 **MOVED BY COUNCILLOR BISSELL** that Reeve Simard be appointed as member and Councillor Welch be appointed as alternate to the Lesser Slave Watershed Council.

CARRIED

**PEACE AIR SHED
ZONE ASSOC.:**

2019-19-547

MOVED BY COUNCILLOR NYGAARD that Deputy Reeve Matthews be appointed as member and that Councillor Welch be appointed as alternate to the Peace Airshed Zone Association.

CARRIED

PREDA:

2019-19-548

MOVED BY COUNCILLOR STEWART that Deputy Reeve Matthews be appointed as member and that Reeve Simard be appointed as alternate to the Peace Region Economic Development Alliance (PREDA).

CARRIED

**COMMUNITY FUTURES
LESSER SLAVE LAKE
REGION:**

Secret ballot was taken.

2019-19-549

MOVED BY COUNCILLOR WELCH that Councillor Welch be appointed to the Community Futures Lesser Slave Lake Region.

CARRIED

**BIG LAKES COUNTY
LIBRARY BOARD:**

A secret ballot was taken.

2019-19-550

MOVED BY COUNCILLOR STEWART that Lorrie Shelp and Margaret L. Willier be appointed as members at large and Councillor Stewart and Councillor Matthews be appointed to the Big Lakes County Library Board.

CARRIED

**HIGH PRAIRIE
LIBRARY BOARD:**

No action required all members have been appointed to the High Prairie Library Board for a term of 4 years ending October 2021.

**PEACE LIBRARY
SYSTEM:**

2019-19-551

MOVED BY COUNCILLOR BISSELL that Lorrie Shelp be appointed as member and Councillor Stewart be appointed as alternate member to Peace Library System.

CARRIED

**HIGH PRAIRIE
REC. BOARD:**

A secret ballot was taken.

2019-19-552

MOVED BY DEPUTY REEVE MATTHEWS that Councillor Marx and Councillor Charrois be appointed as members and that Reeve Simard be appointed as an alternate member to the High Prairie Recreation Board.

CARRIED

**H.P. REGIONAL
LANDFILL AUTH:**

A secret ballot was taken.

2019-19-553

MOVED BY DEPUTY REEVE MATTHEWS that Councillor Marx be appointed as member and Councillor Charrois be appointed as alternate member to the High Prairie Regional Landfill Authority.

CARRIED

ALBERTA CARE:

2019-19-554 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Marx be appointed as member and Councillor Charrois be appointed as alternate member to Alberta CARE.

CARRIED

H.P. SEED

CLEANING CO-OP: A secret ballot was taken.

2019-19-555 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Marx be appointed as member and Councillor Bissell be appointed as alternate member to the High Prairie Seed Cleaning Co-op.

CARRIED

S.A.R.D.A.

2019-19-556 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Bissell be appointed as member to sit on the Smoky Applied Research Development Alliance (S.A.R.D.A)

CARRIED

V.S.I.

2019-19-557 **MOVED BY COUNCILLOR STEWART** that Councillor Marx be appointed as member to the Veterinary Services Incorporated (VSI).

CARRIED

**L.S.L. FOREST
RESOURCE ADVISORY
COMMITTEE:**

2019-19-558 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Killeen be appointed as member to the Lesser Slave Lake Forest Resources Advisory Committee.

CARRIED

**TOLKO FOREST
RESOURCE ADVISORY
COMMITTEE:**

A secret ballot was taken.

2019-19-559 **MOVED BY COUNCILLOR KILLEEN** that Councillor Marx be appointed as member to the Tolko Forest Resource Advisory Committee.

CARRIED

The meeting recessed for lunch at 11:53 a.m. and reconvened at 12:30 p.m.

**SWAN HILLS SPECIAL WASTE
TREATMENT
FACILITY LIAISON
COMMITTEE:**

2019-19-560 **MOVED BY COUNCILLOR MARX** that Councillor Killeen be appointed as member to the Swan Hills Waste Treatment Advisory Committee.

CARRIED

**CHILDREN
RESOURCE:**

2019-19-561 **MOVED BY DEPUTY REEVE MATTHEWS** that Councillor Stewart be appointed as member to the Children's Resource Council.

CARRIED

**NORTHERN ALBERTA
ELECTED
LEADERS:**

2019-19-562

MOVED BY COUNCILLOR MARX that Reeve Simard and Deputy Reeve Matthews be appointed as members to the Northern Alberta Elected Leaders.

CARRIED

**HIGH PRAIRIE CHAMBER
OF COMMERCE:**

2019-19-563

MOVED BY COUNCILLOR MARX that Councillor Welch be appointed as member to the High Prairie & Area Chamber of Commerce.

CARRIED

**NLC – COMMUNITY
EDUCATION
COMMITTEE:**

2019-19-564

MOVED BY COUNCILLOR MARX that Councillor Stewart be appointed as member to the Northern Lakes College Community Education Committee – High Prairie.

