

# 2024 Quotation for Gravel Trucks (Operated)

## APPLICANT INFORMATION

NAME OF OWNER:	
MAILING ADDRESS:	TELEPHONE:
LAND LOCATION:	WCB ACCOUNT #:
LIABILITY INS ACCOUNT #:	GST REGISTRATION #:

Description of Unit	Model	Serial Number	Year	Capacity (Tonnes)	% of County Rate

Tendered by Owner \_\_\_\_\_  
NAME (please print)

Owner's Signature

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Witness' Signature

Big Lakes County

### PLEASE SEE REVERSE SIDE FOR CONDITIONS

**The 2024 County truck haul rate is 15 cents per tonne kilometer with a 1.00 dollar per tonne loading factor.**

*\*This sheet is to be filled out completely and shall constitute the equipment owners rate ending May 15, 2025.*



## Rental Conditions

\*Please review these conditions carefully before submitting a quotation.

1. Rates shall be submitted **on the attached forms, fully completed, signed and in a sealed envelope** marked "Equipment Hourly Hire Quotation", to the High Prairie or Kinuso Administration Offices on or before the deadline.

**Big Lakes County**  
**5305-56 Street, Box 239**  
**High Prairie, AB T0G 1E0**

**Kinuso Administration Office**  
**51 Centre Street, Box 57**  
**Kinuso, AB T0G 1K0**

Alternatively, **quotations may be submitted on the attached forms, fully completed, and signed, by email to [pwquotes@biglakescounty.ca](mailto:pwquotes@biglakescounty.ca)** with the subject line "Equipment Hourly Hire Quotation" on or before the deadline.

*\*Proponents are advised that communications via email over the internet are not considered secure. Although it is unlikely, there is a possibility that information included in an email can be intercepted and read by other parties besides the person to whom it is addressed. By submitting the quotation via email, the proponent accepts the risk of interception by other parties.*

2. The Owner shall supply equipment in good working condition
3. Equipment must include a radio with access to the Trucker's Channel 153.050.
4. Rates including operator's wages, Worker's Compensation coverage, fuel, oil, repairs, servicing, and other costs associated with owning and operating equipment.
5. Owner to provide skilled, well-trained operators.
6. Owner is responsible for providing the equipment noted above and shall maintain it in good condition during this agreement. Owner is responsible for providing the insurance against loss or damage to the equipment.
7. Big Lakes County, in the absence of its negligence, is not responsible for any loss or damage to the equipment.
8. Equipment shall meet all safety regulations under the Occupational Health and Safety Act
9. Owner must carry Comprehensive General Liability insurance against bodily injury and property damage claims. Coverage must include liabilities assumed under written contract.
10. Owner agrees to indemnify and hold harmless Big Lakes County, its Employees and Agents from any and all claims and demands arising out of Owners performance of this agreement.
11. Processing of payment shall be in accordance with the County payment schedule.
12. Big Lakes County shall have the right to terminate this agreement at any time, without penalty, if the above conditions are not adhered to.
13. Preferential hiring of County resident and/or landowner gravel trucks shall be considered when truck quotations are at or below the County's truck haul rate. Other truck haul quotations will be considered only if there are not enough quotes from County residents and/or landowners at or below the County's truck haul rate. Only one truck is allowed by any owner/operator to be placed on the truck haul list, but additional trucks may be utilized on a non-preferential basis. Preferential hiring of County resident/landowner gravel trucks over the County truck haul rate shall be considered when more than one truck quotation is at the same rate. In this instance, all bids being equal, preference shall be given to the County resident/landowner.
14. Council will determine the County's Truck Haul Rate annually.
15. The contractor shall provide proof of Worker's Compensation coverage and proof of a minimum \$2,000,000 Liability Coverage with bid.
16. The County has the right to measure material by the tonne or by the cubic meter. For conversion purposes 1.0 cubic meters will convert to 1.63 tonnes.

## Prime Contractors Responsibilities

COMPANY NAME: \_\_\_\_\_ OWNER: \_\_\_\_\_

CERTIFICATE OF RECOGNITION# \_\_\_\_\_ (Submit a copy of certificate)

### General

The "Prime Contractor" responsibilities are described in Section 2.1 of the OH&S Act.

Where a Contractor enters into a contract or agreement with a firm or person to carry out work directly or indirectly on behalf of the County, the following shall apply:

- When the Contractor has received safety certification from a recognized body (ex. Alberta Construction Safety Association) satisfactory to Big Lakes County, the Contractor shall then assume "Prime Contractor" responsibilities.
- When the Contractor has not received safety certification from a recognized association satisfactory to the County, the County shall then assume "Prime Contractor" responsibilities. The County Safety Program governs with the following exception:

In the event of safety infractions, the following disciplinary actions will apply:

1. Warning (verbal and/or written)
2. Suspension of work until infractions are corrected
3. Termination of contract

Note: Safety violations shall be used in assessing Contractor work performance with regard to present and future employment with the County.

### Contractor Safety Requirements

When the County assumes the role of Prime Contractor:

Prior to the start of work/construction, a meeting between the County and the contractor will be held to review all applicable County Rules, Safe Work Practices/Job Procedures, Personal Protective Equipment (PPE), and Hazard Analysis/Incident Investigation

The basic Personal Protective Equipment (PPE) requirements are CSA approved steel toed safety boots, CSA approved hard hat, and CSA approved reflective safety vest.

Basic PPE is required at all times except when visiting in the County Administration building, in the Municipal Services Facilities, and in designated areas within the County maintenance shop and facilities.

Note:

- A hard hat and reflective vest are not required when driving a vehicle.
- A reflective vest is not required while inside the County maintenance yard.

The contractor is responsible for obtaining and maintaining all PPE required for the job, Fire Extinguishers, and First Aid services and supplies in order to comply with OH&S regulations and the County Safety Policy.

Infractions will result in disciplinary action. All individuals are equally responsible in creating a safe work environment. For further information contact the Big Lakes County Office at (780) 523-5955.

I have reviewed this document and understand my obligations towards the County Safety Program.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*The personal information on this form is being collected for the purpose of processing gravel truck quotations under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions about the collection, contact the Big Lakes County FOIP Assistant at phone (780) 523-5955.*