

**BIG LAKES COUNTY
COUNCIL MEETING**

August 14, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, August 14, 2019 at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Jousard
 Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
 Councillor: Donald Bissell, Enilda/Big Meadow
 Donald Charrois, HP East/Banana Belt
 Ken Killeen, Kinuso
 David Marx, Prairie Echo/Salt Prairie
 Ann Stewart, S. Sunset House/Gilwood
 Fern Welch, Grouard

Absent: Robert Nygaard, Faust

Administration: Jordan Panasiuk, CAO
 Ian Willier, Utilities Manager/ Acting Director
 of Public Works
 Dave McReynolds, Director of Corporate Services
 Jessica Martinson, Recording Secretary
 Pat Olansky, Director of Planning & Development
 Ted Hickey, Director of Community & Protective
 Services
 Brett Hawken, Municipal Intern
 Victoria Zahacy, Communications Coordinator

Delegations: Lisa Baroldi, Progress Unlimited Inc.

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the meeting to order at 10:01 a.m.

**ADDITIONS TO
THE AGENDA:**

BF 76894 Culvert Replacement & Other Work
 BF 80690 Culvert Replacement & Other Work

2019-15-416 **MOVED BY COUNCILLOR CHARROIS** that the August 14, 2019 agenda be adopted as amended.

CARRIED

MINUTES:

2019-15-417 **MOVED BY COUNCILLOR STEWART** that the July 24, 2019 Regular Council meeting minutes be adopted as presented.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2019-15-418 **MOVED BY COUNCILLOR WELCH** that the action list be received for information.

CARRIED

STAFF REPORTS:

2019-15-419 **MOVED BY COUNCILLOR MARX** that the following staff reports be received for information:

- Director of Corporate Services
- Director of Planning and Development
- Director of Public Works
- Director of Community and Protective Services

CARRIED UNANIMOUSLY

ADMINISTRATION:

AUMA CONFERENCE:

2019-15-420 **MOVED BY COUNCILLOR STEWART** that Ken Matthews, Deputy Reeve be approved to attend the AUMA Conference taking place on September 25-27, 2019 in Edmonton as the Town of High Prairie guest.

CARRIED

DELEGATIONS:

L. BAROLDI: Lisa Baroldi presented Council with an update on the Economic Development Authority (EDA).

A break was taken from 11:28 a.m. to 11:38 a.m.

ADMINISTRATION (CONT.)

PROCEDURAL BYLAW 14-2019:

2019-15-421 **MOVED BY DEPUTY REEVE MATTHEWS** that first reading be provided to Procedural Bylaw 14-2019.

CARRIED

2019-15-422 **MOVED BY COUNCILLOR STEWART** that second reading be provided to Procedural Bylaw 14-2019.

CARRIED

2019-15-423 **MOVED BY COUNCILLOR KILLEEN** that unanimous approval be provide to Bylaw 14-2019 to proceed to third reading.

CARRIED

2019-15-424 **MOVED BY COUNCILLOR WELCH** that third reading be provided to Procedural Bylaw 14-2019.

CARRIED

SEPTEMBER 25, 2019 COUNCIL MEETING:

2019-15-425 **MOVED BY DEPUTY REEVE MATTHEWS** that the September 25, 2019 Regular Council Meeting be cancelled.

CARRIED

CORPORATE SERVICES:

CHEQUE LISTS:

2019-15-426 **MOVED BY DEPUTY REEVE MATTHEWS** that cheques #82564 to #82640 in the amount of \$627,159.50 for the period ending July 24, 2019 and that cheques #82641 to #82697 in the amount of \$1,007,650.89 for the period ending August 1, 2019 be received for information.

CARRIED

GST PAYABLE ON REGIONAL FUNDING TRANSFERS – TOWN OF PEACE RIVER:

2019-15-427 **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to send a letter of support to Alberta Urban Municipalities Association (AUMA) and Rural Municipalities of Alberta (RMA) to help advocate for the Town of Peace River regarding their GST appeal.

CARRIED

MARIGOLD ENTERPRISES - SPONSORSHIP:

2019-15-428 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to provide Marigold Enterprises with a \$100 sponsorship which will give the public four hours of free mini-golf.

CARRIED

The meeting recessed for lunch at 11:54 a.m. and reconvened at 12:33 p.m.

NORTHERN LAKES COLLEGE - SPONSORSHIP:

2019-15-429 **MOVED BY COUNCILLOR MARX** that administration be directed to draft and negotiate an agreement with Northern Lakes College where Big Lakes County agrees to support their High Prairie College Campus with a sponsorship of \$100,000 to be paid over the period of five years starting in 2020, to present to Council.

CARRIED

2019-15-430 **MOVED BY COUNCILLOR STEWART** that administration be directed to advise Northern Lakes College they wish to sponsor the Trades Classroom as part of the sponsorship package.