CARRIED

**NLC – COMMUNITY
EDUCATION COMMITTEE:**

2019-19-565

MOVED BY COUNCILLOR KILLEEN that Councillor Bissell be appointed as member to the Northern Lakes College Community Education Committee – Grouard.

CARRIED

**GOLDEN TRIANGLE
CONSORTIA:**

2019-19-566

MOVED BY COUNCILLOR STEWART that Councillor Charrois be appointed as member to the Golden Triangle Consortia.

CARRIED

**COMMUNITY HEALTH &
WELLNESS COMMUNITY
PARTNERSHIP
COMMITTEE:**

A secret ballot was taken.

2019-19-567

MOVED BY COUNCILLOR NYGAARD that Councillor Welch be appointed as member to the Community Health & Wellness Community Partnership Committee.

CARRIED

**NORTHWEST SPECIES
AT RISK:**

2019-19-568

MOVED BY COUNCILLOR MARX that Deputy Reeve Matthews and Councillor Stewart be appointed as member to the Northwest Species at Risk Committee.

CARRIED

**HP ABORIGINAL
INTERAGENCY
COMMITTEE:**

2019-19-569

MOVED BY COUNCILLOR NYGAARD that Councillor Welch be appointed as member to the High Prairie Aboriginal Interagency Committee (HPAIC).

CARRIED

***LITTLE SMOKY
RECREATION
AGREEMENT:***

A secret ballot was taken.

2019-19-570

MOVED BY COUNCILLOR NYGAARD that Councillor Charrois and Councillor Welch be appointed as members and that Councillor Richard be appointed as alternate to the Little Smoky Recreation Agreement Committee.

CARRIED

**INTER-MUNICIPAL
COMMITTEES:**

***TOWN OF
HIGH PRAIRIE:***

2019-19-571

MOVED BY COUNCILLOR KILLEEN that Deputy Reeve Matthews, Councillor Marx and Councillor Charrois be appointed as members to the Town of High Prairie Inter Municipal Committee.

CARRIED

TOWN OF SWAN HILLS:

2019-19-572

MOVED BY COUNCILLOR MARX that Councillor Killeen, Reeve Simard and Councillor Nygaard be appointed as members to the Town of Swan Hills Inter Municipal Committee.

CARRIED

MUNICIPAL DISTRICT OF GREENVIEW:

2019-19-573

MOVED BY COUNCILLOR MARX that Councillor Stewart and Councillor Charrois be appointed as members to the Municipal District of Greenview InterMunicipal Committee.

CARRIED

***MUNICIPAL DISTRICT
OF SMOKY RIVER***

NO. 130:

A secret ballot was taken.

2019-19-574

MOVED BY COUNCILLOR MARX that Councillor Stewart, Reeve Simard be appointed as members to the Municipal District of Smoky River No. 130 Inter Municipal Committee.

CARRIED

***MUNICIPAL DISTRICT OF
LESSER SLAVE RIVER:***

2019-19-575

MOVED BY COUNCILLOR WELCH that Reeve Simard and Councillor Nygaard be appointed as members to the Lesser Slave River Intermunicipal Committee.

CARRIED

***NORTHERN SUNRISE
COUNTY:***

A secret ballot was taken.

2019-19-576

MOVED BY COUNCILLOR BISSELL that Reeve Simard and Deputy Reeve Matthews be appointed as members to the Northern Sunrise County Inter Municipal Committee.

CARRIED

**SCHEDULE
OF MEETINGS:**

2019-19-577 **MOVED BY COUNCILLOR STEWART** that the Big Lakes County council meetings be schedule for the 2nd and 4th Wednesday of each month beginning at 10:00 a.m.

CARRIED

2019-19-578 **MOVED BY DEPUTY REEVE MATTHEWS** that the November 13, 2019 Regular Council meeting be cancelled.

CARRIED

2019-19-579 **MOVED BY DEPUTY REEVE MATTHEWS** that the December 25, 2019 Regular Council meeting be cancelled.

CARRIED

2019-19-580 **MOVED BY DEPUTY REEVE MATTHEWS** that the Municipal Planning Commission (MPC) meetings be held the third Tuesday of each month beginning at 10:00 a.m.

CARRIED

**DESTRUCTION
OF BALLOTS:**

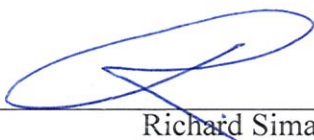
2019-19-581 **MOVED BY COUNCILLOR KILLEEN** that all ballots for the purpose of the Organizational Meeting be destroyed.

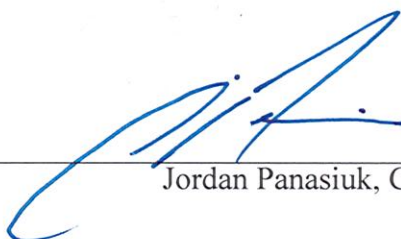
CARRIED

ADJOURNMENT:

2019-19-582 **MOVED BY COUNCILLOR BISSELL** that the meeting adjourn at 1:00 p.m.

CARRIED


Richard Simard, Reeve


Jordan Panasiuk, CAO