CARRIED

PLANNING & DEVELOPMENT:***MD OF SMOKY RIVER/ BLC INTERMUNICIPAL IDP:***

2019-15-431 **MOVED BY DEPUTY REEVE MATTHEWS** that Bylaw 18-2019 Inter Municipal Development Plan between Big Lakes County and the M.D. of Smoky River No. 130 be given first reading.

CARRIED

2019-15-432 **MOVED BY COUNCILLOR STEWART** that a Public Hearing for Bylaw 18-2019 be set for September 11, 2019 at 1:00 p.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED

2019-15-433 **MOVED BY DEPUTY REEVE MARX** that notices of the public hearing related to Bylaw 18-2019 be placed in the South Peace News.

CARRIED

BIG LAKES COUNTY/ TOWN OF HIGH PRAIRIE IDP BOUNDARY & BYLAW #09-2019:

Deputy Reeve Matthews stepped out of the meeting at 12:46 p.m. and returned at 12:48 p.m.

2019-15-434 **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County/ Town of High Prairie Intermunicipal Development Plan (IDP) boundary be accepted as originally recommended by the Internal Review Committee.

DEFEATED

PUBLIC HEARING:

LAND USE BYLAW AMENDMENT 19-2019:

2019-15-435 **MOVED BY COUNCILLOR MARX** that the public hearing for Bylaw 19-2019 be called to order at 1:04 p.m.

CARRIED UNANIMOUSLY

Councillor Killeen returned to the meeting at 1:08 p.m.

2019-15-436 **MOVED BY COUNCILLOR MARX** that the meeting come out of public hearing at 1:16 p.m.

CARRIED UNANIMOUSLY

2019-15-437 **MOVED BY DEPUTY REEVE MATTHEWS** that second reading be given to Bylaw 19-2019 Land Use Bylaw Amendment.

CARRIED UNANIMOUSLY

2019-15-438 **MOVED BY COUNCILLOR KILLEEN** that third reading be given to Bylaw 19-2019 Land Use Bylaw Amendment.

CARRIED UNANIMOUSLY

LAND PURCHASE REQUEST – HAMLET OF ENILDA:

2019-15-439 **MOVED BY DEPUTY REEVE MATTHEWS** that Council forgoes the purchase of Plan 2415HW, Block 2, Lot 5 in the Hamlet of Enilda.

CARRIED

SAFETY CODES COUNCIL – UPDATE TO ACCREDITATION:

2019-15-440 **MOVED BY COUNCILLOR CHARROIS** that the updated Quality Management Plan for the administration of safety codes services be approved.

CARRIED

HIGH PRAIRIE GOLDEN AGE CLUB’S REQUEST FOR BUS FUNDING:

2019-15-441 **MOVED BY COUNCILLOR STEWART** that the funding to the High Prairie Golden Age Club for busing be tabled for further information.

CARRIED

COMMUNITY SERVICES:

PUBLIC SAFETY SIGNAGE – “NO GOLF CART” USE JOUSSARD HAMLET SIGNAGE:

2019-15-442 **MOVED BY COUNCILLOR BISSELL** that administration be directed to proceed with the creation of “No Golf Carts on Public Roadways” signage and complete the installation of this signage within the Hamlet of Joussard. This is to assist in informing and reminding the public of proper usage of golf carts, risks to behaviors, public safety and lawful actions on roadways within the Alberta Traffic Safety Act.

DEFEATED

PUBLIC HEARING:

PUBLIC NOTIFICATION BYLAW 15-2019:

2019-15-443 **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 15-2019 be called to order at 1:42 p.m.

CARRIED UNANIMOUSLY

2019-15-444 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of public hearing at 1:46 p.m.

CARRIED UNANIMOUSLY

2019-15-445 **MOVED BY COUNCILLOR BISSELL** that second reading be given to Bylaw 15-2019 Public Notification Bylaw.

CARRIED UNANIMOUSLY

2019-15-446 **MOVED BY COUNCILLOR WELCH** that third reading be given to Bylaw 15-2019 Public Notification Bylaw.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

CAPITAL BUDGET AMENDMENT – BF 76894 CULVERT REPLACEMENT & OTHER WORK:

2019-15-447 **MOVED BY COUNCILLOR STEWART** that the 2019 Capital Budget for Bridge File 76894 Culvert Replacement & Other Work be increased by \$182,173 to be funded from reserve.

CARRIED

CAPITAL BUDGET AMENDMENT – BF 80690 CULVERT REPLACEMENT & OTHER WORK:

2019-15-448 **MOVED BY DEPUTY REEVE MATTEHWS** that the 2019 Capital Budget for Bridge File 80690 Culvert Replacement & Other Work be increased by \$233,778.00 to be funded from reserve.

CARRIED

COMMUNITY SERVICES CON'T:

AGRICULTURAL GRANTS POLICY:

2019-15-449 **MOVED BY COUNCILLOR STEWART** that the Agricultural Grant Policy ASB-16 be approved with attached applications and schedules, as written.

CARRIED

CLUBROOT OF CANOLA POLICY UPDATE:

2019-15-450 **MOVED BY DEPUTY REEVE MATTHEWS** that policy ASB 09 Clubroot of Canola be approved as presented.

CARRIED

APPOINTMENT OF AGRICULTURAL ADVISORY COMMITTEE MEMBER- AT LARGE:

2019-15-451 **MOVED BY COUNCILLOR MARX** that George Blackhurst be appointed as a Member-at-Large to the Agricultural Advisory committee.

CARRIED

RURAL ACREAGE OWNER HERBICIDE PROGRAM PILOT:

2019-15-452 **MOVED BY DEPUTY REEVE MATTHEWS** that Agricultural Services be approved to apply for a vendor license to facilitate participation in the RAO Program and that administration be directed to include the program in budget preparation.

CARRIED

WEED CONTROL ASSISTANCE PILOT PROGRAM:

2019-15-453 **MOVED BY COUNCILLOR CHARROIS** that the report regarding Weed Control Assistance Polit Program: Fence line agreements and 2 ac hamlet spray be received for information.

CARRIED

GRAZING LEASE DISPOSITION TRANSFER ASB RESOLUTION:

2019-15-454 **MOVED BY COUNCILLOR MARX** that administration be directed to bring forward the Agricultural Lease Dispositions resolution as amended to the Regional ASB meeting in the fall of 2019.

CARRIED

INFORMATION/ CORRESPONDENCE:

2019-15-455 **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to submit the names from the 2019 Wall of Fame Awards for the Stars of Alberta

CARRIED

2019-15-456 **MOVED BY DEPUTY REEVE MATTHEWS** that the information and correspondence be received for information.

CARRIED

ADJOURNMENT:

2019-15-457 **MOVED BY COUNCILLOR WELCH** that the meeting be adjourned at 2:27 p.m.

CARRIED

Richard Simard, Reeve

Jordan Panasiuk, CAO

**PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 19-2019)
August 14, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 19-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, August 14, 2019, commencing at 1:00 p.m.

PRESENT WERE: Reeve: Richard Simard, Jousard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Absent: Robert Nygaard, Faust

Administration: Jordan Panasiuk, CAO
Ian Willier, Utilities Manager/ Acting Director
of Public Works
Dave McReynolds, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ted Hickey, Director of Community & Protective
Services
Brett Hawken, Municipal Intern
Victoria Zahacy, Communications Coordinator

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:04 p.m.

Big Lakes County is proposing an amendment to the Land Use Bylaw to redistrict the following lands within Shaw's Point (LSDs 5-8 Sec. 12-75-14-W5):

6-12-75-14-W5	redistrict from Agriculture (AG) District to Commercial Recreation (CREC) District
7 & 8-12-75-14-W5	redistrict from Agriculture (AG) District to Commercial Recreation (CREC) District
5-12-75-14-W5	redistrict from Communal Recreation (CMR) District to Commercial Recreation (CREC) District
Plan 142 4146, Block 1, Lot 1	redistrict from Communal Recreation (CMR) District to Commercial Recreation (CREC) District
Plan 032 6208, Unit 7	redistrict from Commercial Recreation (CREC) District to Communal Recreation (CMR) District

It recently came to the attention of the Planning and Development department that parcels titled to Shaw's Point Lakeside Resort Ltd., Shaw's Point Resort Ltd., and Shaw's Point Holdings Ltd. were designated within the incorrect land use districts in the current County Land Use Bylaw.

It is recommended that the County proceed with a Land Use Bylaw Amendment to redistrict the affected parcels to the appropriate land use districts as outlined on the attached map.

The bylaw was given first reading by Council at their regular meeting of July 24, 2019.

The public hearing was advertised in the South Peace News, County webpage and social media. All landowners within the IDP area received notice by mail.

Reeve Simard called for comments from the public. Ryan Herben asked for some clarification on Plan 032 6208, Unit 7.

The public hearing was closed at 1:16 p.m.

Richard Simard, Reeve

Jordan Panasiuk, CAO

**PUBLIC HEARING
(PUBLIC NOTIFICATION BYLAW 15-2019)
August 14, 2019**

Minutes of the Big Lakes County Public Hearing Public Notification Bylaw15-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, August 14, 2019, commencing at 1:30 p.m.

PRESENT WERE: Reeve: Richard Simard, Jousard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Absent: Robert Nygaard, Faust

Administration: Jordan Panasiuk, CAO
Ian Willier, Utilities Manager/ Acting Director of Public Works
Dave McReynolds, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ted Hickey, Director of Community & Protective Services
Brett Hawken, Municipal Intern
Victoria Zahacy, Communications Coordinator

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:42 p.m.

As per section 606 of the Municipal Government Act, a Council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.

As per section 606.1(1) of the Municipal Government Act, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606.

The bylaw presented for council's consideration which outlines methods in which administration can notify the public. The Public Notification Bylaw was provided First Reading on July 24, 2019.

The public hearing was advertised in the South Peace News, County webpage and social media. All landowners within the IDP area received notice by mail.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:46 p.m.

Richard Simard, Reeve

Jordan Panasiuk, CAO